



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

W11300

REQUEST FOR BID

BID NUMBER W11300

**SUPPLY AND DELIVERY OF FOOD PRODUCTS AND CLEANING CONSUMABLES TO
THE DEPARTMENT OF WATER AND SANITATION: ROODEPLAAT TRAINING
CENTRE AS AND REQUIRED FOR A PERIOD OF 36 MONTHS**

ISSUE DATE:

18 APRIL 2019

CLOSING DATE AND TIME

23 MAY 2019 at 11H00

SUBMIT TENDER DOCUMENT

POSTAL ADDRESS:
DIRECTOR-GENERAL: WATER AND
SANITATION
PRIVATE BAG X 313 PRETORIA, 0002

OR

TO BE DEPOSITED IN:
THE TENDER BOX AT THE
ENTRANCE OF ZWAMADAKA
BUILDING 157 FRANCIS BAARD STREET
(FORMERLY SCHOEMAN STREET)
PRETORIA
0002

Compulsory briefing session

Briefing session:

Venue: Department of Water and Sanitation (Roodeplaat Training Centre) Roodeplaat Dam, Moloto/ Kwa-Mhlanga Road, Pretoria – (direction clarity please contact Mr Levis Skosana at 012 943 3303/ 082 896 2115)

Date: 09 May 2019

Time: 11:00am

TENDERER: (Company address and stamp)

INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE DWS

W11300

CLOSING DATE: 23 MAY 2019

TIMES: 11:00

SUPPLY AND DELIVERY OF FOOD PRODUCTS AND CLEANING CONSUMABLES TO THE DEPARTMENT OF WATER AND SANITATION: ROODEPLAAT TRAINING CENTRE AS AND REQUIRED FOR A PERIOD OF 36 MONTHS

The successful bidder will be required to fill in and sign a written Contract Form (SBD 7).

PROJECT DOCUMENTS MAY BE POSTED TO: **Private Bag x313, Pretoria, 0001**

OR

DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)
157 Francis Baard Street (Formerly Schoeman), Pretoria, 0002 at the Reception, Zwamadaka Building

Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.

The bid box is generally open 24 hours a day, 7 days a week.

ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED)

NOTE: Please submit original and a copy of the quotation.

THIS PROJECT IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT

<p>THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO MAY RESULT IN YOUR BID BEING DISQUALIFIED)</p>
--

NAME OF BIDDER.....

POSTAL ADDRESS.....

STREET ADDRESS.....

TELEPHONE NUMBER CODE.....NUMBER.....

CELLPHONE NUMBER.....

FACSIMILE NUMBER CODE..... NUMBER.....

E-MAIL ADDRESS.....

VAT REGISTRATION NUMBER.....

HAS AN ORIGINAL AND VALID TAX CLEARANCE CERTIFICATE BEEN SUBMITTED? (SBD 2) YES or NO

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1) YES or NO

IF YES, WHO WAS THE CERTIFICATE ISSUED BY?

AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA).....

A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS); OR A REGISTERED AUDITOR.....

[TICK APPLICABLE BOX]

(A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE)

ARE YOU THE ACCREDITED REPRESENTATIVE
IN SOUTH AFRICA FOR THE GOODS / SERVICES / WORKS OFFERED? YES or NO

[IF YES ENCLOSE PROOF]

SIGNATURE OF BIDDER

DATE.....

CAPACITY UNDER WHICH THIS BID IS SIGNED

TOTAL BID PRICE..... TOTAL NUMBER OF ITEMS OFFERED.....

ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:

Department: Department of Water and Sanitation

Contact Person: Winnie Dolamo

Tel: 012 336 8974

Fax: 086 443 6203

E-mail address: dolamow@dws.gov.za

ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:

Contact Person: Mr Levis Skosana

Tel: 012 943 3303/ 082 896 2115

E-mail address: lskosana@dws.gov.za

**PRICING SCHEDULE – FIRM PRICES
(PURCHASES)**

NOTE::ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder.....	Bid number.....
Closing Time 11:00.....	Closing date: 29 May 2019.....

OFFER TO BE VALID FOR.....DAYS FROM THE CLOSING DATE OF BID.

- Credit Information Search
- Company Information Search
- Property Information Search
- Individual/People Information search

NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
A.	1: SAUCE PRODUCTS			
01	Granadilla Topping Sauce	2L		R
02	Strawberry Topping Sauce	2L		R
03	Dark Chocolate Sauce	2L		R
04	Barbecue Sauce	2L		R
05	Sweet Chilly Sauce: 1. Wellington or equivalent	2L		R
06	Original fruit Chutney 1. Mrs. Balls or equivalent	3kg		R
07	Olives Calamite Black	3kg		R
08	Toffee Sauce	2L		R
09	Tartar Sauce	2L		R
10	Peri Peri Sauce	2L		R
11	Meat Basting Sauce	2L		R
12	Greek Salad Dressing: 1. Knorr or equivalent	340ml		R

NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
13	Greek Salad Dressing: 1. Knorr or equivalent	1L		R
14	French Dressing: 1. Knorr or equivalent	340ml		R
15	French Dressing: 1. Knorr or equivalent	1L		R
16	Creamy Dressing: 1. Knorr or equivalent	1L		R
17	Balsamic Vinegar	1L		R
18	White Vinegar	5L		R
19	Black Vinegar	5L		R
20	Honey & Mustard Salad Dressing 1. Knorr or equivalent	340ml		R
21	Olives Calamite Green	3kg		R
22	Prego Sauce	2L		R
23	Tomato Sauce: (350ml x 6) 1. All Gold or equivalent	Pack		R
24	Tomato Sauce: 1. All Gold or equivalent	4,5L		R
25	Chutney Sauce: (470ml x 8)	Pack		R
26	Mustard Sauce	2L		R
27	Tabasco Sauce Hot	150ml		R
28	Tabasco Sauce Mild	150ml		R
29	Worcester Shine Sauce: (250ml x 6) 1. Maggie or equivalent	Pack		R
30	Mayonnaise Sauce: 1. Cross & Black well 2. Nola or equivalent	3kg		R
B.	2: SPICES AND HERBS			
01	Aromat: 1. Robertson or equivalent	1kg		R
02	Barbeque Spice: 1. Robertson or equivalent	1kg		R
03	Chicken Spice: 1. Robertson or equivalent	1kg		R

NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
04	Fish Spice: 1. Robertson or equivalent	1kg		R
05	Origanum: 1. Robertson or equivalent	1kg		R
06	Veggie Seasoning: 1. Robertson or equivalent	1kg		R
07	White Pepper: 1. Robertson or equivalent	800g		R
08	Meat Tenderizer: 1. Robertson or equivalent	1kg		R
09	Savoury Rice Seasoning: 1. Robertson or equivalent	1kg		R
10	Turmeric: 1. Robertson or equivalent	800g		R
11	Cajun Spice: 1. Robertson or equivalent	1kg		R
12	Paprika: 1. Robertson or equivalent	700g		R
13	Parsley: 1. Robertson or equivalent	1kg		R
14	Dry Bay Leave	1kg: Pack		R
15	Mild & Spicy Curry Powder: 1. Robertson or equivalent	800g		R
16	Cinnamon: 1. Robertson or equivalent	600g		R
17	Hot Curry Powder: 1. Robertson or equivalent	800g		R
18	Mushroom Spice: 1. Robertson or equivalent	1kg: Pack		R
19	Chips Seasoning: 1. Robertson or equivalent	1kg		R
20	Steak & Chops: 1. Robertson or equivalent	1kg		R
21	Cayenne Pepper:	1kg: Pack		R

NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
	1. Robertson or equivalent			
22	Portuguese Chicken Seasoning: 1. Robertson or equivalent	1kg		R
23	Chicken Stock Granule: 1. Robertson or equivalent	1kg		R
24	Whole Black Pepper Corns: 1. Robertson or equivalent	1kg		R
25	Medium Rajah: 1. Robertson or equivalent	800g		R
26	Iodised Salt – Coarse	1kg		R
27	Iodised Salt – Fine	1kg		R
28	Garlic Salt: 1. Robertson or equivalent	100g		R
29	Spice Blends – Mixed: 1. Robertson or equivalent	800g		R
30	Mixed Herbs: 1. Robertson or equivalent	1kg		R
C.	3: BREAKFAST CEREAL			
01	Jungle Oats	1kg		R
02	Dried Biscuits (Rusk) 1. Ouma or equivalent	1kg		R
03	Rice Krispies: 1. Bokomo 2. Kellogg's or equivalent	1kg		R
04	Corn Flakes: 1. Bokomo 2. Kellogg's or equivalent	1kg		R
05	All Bran Flakes: 1. Bokomo 2. Kellogg's or equivalent	1kg		R
06	Muesli: 1. Jungle 2. Bokomo or equivalent	1kg		R
07	Maltabela Porridge: 1. Bokomo or equivalent	500g		R
08	Maltabela Porridge: 1. Bokomo or equivalent	1kg		R
09	Weet Bix	900g		R

NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
D.	4: SWEET BISCUITS			
01	Chocolate Cream Biscuits 1. Roman or equivalent	12x200g: Box		R
02	Tennis Biscuits	12x200g: Box		R
03	Choice Assorted Biscuits	2kg		R
E.	5: HOT BEVERAGES ITEMS			
01	Rooibos Tea Bag: 1. Fresh pack 2. Eleven o'clock or equivalent	200g		R
02	Rooibos Tea Bag: 1. Fresh pack 2. Eleven o'clock or equivalent	400g		R
03	Coffee 1. Ciro - or equivalent	200g		R
04	Powder Milk Sachets	200x4g		R
05	Candarela Sachets (Granular Sticks)	1000g		R
06	Castor Sugar	10kg		R
07	Tea Bag: 1. Five Rosés Smooth Ceylon Blend or equivalent	200g		R
08	Tea Bag: 1. Five Rosés Smooth Ceylon Blend or equivalent	500g		R
09	Sugar Sachets: Brown – 6g	6g: 12kg – Box		R
10	Sugar Sachets: White – 6g	6g: 12kg – Box		R
11	Sugar: Brown: 1. Hullet 2. Selati 3. Illovo or equivalent	10kg		R
12	Sugar: White: 1. Hullet 2. Selati 3. Illovo or equivalent	12,5kg		R
13	Sugar: Brown: 1. Hullet 2. Selati 3. Illovo or equivalent	25kg		R
14	Sugar: White:	25kg		R

NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
	1. Hullet 2. Selati 3. Illovo or equivalent			
15	Strong Quality Tea Bag 1. Joko or equivalent	200g		R
16	Chicory and coffee granules 1. Nescafe Ricoffy or equivalent	750g		R
17	Glen Tea Bag	200g		R
18	Coffee Sticks 1. Nescafe Ricoffy or equivalent	2.7g: Box		R
19	Coffee creamer 1. Cremora or equivalent	800g		R
20	Coffee creamer 1. Cremora or equivalent	2kg		R
21	Coffee Creamer 1. Ellis Brown - or equivalent	800g		R
22	Coffee Creamer Ellis Brown - or equivalent	2kg		R
23	Dark Roast Pure Ground Coffee 1. House of Coffees or equivalent	250g		R
24	Jacobs Coffee – 46,8g (26 x 1,8g) or equivalent	Pack		R
25	Decaf Coffee 1. Jacobs Krönung or equivalent	200g		R
26	Decaf Coffee 1. Jacobs Krönung or equivalent	300g		R
27	Decaf Coffee 1. Douwe Egberts or equivalent	200g		R
28	Douwe Egberts - 46,8g (26 x 1,8g) or equivalent	Pack		R
29	Tea – Loose (Leaves) 1. Joko or equivalent	200g		R
F.	6: BAKING AND PASTRY ITEMS			
01	Lasagna Pasta Disc	250g		R
02	Lasagna Pasta Disc	500g		R
03	Cake Flour	12,5 kg		R
04	Self Raising Flour: 1. Snow fake or equivalent	1kg		R
05	Self Raising Flour:	2.5kg		R

NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
	1. Snow fake or equivalent			
06	Baking Powder: 1. Snow fake 2. Royal or equivalent	500g		R
07	Baking Powder: 1. Snow fake 2. Royal or equivalent	1kg		R
08	Baking Yeast	24 x 10g		R
09	Cooking Spray	300 ml		R
10	Cheese Cake Powder	1 kg		R
11	Dessert Mix	1 kg		R
12	Instant Mix	1 kg		R
13	Tiramisu	1 kg		R
14	Jelly	2 kg		R
15	White Choc	1 kg		R
16	Brownies Mix	1 kg		R
17	Hot Pudding Mix	1 kg		R
18	Lemon Juice	500 ml		R
19	Lemon Juice	2L		R
20	Vanilla Essence	500ml		R
21	Vanilla Essence	2L		R
22	Traditional Syrup: 1. Maple or equivalent	1kg		R
23	honey Syrup: 1. Gold crest or equivalent	1kg		R
24	Coconut	1kg		R
25	Corn Flour 1. Maizena or equivalent	500g		R
26	Peppermint Chocolate	150g		R
27	Cocoa Powder	250g		R
28	Pita Bread	Pack		R
29	Chocolate Vermicelli	750g		R
30	Rainbow Vermicelli	750g		R
31	Trumps 100's & 1000's (Catering Pack) or equivalent	1kg		R
G.	7: PRESERVED FOOD ITEMS			

NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
01	Fruit Cocktail A10: 1. Koo or equivalent	3kg		R
02	Fruit Salad: 1. Koo or equivalent	3kg		R
03	Peach Halved 1. Koo or equivalent	410g		R
04	Peach Halved 1. Koo or equivalent	3kg		R
05	Baked Beans 1. Koo or equivalent	410g		R
06	Baked Beans 1. Koo or equivalent	3kg		R
07	Red Kidney Beans 1. Koo or equivalent	410g		R
08	Butter Beans 1. Koo or equivalent	410g		R
09	Butter Beans 1. Koo or equivalent	3kg		R
10	Fruit Cocktail 1. Koo or equivalent	410g		R
11	Liberty Mushrooms 1. Koo or equivalent 2. Gold crest	410g		R
12	Mushroom A10 in Brain 1. Koo or equivalent 2. Gold crest	3kg		R
13	Tomato Puree 1. All gold or equivalent	410g		R
14	Tomato Pronto 1. All gold or equivalent	410g		R
15	Tomato Paste 1. All gold or equivalent	410g		R
16	Shredded Tuna in light salted water	170g		R
17	Sardine 1. Lucky star or equivalent	170g		R
18	Apricot Jam 1. All Gold or equivalent	900g		R
19	Black Cherries 1. Rhodes or equivalent	410g		R
20	Strawberry Jam 1. All Gold or equivalent	410g		R
21	Endear mints Sweets or equivalent	12 x 1kg: Box		R
22	Red Speckled Beans 1. Koo 2. Rhodes or equivalent	500g		R
23	Apricot Jam 1. Rhodes 2. All Gold or equivalent	15g x 200: Box		R

NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
24	Strawberry Jam 1. Rhodes 2. All Gold or equivalent	15g x 200: Box		R
25	Chick Peas 1. Rhodes 2. All Gold or equivalent	410g		R
26	Shredded Tuna in light salted water	1,7kg		R
27	Guava halved 1. Koo or equivalent	3kg		R
H.	8: SNACK ITEMS			
01	Dried Fruits	500g		R
02	Seedless Raisin	1kg		R
03	Simba Beef Chips or equivalent	125g		R
04	Simba Tomato Chips or equivalent	125g		R
05	Simba Chutney Chips or equivalent	125g		R
06	Lays Onion & Cheese or equivalent	125g		R
07	Salted Peanuts 1. Snack Well or equivalent	4 kg		R
08	Niknaks Simba or equivalent	125g		R
09	Peanuts Simba or equivalent	450g		R
10	Mexican Simba or equivalent	150g		R
11	Romantics Sweets	1kg		R
I.	9: STARCH ITEMS			
01	White Mealie Meal 1. Iwisa 2. Impala 3. Super Sun 4. Tafelburg or equivalent	12.5kg		R
02	White Maize Samp 1. Iwisa 2. Impala or equivalent	2,5 kg		R
03	White Maize Samp 1. Iwisa 2. Impala or equivalent	5kg		R
04	Rice 1. Tastic 2. Specko or equivalent	2 kg		R
05	Pasta Screw / shells 1. Fatis & Monis or	500g		R

NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
	equivalent			
06	Brown Rice	2kg		R
07	Basmati Rice	2kg		R
08	Macaroni 1. Fatis & Monis or equivalent	500g		R
09	Spaghetti 1. Fatis & Monis or equivalent	500g		R
10	Extra Fine Noodles 1. Fatis & Monis or equivalent	250g		R
11	Pasta Curved 1. Fatis & Monis or equivalent	500g		R
12	Tricolored Screws 1. Fatis & Monis or equivalent	500g		R
13	Legumes (Whole Lentils)	10 x 500g: Pack		R
14	Legumes (Sugar Beans)	10 x 500g: Pack		R
15	Couscous	1kg		R
J.	10: 100% JUICES			
01	Oros Orange Juice or equivalent	2L		R
02	Oros Orange Juice or equivalent	5L		R
03	Mango Juice 100%	5L		R
04	Orange Juice 100%	5L		R
05	Guava Juice 100%	5L		R
06	Litchi Juice 100%	5L		R
07	Granadilla Juice 100%	5L		R
08	Grape Juice 100%	5L		R
09	Concentrated Juice Magalies or equivalent	5L		R
10	Apple Juice 100%	5L		R
11	Passion Fruit Juice 100%	5L		R
12	Exotic Fruit Juice 100%	5L		R
K.	11: FRESH FRUITS			
01	Bananas: 20kg	Box		R

NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
02	Apples: Gold: 9kg	Box		R
03	Apples: Green: 9kg	Box		R
04	Apples: Red: 9kg	Box		R
05	Pears: 9kg	Box		R
06	Plums: 9kg	Box		R
07	Avocados: 5kg	Box		R
08	Grapes (Seedless): Black: 10kg	Box		R
09	Grapes (Seedless): White: 10kg	Box		R
10	Peaches: 9kg	Box		R
11	Papaw: 9kg	Box		R
12	Kiwi: 5kg	Box		R
13	Guava: 9kg	Box		R
14	Mango: 3kg	Box		R
15	Watermelon	Each /Kg		R
16	Orange: 10kg	Bag		R
17	Lemon: 5kg	Box		R
18	Musk Lemon	Each /Kg		R
19	Strawberry: 5kg	Box		R
L.	12: FROZEN VEG			
01	Mix Vegetables: (12 x 1kg)	Box		R
02	Mix Vegetables: (6 x 2kg)	Box		R
03	Diced Carrots	1kg		R
04	Diced Carrots	2kg		R
05	Country Crop	1kg		R
06	Country Crop 1. Mc cain or equivalent	2kg		R
07	Green Beans 1. Mc cain or equivalent	1kg		R
08	Green Beans 1. Mc cain or equivalent	2 kg		R
09	Stir Fry 1. Mc cain or equivalent	1kg		R
10	Stir Fry 1. Mc cain or equivalent	2kg		R
11	Peas 1. Mc cain or equivalent	1kg		R

NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
12	Peas 1. Mc cain or equivalent	2kg		R
13	Baby Carrots 1. Mc cain or equivalent	1kg		R
14	Baby Carrots 1. Mc cain or equivalent	2kg		R
15	Sweet Corn 1. Mc cain or equivalent	1kg		R
16	Sweet Corn 1. Mc cain or equivalent	2kg		R
17	Spinach 1. Mc cain or equivalent	1kg		R
18	Spinach 1. Mc cain or equivalent	2kg		R
19	Chips: (6 x 2kg) 1. Mc cain or equivalent	Box		R
M.	13: FRESH VEGETABLES			
01	Cabbage: 10kg	10kg: Bag		R
02	Carrots: 10kg	10kg: Bag		R
03	Green Pepper: 5kg	5kg: Box		R
04	Red Pepper: 5kg	5kg: Box		R
05	Yellow Pepper: 5kg	5kg: Box		R
06	Onion: 10kg	10kg: Bag		R
07	Potatoes	5kg: Bag		R
08	Potatoes	10kg: Bag		R
09	Pumpkin Butternut	10kg: Bag		R
10	Hubbard Pumpkin	10kg: Bag		R
11	Hubbard Pumpkin	20kg: Bag		R
12	Tomatoes	10kg: Box		R
13	Beetroot	10kg: Bag		R
14	Gem Squash	10kg: Bag		R
15	Sweet Potato	10kg: Bag		R
16	Cucumber	Box		R
17	Baby Marrow	Box		R
18	Lettuce	Box		R
19	Red Onion	10kg: Bag		R
20	Patty Pans: Green	Box		R
21	Patty Pans: Yellow	Box		R

NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
22	Baby Potatoes	10kg		R
23	Egg Plant	5kg		R
24	Crushed Garlic	1kg		R
25	Fresh Mushroom	Box		R
26	Gherkins	3kg		R
N.	14: DAIRY PRODUCTS			
01	Cheese Sliced: 1. Parmalat 2. Clover or equivalent	900 x 10: Box		R
02	Eggs – Medium	Tray of 60: 5 Dozen		R
03	Eggs – Medium	Pile: 30 x 5		R
04	Eggs – Large:	Tray of 60: 5 Dozen		R
05	Eggs – Large	Pile: 30 x 5		R
06	Cheese Cake Powder 1. Carte D'or / or equivalent	1kg		R
07	Yoghurt Strawberry 1. Nutria day 2. Clover 3. Parmalat or equivalent	1kg		R
08	Yoghurt Vanilla 1. Nutria day 2. Clover 3. Parmalat or equivalent	1kg		R
09	Yoghurt Chocolate 1. Nutria day 2. Clover 3. Parmalat or equivalent	1kg		R
10	Brick Baking Margarine 1. Rama 2. Stork 3. Wooden spoon 4. Marvello or equivalent	500g		R
11	Brick Baking Margarine 1. Rama 2. Stock 3. Wooden spoon 4. Marvello or equivalent	1kg		R
12	Butter (72*8g) 1. Clover 2. Flora or equivalent	72x8g: Box		R
13	Long Life Milk (Uht Process) Full Cream	6 x 1Litre		R

NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
14	Long Life Milk (Uht Process) Low fat Cream	6 x 1Litre		R
15	Tiramisu 1. Carte D'or / or equivalent	1L		R
16	Soya Milk: (6 x 1litre)	Pack		R
17	Cream: (6 x 1litre)	Pack		R
18	White Choc Mousse 1. Carte D'or / or equivalent	1L		R
19	Chocolate Mousse 1. Carte D'or / or equivalent	1L		R
20	Cheese Spread	400g		R
21	Smooth Peanut Butter 1. Black cat 2. Yum yum or equivalent	800g		R
22	Condensed Milk 385g – 24 pack	Pack		R
23	Ideal Evaporated Milk 380g – 24 pack	Pack		R
24	Full Spread Margarine – Tub 1. Rama 2. Stock 3. Wooden spoon 4. Marvello or equivalent	500g		R
25	Full Spread Margarine – Tub 1. Rama 2. Stock 3. Wooden spoon 4. Marvello or equivalent	1kg		R
26	Cheese Loaf – 2,5kg 1. Cheddar 2. Gouda or equivalent	Each		R
27	Caramel Treat	410g		R
28	Fish Spread	200g		R
29	Fresh Cream 1. Meadow Land or equivalent	1L x 6: Pack		R
O.	15: RED MEAT			
01	Cow Hells	Kg		R
02	Beef Tripe	Kg		R
03	Beef Roast	Kg		R
04	Beef Stew	kg		R

NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
05	Russians: 1. Escort 2. Enterprise or equivalent	2Kg		R
06	Lamb Chops	Kg / Portions		R
07	Mince	Kg		R
08	Wors	Kg		R
09	Halaal Wors	Kg		R
10	Club Steak	Kg / Portions		R
11	Halaal Chop	Kg / Portions		R
12	Leg of Lamb	Kg		R
13	Ox Liver	Kg		R
14	Ox Tail	Kg		R
15	Halaal Mince	Kg		R
16	T – Bone Steak	Kg		R
17	Mutton Stew	Kg		R
P.	16: WHITE MEAT			
01	Chicken Breast: 1. Rainbow or equivalent	2.7Kg		R
02	Chicken Polony: 1. Escort 2. Enterprise or equivalent	2Kg		R
03	Chicken Wings	5Kg		R
04	Pork Sausage: 1. Escort 2. Enterprise or equivalent	800g		R
05	Chicken Livers: 1. Rainbow 2. Goldi or equivalent	500g		R
06	Mixed Portions	5Kg		R
07	Bacon and Egg: 1. Escort 2. Enterprise or equivalent	2kg		R
08	Chicken Drumsticks	Bag: 1,8kg		R
09	Chicken Drumsticks	Bag:2kg		R
10	Chicken Drumsticks	Bag: 5kg		R
11	Halaal Chicken – Rainbow or	2kg		R

NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
	equivalent			
12	Vegetarian Patties	500g		R
13	Chicken Vienna: 1. Escort 2. Enterprise 3. Rainbow or equivalent	500g		R
14	Pork Roast	5Kg		R
15	Pork Chops	Portions		R
16	Mini Chicken Vienna: 1. Escort 2. Enterprise 3. Rainbow or equivalent	375g		R
17	Bacon: 1. Escort 2. Enterprise 3. Rainbow or equivalent	1Kg		R
18	Ham Plain: 1. Escort 2. Enterprise 3. Rainbow or equivalent	3Kg		R
19	Fish Fingers: 1. I & J 2. Sea world or equivalent	2kg: Box		R
20	Quarter Leg	5kg: Bag		R
21	Chicken Thighs	1,5kg: Bag		R
22	Chicken Burgers	3kg		R
23	Chicken Gizzard	5kg		R
24	Fish: Fish Cakes 1. I & J 2. Sea world or equivalent	2kg: Box		R
25	Fish: Hake Fillet 1. I & J 2. Sea world or equivalent	5kg		R
26	Fish: Calamari	5kg		R
27	Fish: Maasbanker	5kg		R
28	Fish: Pink Salmon	3,7kg		R
29	Halaal Burgers	Box: 3kg		R
30	Chicken Nuggets 1. Goldi or equivalent	4kg		R
31	Chicken Schnitzels 1. Goldi or equivalent	5kg		R
32	Meat Pies	Box		R

NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
33	Samosa	Box		R
34	Mini Pies	Box		R
35	Chicken Fingers	Box		R
36	Chicken Sausage	Box		R
37	Pork Ribs	2kg		R
Q.	17: SOFT BEVERAGES			
01	Coke Zero	330ml x 24		R
02	Cola Lite	330ml x 24		R
03	Coca Cola	330ml x 24		R
04	Tab	330ml x 24		R
05	Sprite Normal	330ml x 24		R
06	Sprite Zero	330ml x 24		R
07	Fanta Orange	330ml x 24		R
08	Fanta Grape	330ml x 24		R
09	Crème Soda	330ml x 24		R
10	Liqui Fruit: Grape	330ml x 24		R
11	Liqui Fruit: Orange	330ml x 24		R
12	Grapetiser: Red	330ml x 24		R
13	Grapetiser: White	330ml x 24		R
14	Appletiser	330ml x 24		R
15	Stoney Ginger Beer	330ml x 24		R
16	Dry Lemon	330ml x 24		R
17	Ice Tea: Lemon	330ml x 24		R
18	Ice Tea: Normal	330ml x 24		R
19	Iron Brew	330ml x 24		R
20	Raspberry	330ml x 24		R
R.	18: GENERAL GROCERIES			
01	Wax Paper Baking Sheet: 1. Glad or equivalent	70m		R
02	Crispy Gold Cooking Oil	20 L		R
03	Fire/Fez Gel	5 L		R

NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
04	Candles	Packet: 6		R
05	Tooth Picks 1000 pcs	1000: Box		R
06	Gelatin	1Kg		R
07	Heavy Duty Foil	440mm x 40m		R
08	Toller Towel / Garage Roll	160mm x 1000m		R
09	Coffee Filter	40g		R
10	Restaurant Serviette: 2 Ply	Box: 500'S		R
11	Glad Bake & Cooking Paper	30cm x 120m		R
12	Insecticide Spray 1. Doom (odorless) 2. Dyroach or equivalent	300ml: 6x300ml		R
13	Charcoals	4kg		R
14	Fire Lighter	20mins		R
15	Matches	10 x 10 Boxes		R
16	Wrapper Bread	Pack		R
17	Clinging Wrap 1. Glad or equivalent	380mm x 1400m		R
18	Paraffin liquid	5L		R
19	Paper Serviettes: 1 Ply:50 Piece: Red	300 x 300mm		R
20	Paper Serviettes: 1 Ply:50 Piece: Yellow	300 x 300mm		R
21	Handy Cloths	10's		R
22	Oven Gloves	Set		R
23	Olive Oil	1L		R
24	Disposable Latex Examination Gloves	Box: 100		R
25	Mango Atcher	400g		R
26	Vegetable Atcher	400g		R
27	Skewers	Box		R
28	Coffee Filter 1000x85/245	Box		R

2.2 CLEANING CONSUMABLES (OTHER GROCERY)

NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
S.	19: CLEANING PRODUCTS			R
01	Bleach	3L		R
02	Bleach	5L		R
03	Dishwashing Liquid 1. Sunlight or equivalent	5L		R
04	Pot Scourer / Skuurpot	25g (Pack)		R
05	Steel Wool	25g (Pack)		R
06	Oven Cleaner	300ml: 6x300ml		R
07	Household cleaning cream 1. Handy Andy or equivalent	3L		R
08	Dish Cloth / Swab (30x30cm)	30x30cm: Pack		R
09	Dish Cloth / Swab (45x45cm)	45x45cm: Pack		R
10	Tea Towel: Colour Assorted	40x70cm: Pack		R
11	Tea Towel: Colour Assorted	45x70cm: Pack		R
12	Household cleaning powder 1. Vim or equivalent	500g		R
13	Washing Powder: 1. Sunlight 2. Omo 3. Mag mag or equivalent	2kg		R
14	Multi Insect Powder 1. Ant Dust 2. Blue Death or equivalent	100g		R
15	Multi Insect Powder 1. Ant Dust 2. Blue Death or equivalent	500g		
16	Waterless Hand Sanitizer	300ml		R
17	Disposable Plates	Pack		R
18	Disposable Cups	Box		R
19	Disposable Forks	Pack		R
20	Disposable Spoons	Pack		R
21	Disposable Teaspoons	Pack		R
22	Disposable Knives	Pack		R
23	Mop Caps	Pack		R
24	Plastic Aprons	Pack		R
25	Dishwashing Gloves	Pack		R
TOTAL				R
AVERAGE PRICE				

-
- Required by:
 - At:
.....
 - Brand and model
.....
 - Country of origin
 - Does the offer comply with the specification(s)? *YES/NO
 - If not to specification, indicate deviation(s)
 - Period required for delivery
*Delivery: Firm/not firm
 - Delivery basis

Note: - All delivery costs must be included in the bid price, for delivery at the prescribed destination.

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

*Delete if not applicable

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes an advertised competitive bid, a limited bid, a proposal or written price quotation). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
- the bidder is employed by the state; and/or

the legal person on whose behalf the

bidding document is signed, has a relationship with persons/a

person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

2.1 Full Name of bidder or his or her representative:

2.2 Identity Number:.....

2.3 Position occupied in the Company (director, trustee, shareholder², member):

.....

2.4 Registration number of company, enterprise, close corporation, partnership agreement or trust:

.....

2.5 Tax Reference Number:.....

2.6 VAT Registration Number:

2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / PERSAL numbers must be indicated in paragraph 3 below.

¹"State" means -

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

²"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder YES / NO
presently employed by the state?

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member:

Name of state institution at which you or the person

Connected to the bidder is employed:

Position occupied in the state institution:

Any other particulars:

.....
.....

2.7.2 If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES / NO

2.7.2.1 If yes, did you attach proof of such authority to the bid Document? YES / NO

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

2.7.2.2 If no, furnish reasons for non-submission of such proof:

.....
.....
.....

2.8 Did you or your spouse, or any of the company's directors / Trustees / shareholders / members or their spouses conduct Business with the state in the previous twelve months? YES / NO

2.8.1 If so, furnish particulars:

.....
.....
.....

2.9 Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid? YES / NO

2.9.1 If so, furnish particulars.

.....
.....
.....

2.10 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid? If so, furnish particulars. YES/NO

.....
.....
.....

2.11 Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? YES/NO

2.11.1 If so, furnish particulars:

.....

3 Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	Personal Income Tax Reference Number	Employee Number / Persal Number

4 DECLARATION

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT. I
ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME SHOULD
THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to exceed/not exceed R50 000 000 (all applicable taxes included) and therefore the...80/20... preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
- 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

- P_s = Points scored for price of bid under consideration
- P_t = Price of bid under consideration
- P_{\min} = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points)
(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium

One person business/sole propriety

Close corporation

Company

(Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....
.....
.....

8.6 COMPANY CLASSIFICATION

Manufacturer

Supplier

Professional service provider

Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

(a) disqualify the person from the bidding process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

- (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audialterampartem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS

.....

.....

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
 - a. abused the institution's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed 'in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied). The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.	+	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		

CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME).....
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM
IS TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION
MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Standard Bidding Document (SBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
 - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
 - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.

7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
- (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

^a Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. ~~I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.~~

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

GOVERNMENT PROCUREMENT GENERAL CONDITIONS OF CONTRACT

NOTES

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders**
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.**

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- ☐ **The General Conditions of Contract will form part of all bid documents and may not be amended.**
- ☐ **Special Conditions of Contract (SCC) relevant to a specific bid, should be compile separately for every bid (if (applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.**

TABLE OF CLAUSES

- 1. Definitions**
- 2. Application**
- 3. General**
- 4. Standards**
- 5. Use of contract documents and information; inspection**
- 6. Patent rights**
- 7. Performance security**
- 8. Inspections, tests and analysis**
- 9. Packing**
- 10. Delivery and documents**
- 11. Insurance**
- 12. Transportation**
- 13. Incidental services**
- 14. Spare parts**
- 15. Warranty**
- 16. Payment**
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General Conditions of Contract

- 1. Definitions** 1. The following terms shall be interpreted as indicated:
 - 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
 - 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
 - 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
 - 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
 - 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
 - 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
 - 1.7 "Day" means calendar day.
 - 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.
 - 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
 - 1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
 - 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
 - 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
 - 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
 - 1.14 "GCC" means the General Conditions of Contract.
 - 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
 - 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight

and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.

- 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods.
- 1.22 "Republic" means the Republic of South Africa.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.25 "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.

2. Application.

- 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. General

- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za

4. Standards

- 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of contract documents and information; inspection.

- 5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent rights.

- 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

7. Performance security

- 7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- (a) A bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - (b) A cashier's or certified cheque
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

8. Inspections, tests and analyses

- 8.1 All pre-bidding testing will be for the account of the bidder 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or organization acting on behalf of the Department.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department

- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.
- 8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

9. Packing

- 9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

10. Delivery and documents

- 10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.
- 10.2 Documents to be submitted by the supplier are specified in SCC.

11. Insurance

- 11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

12. Transportation

- 12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

13. Incidental services

- 13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:
- (a) Performance or supervision of on-site assembly and/or commissioning of the supplied goods;
 - (b) Furnishing of tools required for assembly and/or maintenance of the supplied goods;
 - (c) Furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
 - (d) Performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
 - (e) Training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.
- 13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14. Spare parts

- 14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:
- (a) Such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
 - (b) In the event of termination of production of the spare parts:
 - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) Following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

- 15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
- 15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

- 15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.
- 15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.
- 15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

16. Payment

- 16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.
- 16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfilment of other obligations stipulated in the contract.
- 16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 16.4 Payment will be made in Rand unless otherwise stipulated in SCC.

17. Prices

- 17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

18. Contract amendments

- 18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

19. Assignment

- 19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontracts

- 20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. Delays in the supplier's performance

- 21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.

- 21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.
- 21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.
- 21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

- 22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

- 23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (a) If the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
 - (b) If the Supplier fails to perform any other obligation(s) under the contract; or
 - (c) If the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.
- 23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 23.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.

- 23.5 Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.
- 23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:
- (i) The name and address of the supplier and / or person restricted by the purchaser;
 - (ii) The date of commencement of the restriction
 - (iii) The period of restriction; and
 - (iv) The reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

- 23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24. Anti-dumping and countervailing duties and rights

- 24.1 When, after the date of bid, provisional payments are required, or antidumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.

25. Force Majeure

- 25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination for insolvency

- 26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or

affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

27. Settlement of Disputes

27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.

27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.

27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.

27.5 Notwithstanding any reference to mediation and/or court proceedings herein,

(a) The parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and

(b) The purchaser shall pay the supplier any monies due the supplier.

28. Limitation of liability

28.1 Except in cases of criminal negligence or wilful misconduct, and in the case of infringement pursuant to Clause 6;

(a) The supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

(b) The aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

29. Governing language

29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that exchanged by the parties shall also be written in English.

30. Applicable law

30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.

31. Notices

31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice.

