



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF WATER AND SANITATION
CLOSING DATE: 13 May 2024

NOTE: Interested applicants must submit their applications for employment to the address specified on each post. Applications must be submitted using the newly implemented Z83 form obtainable on the Department of Water and Sanitation's website, under career opportunities or the DPSA website, under vacancies in the Public Service (point 4) and should be accompanied by a comprehensive CV (with full particulars of the applicants' training, qualifications, competencies, knowledge & experience). All required information on the Z83 application form must be provided. Other related documentation such as copies of qualifications, identity document, drivers license etc need not to accompany the application when applying for a post as such documentation must only be produced by shortlisted candidates during the interview date in line with DPSA circular 19 of 2022. With reference to applicants bearing professional or occupational registration, fields provided in Part B of the Z83 must be completed as these fields are regarded as compulsory and such details must also be included in the applicants CV. For posts requiring a drivers license, annotate such details on CV. Failure to complete or disclose all required information will automatically disqualify the applicant. No late applications will be accepted. Shortlisted candidates will be subjected to suitability checks (SAQA verification, reference checks criminal and credit checks). SAQA evaluation certificate must accompany foreign qualification/s (only when shortlisted). Applications that do not comply with the above-mentioned requirements will not be considered. All shortlisted candidates pertaining to Senior Management Services (SMS) posts will be subjected to a technical and competency assessment and a pre-entry certificate obtained from the National School of government is required prior to the appointment. Candidates will be required to complete a financial disclosure form and undergo a security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin (only when shortlisted). The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within three (3) months of this advertisement, please accept that your application has been unsuccessful. Faxed or e-mailed applications will not be considered. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.

POST: DEPUTY REGIONAL PROJECT MANAGER: X3 POSTS REF NO. 130524/04

BRANCH: PROVINCIAL OPERATIONS:

Gauteng X1 Post

Free State X1 Post

North-West X1 Post

SALARY: R1 003 890 per annum (Level 12) (All-inclusive salary package)

CENTRE: Gauteng, Bloemfontein, Mmabatho Provincial Offices'

REQUIREMENTS: A Degree in Civil Engineering or Project Management in an Engineering Environment. A certificate in Project Management would serve as an added advantage. Three (3) to five (5) years Junior Management experience in industrial related project planning and/or in civil engineering (Design and Construction). The disclosure of a valid unexpired driver's license. Understanding of contract administration, business principles and business law. A broad understanding of each engineering discipline. Effective management and leadership skills. Effective advanced computer skills: Microsoft Office Software (MS Word, Excel and PowerPoint), Lotus Notes, and other Company and discipline-specific software applications. Effective communication skills both verbally and in writing with management, colleagues, and individuals inside and outside of the Company. Effective analytical and problem-solving skills. Good planning and organizing skills. Knowledge and understanding of Human Resource Management Legislation, policies, practices, and procedures. Public Finance Management Act (PFMA), Division of Revenue Act (DoRA), National Water Act (NWA), Water Services Act (WSA) and related legislation.

DUTIES: Provide support in the implementation of water services infrastructure grant programmes in the provincial operations. Implement water services infrastructure grant programmes in the provincial operations. Ensure effective integrated water resources implementation. Ensure various water sectors consulted on water issues. Ensure the needs of business sectors are catered for and implement water policies for water services infrastructure grant programmes in the provincial operations. Support the development and evaluation of the implementation readiness reports, feasibility studies, and business plans for water services infrastructure grant programmes by all water sectors. Provide support

in the development of project planning in the design and/or testing phases. Define, create, determine, develop, and review project scope, detailed work plans, resources, project schedules, project completion activities, and objectives and measures to be evaluated to ensure completion. Promote partnerships between government, public entities, private sector and civil society regarding water services infrastructure grant programmes. Ensure water supply availability for all business sectors. Avail raw water supply for all municipalities. Ensure water issues are communicated with all key stakeholders and various water sectors consulted. Needs of business sectors catered for on bulk infrastructure programme. Assure that water services infrastructure grant programmes are budgeted for in medium term expenditure framework. Compile budget for building water services infrastructure grant programmes. Ensure that budgeted funds are used efficiently and effectively. Develop and implement early warning management system. Ensure effective monthly and quarterly reporting, and information dissemination. Monitor and evaluate the implementation of all water services infrastructure development programmes in the provincial operations. Ensure that project deliverables are on time, within budget and meet the required quality standards. Develop forms and records to document and file project activities and ensure that project information is appropriately documented and secured. Monitor project and programme progress and make necessary adjustments to ensure successful project completion. Establish a communication schedule to update stakeholders including appropriate staff in the organization on project progress. Regularly review the quality of work completed to ensure standards are met. Manage, supervise, and train staff in accordance with the functions and needs of the component. Effectively manage the MTEF project budget and sectional budget and ensure ongoing monitoring and reporting of financial performance.

ENQUIRIES: Gauteng Mr. Mulalo Bvumbi, Tel No: 012 392 1345

ENQUIRIES: Free State: Mr. M Manyama, Tel No: 051 405 9000

ENQUIRIES: North-West: Mr L Mditshane, Tel No: 018 387 9549

APPLICATIONS: Gauteng (Pretoria): Please forward your application quoting the relevant reference number to the Provincial Head, Department of Water and Sanitation, Private Bag X995, Pretoria, 0001 or hand deliver at 285 Francis Beard Street, Bothongo Plaza East Building, 15th Floor. For Attention: Mr Daniel Masoga

APPLICATIONS: Free State (Bloemfontein): Please forward your application quoting the relevant reference number to the Provincial Head, Department of Water and Sanitation, Private Bag 528, Bloemfontein, 9301 or hand deliver at Department of Water and Sanitation, Corner Charlotte Maxeke and East Burger Streets, Bloem-Plaza Building, Second floor. For Attention: Ms. Z Gwetyana

APPLICATIONS: North-West (Mmabatho): Please forward your application quoting the relevant reference number to the Provincial Head: North West, Department of Water and Sanitation, Private Bag X5 Mmabatho 2735 or hand deliver at Mega City Shopping Centre, Corner. Dr. James Moroka Drive and Sekame Road, Unit99 Ground Floor. For Attention: Mr Ntwe MJ