



water affairs

Department:
Water Affairs
REPUBLIC OF SOUTH AFRICA

MINUTES OF THE COMPULSORY BRIEFING MEETING HELD AT POTCHEFSTROOM OFFICE(CONSTRUCTION WEST)

DWS08-0218WTE: THE SUPPLY AND DELIVERY OF 7000M³ CRUSHER RUN FOR
SLOPE PROTECTION AT ROODEKOPPIES DAM PROJECT IN THE NORTH WEST
PROVINCE FOR CONSTRUCTION WEST

DATE HELD: 02 MARCH 2018
TIME 11H00

PROCEDURAL MATTERS

- Opening and welcome : Tiyani Mabobo
- Introduction and signing of the attendance register : By All
- SCM presentation : Malose Seeletsa
- Technical presentations : Fortesque Ngwenya

OPENING AND WELCOME

- Everyone in attendance was welcomed by Mr. T Mabobo
- The attendees were requested to fill in the attendance register and Compulsory Briefing Certificate

INTRODUCTION AND SIGNING OF THE ATTENDANCE REGISTER

- The chairperson requested DWS officials to introduce themselves and that all attendees sign the attendance register.

SUPPLY CHAIN MANAGEMENT PRESENTATION

Ms Malose Seeletsa started her presentation and the following were outlined to the bidders:

- All the bidders must register their companies in the National Treasury **Central Database System (CSD)**.
- Bidders were informed that the National Treasury has released the revised Preferential Procurement Regulations, 2017 which took effect from 01 April 2017 and the aim was to provide an added advantage to designated groups and small, medium and micro enterprises also classified as EMEs and QSEs.
- That Regulation 4 (from the revised PPR 2017) will be used to evaluate this tender

Ms Seeletsa further outlined and explained the evaluation criteria as set out in the bid document. She emphasized that the project will start by pre-qualification criteria failure to meet the pre-qualification criteria in terms of PPR ,2017,Regulation 4 will automatically disqualify your bid. This Project will be evaluated in four phases which are , Administrative compliance, Technical Evaluation and Specification Compliance ,Testing of Samples and price and preference

PRE QUALIFICATION CRITERIA

- Pre-qualification Criteria will be used in this bid to advance designated groups on the basis of BBBEE Status Level :1,2 or 3 and EME or QSE's
- Any Box ticked will be verified thoroughly by the Department and proof will be requested if not submitted

Bidders who fail to meet the below indicated pre-qualification criteria in terms of the PPR, 2017 ,Regulation 4 will automatically disqualify your bid.

PHASE 1: ADMINISTRATIVE COMPLIANCE

ADMINISTRATIVE COMPLIANCE

Bidders are requested to **comply** with the following listed below:

- National Treasury's Central Supplier Registration Certificate.(Recent copy of Central Supplier Database(CSD))
- Tax Compliant with SARS (To be verified on CSD SARS (e-Filing)
- Completion and signing of all the attached SBD documents (SBD 1, SBD 3.1, SBD 4, SBD 6.1, SBD 8, and SBD 9.
- Attach proof of active registration with CICP/CIPRO
- Attendance of Compulsory briefing session
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Bidders were informed that failure to submit any of the documents listed under mandatory requirements will render their bid non-responsive and they will be disqualified.

NB!! It is the responsibility of the bidder to ensure that their company is in compliance with the SARS requirements in order to keep their TCC status valid.

PHASE 2:TECHNICAL COMPLIANCE

The bid will be evaluated using the below criteria and failure to comply with all the specification as listed will render your bid as not to specification and non-responsive and the bid will not be considered for phase 3 of the Evaluation.

NB!!! The briefing session is compulsory.

PHASE 3- SUBMITTING AND TESTING OF SAMPLES

Bidders that passed phase 2 of the evaluation criteria will be contacted to submit samples:

- Samples should be submitted within 5 days after receipt of official request for submission of samples as per Clause 4.1 of the bid Specification under section 3.(must be delivered to: Roodekoppies Dam ,North West of Brits ,Next to R511)

- Test result must comply with Standard Specification as set out under Section 3: Specification

Failure to comply with all the Specification as listed will render your bid as not to specification and non-responsive and the bid will not be considered for phase 4 of Evaluation.

PHASE 4- PRICE AND PREFERENCE

80/20 principle will be applied in terms of the new Preferential Procurement Regulations, 2017 pertaining to the PPPFA NO 5 of 2000

During this phase, bidders will be further evaluated base on 80 points for price and 20 points for attaining the B-BBBEE status level of contributor in accordance with the table indicated in **SBD 6.1**

In order to claim the B-BBBEE status level of contributor points, bidders must submit original and valid B-BBBEE status Level Verification Certificate or certified copies thereof, issued by accredited Verification Agency/s by SANAS.

EMEs are allowed to submit a sworn affidavit in terms of Codes of good practice obtainable from the Department of Trade and Industry website.

Bidders who do not submit B-BBBEE status level verification certificates or are non compliant contributors to B-BBBEE do not qualify for preference points but will not be disqualified from the bidding process. They will score points out of 80 for price only and zero points out of 20 for B-BBBEE.

Companies who formed a JV were requested to submit a combined B-BBEE status level verification certification.

SUBMISSION OF BID PROPOSAL

- The closing date: 15 March not later than 11:00am. No late bids/tenders will be accepted. The tender box is opened 24/7
- Venue: 157 Francis Baard Street, Zwamadaka Building (Bid/tender box is situated next to Zwamadaka main entrance).
- Upon closure there will be a public opening of received bids and the tendered prices will be announced.

After **Ms Seeletsa** who took bidders through all the SCM processes handed over to **Mr Ngwenya**

TECHNICAL PRESENTATION

Project Manager, Mr Fortesque Ngwenya gave a brief background of the project and outlined the following:

- Manufacturer of Product.
- Services
- Site
- Standards ,Specification and Definitions
- Grading Envelope
- Product Testing
- Technical Support
- Scope of Contract
- Quantities Required /Delivery

Questions and Answers (Q&A):

1.Q:Under the envelop grading there was a problem with 0.30, whether is a material dust with a stone or what cause our Lab are confused .

A:Is more of a crusher dust, we need all this material so that we will have a material inter logging that is why we don't have a specific size. starting from 1.8 and going up there is a type of a material that the department is looking for.

2.Q: When you said sample of 75kg must it be category or just 1 cluster?

A:it should be 1 cluster because we need to sieve it and see if is going through this analysis process (grading) and is why we need 75kg than 50kg ,it will mean that we will have to submit with different sizes of stone.

3.Q: Is the testing of sample going be done independently or internal ?

A:It will be internal process.

4.Q: Will the department do the test in their premises or what?

A:It will depend whether we will out-source or it will be done by DWS.


5.Q: Will the department give us the result for our samples?

A:Yes.

6.Q:On the day of delivery will the department perform another test?

A:NO.

Meeting adjourned at 12:00 am

 7/3/2018
Fortesque Ngwenya (Chairperson)

Scriber: Ms Malose Seeletsa