- 31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

32. Taxes and duties

- 32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.

33. National Industrial Participation (NIP) Programme

- 33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation

34. Prohibition of Restrictive practices

- 34.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).
- 34.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.
- 34.3 If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

Js GCC (revised July 2010)

35. SPECIAL CONDITIONS OF CONTRACT

- 35.1 The State reserves the right to verify and authenticate all the information supplied in this document by the bidder.
- 35.2 The Bid must be strictly in accordance with the conditions and specifications contained herein.
- 35.3 If it is found that any information has been tampered with during the evaluation process and/or after the Bid/Contract has been awarded that any false information has been provided, the State reserves the right to take the necessary action as it deems fit, including but not limited to the institution of criminal proceedings.
- 35.4 Failure to sign all relevant places shall invalidate your bid (**SBD1, SBD 3.1, SBD 4, and SBD 6.1 or 6.2, SBD 8, SBD 9 and SCC**)
- 35.5 All queries should be sent to the relevant person via email state above. No query will be responded to if sent 3 days before the closing date.

- 35.6 If you are not a registered supplier with the Department of Water and Sanitation, please complete the supplier registration forms and banking details, supplier registration forms are available at Departmental website, www.dws.gov.za
- 35.7 Bidders/ Individuals that are directors or members in more than one company bidding for this tender and do not openly declare their interests will be disqualified
- 35.8 **Failure to submit original and valid Tax Clearance Certificate shall invalidate your bid.**
- 35.9 The DWS reserves the right to not make an award on any of the responses to this Bid.
- 35.10 The DWS reserves the right to award only parts of this bid and re-bid for other parts.
- 35.11 All bid documents should be hand delivered and deposited in to the Tender Box, if sent via post, Envelope or package, the envelope must be clearly marked to avoid your submission been mixed with normal letters sent to the Department.
- 35.12 Only signed, original documents will be accepted.

36. ACCEPTANCE OF TERMS AND SPECIAL CONDITIONS

The above terms of the bid and all Annexure have been read, understood and accepted.

For and on behalf of the Bidder:

.....

Signature of Bidder:

Date:

Bidder's Name & Surname:

Designation

Witness Name & Surname:

Date

Signature:

Address (Physical):



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

**SUPPLY AND DELIVERY OF FOOD PRODUCTS AND CLEANING CONSUMABLES TO
THE DEPARTMENT OF WATER AND SANITATION: ROODEPLAAT TRAINING
CENTRE AS AND REQUIRED FOR A PERIOD OF 36 MONTHS**

W11300

TRADING NAME: _____

CONTACT PERSON: _____

CONTACT NUMBER: _____

CLOSING DATE: _____

This template must be completed by the bidder

TENDER NUMBER		
SERVICE /PROJECT DESCRIPTION		
NAME OF BIDDER		
TENDER AMOUNT		
BBBEE LEVEL		
COMPANY'S COMPOSITION OF EXISTANCE		
	% OWNERSHIP	TOTAL NUMBER
WOMEN		
PEOPLE WITH DISABILITIES		
BLACK MALES		
YOUTH		
PARTICIPATION IN PROJECT IMPLEMENTATION		
	TOTAL NUMBER	LEVEL OF PARTICIPATION (eg Project Management, Technical, Administrative)
WOMEN		
PEOPLE WITH DISABILITIES		
BLACK MALES		
YOUTH		

Please note that this information is for reporting purposes only, and will not prejudice the company in anyway nor will it be considered as an evaluation tool.

Name:.....

Position:.....

Signature:.....Date:.....



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA



ENTITY MAINTENANCE

ENTITY MAINTENANCE

HEAD OFFICE USE ONLY

Reference no.	<input type="text"/>	Registered
Entity name	<input type="text"/>	Date registered: <input type="text"/>
	<input type="text"/>	Verified on SafetyWeb
	<input type="text"/>	Date verified: <input type="text"/>
Entity number	<input type="text"/>	Captured
Remarks	<input type="text"/>	Date captured: <input type="text"/>
	<input type="text"/>	Authorised
	<input type="text"/>	Date authorised: <input type="text"/>

IMPORTANT INFORMATION TO SUPPLIER

I/We hereby request and authorise you to pay any amounts, which may accrue to me/us to the credit of my/our account with the mentioned bank. I/we understand that the credit transfers hereby authorised will be processed by computer through a system known as "ACB- Electronic Fund Transfer Service", and I/we understand that no additional advice of payment will be provided by my/our bank, but that the details of each payment will be printed on my/our bank statement or any accompanying voucher. (This does not apply where it is not customary for banks to furnish bank statements).

I/we understand that the Department will supply a payment advice in the normal way, and that it will indicate the date on which the funds will be made available in my/our account.

This authority may be cancelled by me/us by giving thirty days notice by prepaid registered post. Please ensure information is validated as per required bank screens.

I/We understand that bank details provided should be exactly as per the records held by the bank.

I/We understand that the Department will not assume responsibility for any delayed payments, as a result of incorrect information supplied.

SUPPORTING DOCUMENTATION MUST ACCOMPANY THIS FORM

ALL RELEVANT FIELDS MUST BE COMPLETED

THE ACCOUNT MUST BE IN THE NAME OF THE SUPPLIER AND NO 3RD PARTY PAYMENTS WILL BE ALLOWED

Section A: Type of Supplier (For official use only)

<input type="checkbox"/> New Supplier Information	<input type="checkbox"/> Update Supplier Information
Supplier Type:	<input type="checkbox"/> Individual <input type="checkbox"/> Govt. Department <input type="checkbox"/> Partnership
	<input type="checkbox"/> Company <input type="checkbox"/> Trust
	<input type="checkbox"/> CC <input type="checkbox"/> Other (Specify) <input type="text"/>

Section B: Company/Personal Details

Registered Name	<input type="text"/>
	<input type="text"/>
Trading Name	<input type="text"/>
	<input type="text"/>
*VAT Number	<input type="text"/> *Compulsory where applicable
PERSAL Number	<input type="text"/>
Title	<input type="text"/> Initials <input type="text"/>
First Name	<input type="text"/>
Surname	<input type="text"/>

Section C: Address Detail

Payment Address	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/> Postal code <input type="text"/>



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ENTITY MAINTENANCE

ENTITY MAINTENANCE (continuation page)

Section D: Supplier Account Details (TO BE VERIFIED BY BANK)

Account Name		
Account Number		Account Type
Bank Name		<input type="checkbox"/> Cheque Account
Branch Name		<input type="checkbox"/> Savings Account
Branch Number		<input type="checkbox"/> Transmission Account
*ID Number		* Compulsory for individuals
Passport Number		
**Company Registration Number		**Compulsory for companies
***CC Registration		***Compulsory where applicable
****Please include CC/CK where applicable		
Practise Number		
****Trust Number		

IT IS HERBY CONFIRMED THAT THESE DETAILS HAVE BEEN VERIFIED AND IS EXACTLY THE SAME AS ON ONE OF THE FOLLOWING APPLICABLE SCREENS:

ABSA: CIF Screen
FNB: Hogans System on the CIS4
STD: Bank - Look - Up - Screen
Nedbank: Banking Platform under the Client Details Tab

Contact Number ()

BANK STAMP

Signature of Bank Official

Print Name

d d / m m / y y y y

Date (dd/mm/yyyy)

Section E: Contract Details of Supplier

Telephone	()
Fax	()
Mobile (Cell no.)	
E-mail Address	
Contact Person	

Signature of Supplier

Print Name

d d / m m / y y y y

Date (dd/mm/yyyy)

Section F: Contract Details of DWA Office (For official use only - officials with signing authority only)

Office	
Telephone	()
Fax	()
E-mail Address	

OFFICIAL STAMP

Signature of DWA Official

Print Name

d d / m m / y y y y

Date (dd/mm/yyyy)



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SPECIFICATIONS
AND
TERMS OF REFERENCE

**SUPPLY AND DELIVERY OF FOOD PRODUCTS
(GROCERY) AND CLEANING CONSUMABLES TO THE
DEPARTMENT OF WATER AND SANITATION
ROODEPLAAT TRAINING CENTER (RTC) AS AND WHEN
REQUIRED FOR A PERIOD OF THIRTY SIX MONTHS (03
YEARS)**



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1. BACKGROUND AND DISCUSSION

- 1.1. The Department of Water and Sanitation (DWS) is a custodian of country's water resources and, consequently, it is responsible for ensuring that water resources are protected, used, developed, conserved, managed and controlled in a sustainable and equitable manner in accordance with its constitutional mandate.
- 1.2. The Roodeplaat Training Center (RTC) provides accommodation, workshops and training venues to a variety of stakeholders both internal and external. As a result there is a huge demand of providing catering which requires a number of different commodities that needs to be supplied to RTC on weekly basis in order to cater all people/clients booked in.
- 1.3. It is important that RTC is always operational due to the nature of the service it provides to DWS and the provision of such services cannot be compromised. It must also be borne in mind that any impact of the food provisions being not available at the training center exposes the Department (DWS) from the external clients. A standard is thus important to be maintained and the listed requirements are commodities that will enable the Centre to operate effective and efficiently.
- 1.4. The commodities to be supplied are as per the below specification on paragraph 2.
 - Grocery, (Food Products);
 - Meat & Frozen Meat;
 - Fresh Fruits;
 - Vegetable & Frozen Vegetables and
 - Cleaning Consumables



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2. SPECIFICATION

2.1 FOOD PRODUCTS (GROCERY)

NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
A.	1: SAUCE PRODUCTS			
01	Granadilla Topping Sauce	2L		R
02	Strawberry Topping Sauce	2L		R
03	Dark Chocolate Sauce	2L		R
04	Barbecue Sauce	2L		R
05	Sweet Chilly Sauce: 1. Wellington or equivalent	2L		R
06	Original fruit Chutney 1. Mrs. Balls or equivalent	3kg		R
07	Olives Calamite Black	3kg		R
08	Toffee Sauce	2L		R
09	Tartar Sauce	2L		R
10	Peri Peri Sauce	2L		R
11	Meat Basting Sauce	2L		R
12	Greek Salad Dressing: 1. Knorr or equivalent	340ml		R
13	Greek Salad Dressing: 1. Knorr or equivalent	1L		R
14	French Dressing: 1. Knorr or equivalent	340ml		R
15	French Dressing: 1. Knorr or equivalent	1L		R
16	Creamy Dressing: 1. Knorr or equivalent	1L		R
17	Balsamic Vinegar	1L		R
18	White Vinegar	5L		R
19	Black Vinegar	5L		R
20	Honey & Mustard Salad Dressing 1. Knorr or equivalent	340ml		R
21	Olives Calamite Green	3kg		R
22	Prego Sauce	2L		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
23	Tomato Sauce: (350ml x 6) 1. All Gold or equivalent	Pack		R
24	Tomato Sauce: 1. All Gold or equivalent	4,5L		R
25	Chutney Sauce: (470ml x 8)	Pack		R
26	Mustard Sauce	2L		R
27	Tabasco Sauce Hot	150ml		R
28	Tabasco Sauce Mild	150ml		R
29	Worcester Shine Sauce: (250ml x 6) 1. Maggie or equivalent	Pack		R
30	Mayonnaise Sauce: 1. Cross & Black well 2. Nola or equivalent	3kg		R
B.	2: SPICES AND HERBS			
01	Aromat: 1. Robertson or equivalent	1kg		R
02	Barbeque Spice: 1. Robertson or equivalent	1kg		R
03	Chicken Spice: 1. Robertson or equivalent	1kg		R
04	Fish Spice: 1. Robertson or equivalent	1kg		R
05	Origanum: 1. Robertson or equivalent	1kg		R
06	Veggie Seasoning: 1. Robertson or equivalent	1kg		R
07	White Pepper: 1. Robertson or equivalent	800g		R
08	Meat Tenderizer: 1. Robertson or equivalent	1kg		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
09	Savoury Rice Seasoning: 1. Robertson or equivalent	1kg		R
10	Turmeric: 1. Robertson or equivalent	800g		R
11	Cajun Spice: 1. Robertson or equivalent	1kg		R
12	Paprika: 1. Robertson or equivalent	700g		R
13	Parsley: 1. Robertson or equivalent	1kg		R
14	Dry Bay Leave	1kg: Pack		R
15	Mild & Spicy Curry Powder: 1. Robertson or equivalent	800g		R
16	Cinnamon: 1. Robertson or equivalent	600g		R
17	Hot Curry Powder: 1. Robertson or equivalent	800g		R
18	Mushroom Spice: 1. Robertson or equivalent	1kg: Pack		R
19	Chips Seasoning: 1. Robertson or equivalent	1kg		R
20	Steak & Chops: 1. Robertson or equivalent	1kg		R
21	Cayenne Pepper: 1. Robertson or equivalent	1kg: Pack		R
22	Portuguese Chicken Seasoning: 1. Robertson or equivalent	1kg		R
23	Chicken Stock Granule: 1. Robertson or equivalent	1kg		R
24	Whole Black Pepper Corns: 1. Robertson or	1kg		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
	equivalent			
25	Medium Rajah: 1. Robertson or equivalent	800g		R
26	Iodised Salt – Coarse	1kg		R
27	Iodised Salt – Fine	1kg		R
28	Garlic Salt: 1. Robertson or equivalent	100g		R
29	Spice Blends – Mixed: 1. Robertson or equivalent	800g		R
30	Mixed Herbs: 1. Robertson or equivalent	1kg		R
C.	3: BREAKFAST CEREAL			
01	Jungle Oats	1kg		R
02	Dried Biscuits (Rusk) 1. Ouma or equivalent	1kg		R
03	Rice Krispies: 1. Bokomo 2. Kellogg's or equivalent	1kg		R
04	Corn Flakes: 1. Bokomo 2. Kellogg's or equivalent	1kg		R
05	All Bran Flakes: 1. Bokomo 2. Kellogg's or equivalent	1kg		R
06	Muesli: 1. Jungle 2. Bokomo or equivalent	1kg		R
07	Maltabela Porridge: 1. Bokomo or equivalent	500g		R
08	Maltabela Porridge: 1. Bokomo or equivalent	1kg		R
09	Weet Bix	900g		R
D.	4: SWEET BISCUITS			
01	Chocolate Cream Biscuits 1. Roman or equivalent	12x200g: Box		R
02	Tennis Biscuits	12x200g: Box		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
03	Choice Assorted Biscuits	2kg		R
E.	5: HOT BEVERAGES ITEMS			
01	Rooibos Tea Bag: 1. Fresh pack 2. Eleven o'clock or equivalent	200g		R
02	Rooibos Tea Bag: 1. Fresh pack 2. Eleven o'clock or equivalent	400g		R
03	Coffee 1. Ciro - or equivalent	200g		R
04	Powder Milk Sachets	200x4g		R
05	Candarela Sachets (Granular Sticks)	1000g		R
06	Castor Sugar	10kg		R
07	Tea Bag: 1. Five Rosés Smooth Ceylon Blend or equivalent	200g		R
08	Tea Bag: 1. Five Rosés Smooth Ceylon Blend or equivalent	500g		R
09	Sugar Sachets: Brown – 6g	6g: 12kg – Box		R
10	Sugar Sachets: White – 6g	6g: 12kg – Box		R
11	Sugar: Brown: 1. Hullet 2. Selati 3. Illovo or equivalent	10kg		R
12	Sugar: White: 1. Hullet 2. Selati 3. Illovo or equivalent	12,5kg		R
13	Sugar: Brown: 1. Hullet 2. Selati 3. Illovo or equivalent	25kg		R
14	Sugar: White: 1. Hullet 2. Selati	25kg		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
	3. Illovo or equivalent			
15	Strong Quality Tea Bag 1. Joko or equivalent	200g		R
16	Chicory and coffee granules 1. Nescafe Ricoffy or equivalent	750g		R
17	Glen Tea Bag	200g		R
18	Coffee Sticks 1. Nescafe Ricoffy or equivalent	2.7g: Box		R
19	Coffee creamer 1. Cremora or equivalent	800g		R
20	Coffee creamer 1. Cremora or equivalent	2kg		R
21	Coffee Creamer 1. Ellis Brown - or equivalent	800g		R
22	Coffee Creamer Ellis Brown - or equivalent	2kg		R
23	Dark Roast Pure Ground Coffee 1. House of Coffees or equivalent	250g		R
24	Jacobs Coffee – 46,8g (26 x 1,8g) or equivalent	Pack		R
25	Decaf Coffee 1. Jacobs Krönung or equivalent	200g		R
26	Decaf Coffee 1. Jacobs Krönung or equivalent	300g		R
27	Decaf Coffee 1. Douwe Egberts or equivalent	200g		R
28	Douwe Egberts - 46,8g (26 x 1,8g) or equivalent	Pack		R
29	Tea – Loose (Leaves) 1. Joko or equivalent	200g		R
F.	6: BAKING AND PASTRY ITEMS			
01	Lasagna Pasta Disc	250g		R
02	Lasagna Pasta Disc	500g		R
03	Cake Flour	12,5 kg		R
04	Self Raising Flour: 1. Snow fake or	1kg		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
	equivalent			
05	Self Raising Flour: 1. Snow fake or equivalent	2.5kg		R
06	Baking Powder: 1. Snow fake 2. Royal or equivalent	500g		R
07	Baking Powder: 1. Snow fake 2. Royal or equivalent	1kg		R
08	Baking Yeast	24 x 10g		R
09	Cooking Spray	300 ml		R
10	Cheese Cake Powder	1 kg		R
11	Dessert Mix	1 kg		R
12	Instant Mix	1 kg		R
13	Tiramisu	1 kg		R
14	Jelly	2 kg		R
15	White Choc	1 kg		R
16	Brownies Mix	1 kg		R
17	Hot Pudding Mix	1 kg		R
18	Lemon Juice	500 ml		R
19	Lemon Juice	2L		R
20	Vanilla Essence	500ml		R
21	Vanilla Essence	2L		R
22	Traditional Syrup: 1. Maple or equivalent	1kg		R
23	honey Syrup: 1. Gold crest or equivalent	1kg		R
24	Coconut	1kg		R
25	Corn Flour 1. Maizena or equivalent	500g		R
26	Peppermint Chocolate	150g		R
27	Cocoa Powder	250g		R
28	Pita Bread	Pack		R
29	Chocolate Vermicelli	750g		R
30	Rainbow Vermicelli	750g		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
31	Trumps 100's & 1000's (Catering Pack) or equivalent	1kg		R
G.	7: PRESERVED FOOD ITEMS			
01	Fruit Cocktail A10: 1. Koo or equivalent	3kg		R
02	Fruit Salad: 1. Koo or equivalent	3kg		R
03	Peach Halved 1. Koo or equivalent	410g		R
04	Peach Halved 1. Koo or equivalent	3kg		R
05	Baked Beans 1. Koo or equivalent	410g		R
06	Baked Beans 1. Koo or equivalent	3kg		R
07	Red Kidney Beans 1. Koo or equivalent	410g		R
08	Butter Beans 1. Koo or equivalent	410g		R
09	Butter Beans 1. Koo or equivalent	3kg		R
10	Fruit Cocktail 1. Koo or equivalent	410g		R
11	Liberty Mushrooms 1. Koo or equivalent 2. Gold crest	410g		R
12	Mushroom A10 in Brain 1. Koo or equivalent 2. Gold crest	3kg		R
13	Tomato Puree 1. All gold or equivalent	410g		R
14	Tomato Pronto 1. All gold or equivalent	410g		R
15	Tomato Paste 1. All gold or equivalent	410g		R
16	Shredded Tuna in light salted water	170g		R
17	Sardine 1. Lucky star or equivalent	170g		R
18	Apricot Jam 1. All Gold or equivalent	900g		R
19	Black Cherries 1. Rhodes or equivalent	410g		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
20	Strawberry Jam 1. All Gold or equivalent	410g		R
21	Endear mints Sweets or equivalent	12 x 1kg: Box		R
22	Red Speckled Beans 1. Koo 2. Rhodes or equivalent	500g		R
23	Apricot Jam 1. Rhodes 2. All Gold or equivalent	15g x 200: Box		R
24	Strawberry Jam 1. Rhodes 2. All Gold or equivalent	15g x 200: Box		R
25	Chick Peas 1. Rhodes 2. All Gold or equivalent	410g		R
26	Shredded Tuna in light salted water	1,7kg		R
27	Guava halved 1. Koo or equivalent	3kg		R
H.	8: SNACK ITEMS			
01	Dried Fruits	500g		R
02	Seedless Raisin	1kg		R
03	Simba Beef Chips or equivalent	125g		R
04	Simba Tomato Chips or equivalent	125g		R
05	Simba Chutney Chips or equivalent	125g		R
06	Lays Onion & Cheese or equivalent	125g		R
07	Salted Peanuts 1. Snack Well or equivalent	4 kg		R
08	Niknaks Simba or equivalent	125g		R
09	Peanuts Simba or equivalent	450g		R
10	Mexican Simba or equivalent	150g		R
11	Romantics Sweets	1kg		R
I.	9: STARCH ITEMS			
01	White Mealie Meal	12.5kg		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
	1. Iwisa 2. Impala 3. Super Sun 4. Tafelburg or equivalent			
02	White Maize Samp 1. Iwisa 2. Impala or equivalent	2,5 kg		R
03	White Maize Samp 1. Iwisa 2. Impala or equivalent	5kg		R
04	Rice 1. Tastic 2. Specko or equivalent	2 kg		R
05	Pasta Screw / shells 1. Fatis & Monis or equivalent	500g		R
06	Brown Rice	2kg		R
07	Basmati Rice	2kg		R
08	Macaroni 1. Fatis & Monis or equivalent	500g		R
09	Spaghetti 1. Fatis & Monis or equivalent	500g		R
10	Extra Fine Noodles 1. Fatis & Monis or equivalent	250g		R
11	Pasta Curved 1. Fatis & Monis or equivalent	500g		R
12	Tricolored Screws 1. Fatis & Monis or equivalent	500g		R
13	Legumes (Whole Lentils)	10 x 500g: Pack		R
14	Legumes (Sugar Beans)	10 x 500g: Pack		R
15	Couscous	1kg		R
J.	10: 100% JUICES			
01	Oros Orange Juice or equivalent	2L		R
02	Oros Orange Juice or equivalent	5L		R
03	Mango Juice 100%	5L		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
04	Orange Juice 100%	5L		R
05	Guava Juice 100%	5L		R
06	Litchi Juice 100%	5L		R
07	Granadilla Juice 100%	5L		R
08	Grape Juice 100%	5L		R
09	Concentrated Juice Magalies or equivalent	5L		R
10	Apple Juice 100%	5L		R
11	Passion Fruit Juice 100%	5L		R
12	Exotic Fruit Juice 100%	5L		R
K.	11: FRESH FRUITS			
01	Bananas: 20kg	Box		R
02	Apples: Gold: 9kg	Box		R
03	Apples: Green: 9kg	Box		R
04	Apples: Red: 9kg	Box		R
05	Pears: 9kg	Box		R
06	Plums: 9kg	Box		R
07	Avocados: 5kg	Box		R
08	Grapes (Seedless): Black: 10kg	Box		R
09	Grapes (Seedless): White: 10kg	Box		R
10	Peaches: 9kg	Box		R
11	Papaw: 9kg	Box		R
12	Kiwi: 5kg	Box		R
13	Guava: 9kg	Box		R
14	Mango: 3kg	Box		R
15	Watermelon	Each /Kg		R
16	Orange: 10kg	Bag		R
17	Lemon: 5kg	Box		R
18	Musk Lemon	Each /Kg		R
19	Strawberry: 5kg	Box		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
L.	12: FROZEN VEG			
01	Mix Vegetables: (12 x 1kg)	Box		R
02	Mix Vegetables: (6 x 2kg)	Box		R
03	Diced Carrots	1kg		R
04	Diced Carrots	2kg		R
05	Country Crop	1kg		R
06	Country Crop 1. Mc cain or equivalent	2kg		R
07	Green Beans 1. Mc cain or equivalent	1kg		R
08	Green Beans 1. Mc cain or equivalent	2 kg		R
09	Stir Fry 1. Mc cain or equivalent	1kg		R
10	Stir Fry 1. Mc cain or equivalent	2kg		R
11	Peas 1. Mc cain or equivalent	1kg		R
12	Peas 1. Mc cain or equivalent	2kg		R
13	Baby Carrots 1. Mc cain or equivalent	1kg		R
14	Baby Carrots 1. Mc cain or equivalent	2kg		R
15	Sweet Corn 1. Mc cain or equivalent	1kg		R
16	Sweet Corn 1. Mc cain or equivalent	2kg		R
17	Spinach 1. Mc cain or equivalent	1kg		R
18	Spinach 1. Mc cain or equivalent	2kg		R
19	Chips: (6 x 2kg) 1. Mc cain or equivalent	Box		R
M.	13: FRESH VEGETABLES			
01	Cabbage: 10kg	10kg: Bag		R
02	Carrots: 10kg	10kg: Bag		R
03	Green Pepper: 5kg	5kg: Box		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
04	Red Pepper: 5kg	5kg: Box		R
05	Yellow Pepper: 5kg	5kg: Box		R
06	Onion: 10kg	10kgh: Bag		R
07	Potatoes	5kg: Bag		R
08	Potatoes	10kg: Bag		R
09	Pumpkin Butternut	10kg: Bag		R
10	Hubbard Pumpkin	10kg: Bag		R
11	Hubbard Pumpkin	20kg: Bag		R
12	Tomatoes	10kg: Box		R
13	Beetroot	10kg: Bag		R
14	Gem Squash	10kg: Bag		R
15	Sweet Potato	10kg: Bag		R
16	Cucumber	Box		R
17	Baby Marrow	Box		R
18	Lettuce	Box		R
19	Red Onion	10kg: Bag		R
20	Patty Pans: Green	Box		R
21	Patty Pans: Yellow	Box		R
22	Baby Potatoes	10kg		R
23	Egg Plant	5kg		R
24	Crushed Garlic	1kg		R
25	Fresh Mushroom	Box		R
26	Gherkins	3kg		R
N.	14: DAIRY PRODUCTS			
01	Cheese Sliced: 1. Parmalat 2. Clover or equivalent	900 x 10: Box		R
02	Eggs – Medium	Tray of 60: 5 Dozen		R
03	Eggs – Medium	Pile: 30 x 5		R
04	Eggs – Large:	Tray of 60: 5 Dozen		R
05	Eggs – Large	Pile: 30 x 5		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
06	Cheese Cake Powder 1. Carte D'or / or equivalent	1kg		R
07	Yoghurt Strawberry 1. Nutria day 2. Clover 3. Parmalat or equivalent	1kg		R
08	Yoghurt Vanilla 1. Nutria day 2. Clover 3. Parmalat or equivalent	1kg		R
09	Yoghurt Chocolate 1. Nutria day 2. Clover 3. Parmalat or equivalent	1kg		R
10	Brick Baking Margarine 1. Rama 2. Stork 3. Wooden spoon 4. Marvella or equivalent	500g		R
11	Brick Baking Margarine 1. Rama 2. Stock 3. Wooden spoon 4. Marvella or equivalent	1kg		R
12	Butter (72*8g) 1. Clover 2. Flora or equivalent	72x8g: Box		R
13	Long Life Milk (Uht Process) Full Cream	6 x 1Litre		R
14	Long Life Milk (Uht Process) Low fat Cream	6 x 1Litre		R
15	Tiramisu 1. Carte D'or / or equivalent	1L		R
16	Soya Milk: (6 x 1litre)	Pack		R
17	Cream: (6 x 1litre)	Pack		R
18	White Choc Mousse 1. Carte D'or / or equivalent	1L		R
19	Chocolate Mousse 1. Carte D'or / or equivalent	1L		R
20	Cheese Spread	400g		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
21	Smooth Peanut Butter 1. Black cat 2. Yum yum or equivalent	800g		R
22	Condensed Milk 385g – 24 pack	Pack		R
23	Ideal Evaporated Milk 380g – 24 pack	Pack		R
24	Full Spread Margarine – Tub 1. Rama 2. Stock 3. Wooden spoon 4. Marvello or equivalent	500g		R
25	Full Spread Margarine – Tub 1. Rama 2. Stock 3. Wooden spoon 4. Marvello or equivalent	1kg		R
26	Cheese Loaf – 2,5kg 1. Cheddar 2. Gouda or equivalent	Each		R
27	Caramel Treat	410g		R
28	Fish Spread	200g		R
29	Fresh Cream 1. Meadow Land or equivalent	1L x 6: Pack		R
O.	15: RED MEAT			
01	Cow Hells	Kg		R
02	Beef Tripe	Kg		R
03	Beef Roast	Kg		R
04	Beef Stew	kg		R
05	Russians: 1. Escort 2. Enterprise or equivalent	2Kg		R
06	Lamb Chops	Kg / Portions		R
07	Mince	Kg		R
08	Wors	Kg		R
09	Halaal Wors	Kg		R
10	Club Steak	Kg / Portions		R
11	Halaal Chop	Kg / Portions		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
12	Leg of Lamb	Kg		R
13	Ox Liver	Kg		R
14	Ox Tail	Kg		R
15	Halaal Mince	Kg		R
16	T – Bone Steak	Kg		R
17	Mutton Stew	Kg		R
P.	16: WHITE MEAT			
01	Chicken Breast: 1. Rainbow or equivalent	2.7Kg		R
02	Chicken Polony: 1. Escort 2. Enterprise or equivalent	2Kg		R
03	Chicken Wings	5Kg		R
04	Pork Sausage: 1. Escort 2. Enterprise or equivalent	800g		R
05	Chicken Livers: 1. Rainbow 2. Goldi or equivalent	500g		R
06	Mixed Portions	5Kg		R
07	Bacon and Egg: 1. Escort 2. Enterprise or equivalent	2kg		R
08	Chicken Drumsticks	Bag: 1,8kg		R
09	Chicken Drumsticks	Bag:2kg		R
10	Chicken Drumsticks	Bag: 5kg		R
11	Halaal Chicken – Rainbow or equivalent	2kg		R
12	Vegetarian Patties	500g		R
13	Chicken Vienna: 1. Escort 2. Enterprise 3. Rainbow or equivalent	500g		R
14	Pork Roast	5Kg		R
15	Pork Chops	Portions		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
16	Mini Chicken Vienna: 1. Escort 2. Enterprise 3. Rainbow or equivalent	375g		R
17	Bacon: 1. Escort 2. Enterprise 3. Rainbow or equivalent	1Kg		R
18	Ham Plain: 1. Escort 2. Enterprise 3. Rainbow or equivalent	3Kg		R
19	Fish Fingers: 1. I & J 2. Sea world or equivalent	2kg: Box		R
20	Quarter Leg	5kg: Bag		R
21	Chicken Thighs	1,5kg: Bag		R
22	Chicken Burgers	3kg		R
23	Chicken Gizzard	5kg		R
24	Fish: Fish Cakes 1. I & J 2. Sea world or equivalent	2kg: Box		R
25	Fish: Hake Fillet 1. I & J 2. Sea world or equivalent	5kg		R
26	Fish: Calamari	5kg		R
27	Fish: Maasbanker	5kg		R
28	Fish: Pink Salmon	3,7kg		R
29	Halaal Burgers	Box: 3kg		R
30	Chicken Nuggets 1. Goldi or equivalent	4kg		R
31	Chicken Schnitzels 1. Goldi or equivalent	5kg		R
32	Meat Pies	Box		R
33	Samosa	Box		R
34	Mini Pies	Box		R
35	Chicken Fingers	Box		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
36	Chicken Sausage	Box		R
37	Pork Ribs	2kg		R
Q.	17: SOFT BEVERAGES			
01	Coke Zero	330ml x 24		R
02	Cola Lite	330ml x 24		R
03	Coca Cola	330ml x 24		R
04	Tab	330ml x 24		R
05	Sprite Normal	330ml x 24		R
06	Sprite Zero	330ml x 24		R
07	Fanta Orange	330ml x 24		R
08	Fanta Grape	330ml x 24		R
09	Crème Soda	330ml x 24		R
10	Liqui Fruit: Grape	330ml x 24		R
11	Liqui Fruit: Orange	330ml x 24		R
12	Grapetiser: Red	330ml x 24		R
13	Grapetiser: White	330ml x 24		R
14	Appletiser	330ml x 24		R
15	Stoney Ginger Beer	330ml x 24		R
16	Dry Lemon	330ml x 24		R
17	Ice Tea: Lemon	330ml x 24		R
18	Ice Tea: Normal	330ml x 24		R
19	Iron Brew	330ml x 24		R
20	Raspberry	330ml x 24		R
R.	18: GENERAL GROCERIES			
01	Wax Paper Baking Sheet: 1. Glad or equivalent	70m		R
02	Crispy Gold Cooking Oil	20 L		R
03	Fire/Fez Gel	5 L		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
04	Candles	Packet: 6		R
05	Tooth Picks 1000 pcs	1000: Box		R
06	Gelatin	1Kg		R
07	Heavy Duty Foil	440mm x 40m		R
08	Toller Towel / Garage Roll	160mm x 1000m		R
09	Coffee Filter	40g		R
10	Restaurant Serviette: 2 Ply	Box: 500'S		R
11	Glad Bake & Cooking Paper	30cm x 120m		R
12	Insecticide Spray 1. Doom (odorless) 2. Dyroach or equivalent	300ml: 6x300ml		R
13	Charcoals	4kg		R
14	Fire Lighter	20mins		R
15	Matches	10 x 10 Boxes		R
16	Wrapper Bread	Pack		R
17	Clinging Wrap 1. Glad or equivalent	380mm x 1400m		R
18	Paraffin liquid	5L		R
19	Paper Serviettes: 1 Ply:50 Piece: Red	300 x 300mm		R
20	Paper Serviettes: 1 Ply:50 Piece: Yellow	300 x 300mm		R
21	Handy Cloths	10's		R
22	Oven Gloves	Set		R
23	Olive Oil	1L		R
24	Disposable Latex Examination Gloves	Box: 100		R
25	Mango Atcher	400g		R
26	Vegetable Atcher	400g		R
27	Skewers	Box		R
28	Coffee Filter 1000x85/245	Box		R



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2.2 CLEANING CONSUMABLES (OTHER GROCERY)

NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
S.	19: CLEANING PRODUCTS			R
01	Bleach	3L		R
02	Bleach	5L		R
03	Dishwashing Liquid 1. Sunlight or equivalent	5L		R
04	Pot Scourer / Skuurpot	25g (Pack)		R
05	Steel Wool	25g (Pack)		R
06	Oven Cleaner	300ml: 6x300ml		R
07	Household cleaning cream 1. Handy Andy or equivalent	3L		R
08	Dish Cloth / Swab (30x30cm)	30x30cm: Pack		R
09	Dish Cloth / Swab (45x45cm)	45x45cm: Pack		R
10	Tea Towel: Colour Assorted	40x70cm: Pack		R
11	Tea Towel: Colour Assorted	45x70cm: Pack		R
12	Household cleaning powder 1. Vim or equivalent	500g		R
13	Washing Powder: 1. Sunlight 2. Omo 3. Mag mag or equivalent	2kg		R
14	Multi Insect Powder 1. Ant Dust 2. Blue Death or equivalent	100g		R
15	Multi Insect Powder 1. Ant Dust 2. Blue Death or equivalent	500g		
16	Waterless Hand Sanitizer	300ml		R
17	Disposable Plates	Pack		R
18	Disposable Cups	Box		R
19	Disposable Forks	Pack		R
20	Disposable Spoons	Pack		R
21	Disposable Teaspoons	Pack		R
22	Disposable Knives	Pack		R
23	Mop Caps	Pack		R
24	Plastic Aprons	Pack		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
25	Dishwashing Gloves	Pack		R
AVERAGE PRICE			TOTAL	R

Note:

- a) Unit price should be inclusive of the 15% VAT for VAT Vendors
- b) Service providers should comply with **health and safety standards**.
- c) Price escalation will be accepted every 12 months,
- d) Supplier should indicate the equivalent brand on the brand offered column

3. PROJECT SCOPE

- 3.1 To appoint a suitable service provider who has the ability and capacity to supply and deliver groceries within a short delivery / emergency time frame when a need arises.
- 3.2 The service provider must have the capacity and ability to supply and deliver any type of groceries requested.
- 3.3. The groceries to be supplied must be stored at acceptable temperatures and must be of acceptable standard to avoid decay or inferiority.
- 3.4. The service provider must ensure that the supplies are packaged and transported in compliance with the necessary legislation.

4. DELIVERABLES

- 4.1. The service provider appointed will be responsible to ensure that the service rendered or supplies delivered under the contract are in accordance with the specifications and within the timeframe prescribed.

5. STANDARD MINIMUM REQUIREMENTS

- 5.1 Food premises shall be of such location, design, construction and finish and shall be so equipped for the purpose for which they were designed without creating a health hazard and food can be handled hygienically on the food premises. All equipment must be effectively protected by the best available method against contamination or spoilage by poisonous or offensive gases, vapours, odours, smoke, soot deposits, dust, moisture, insects or other vectors or by any other physical, chemical or biological contamination or pollution or by any other agent whatsoever.



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- 5.2 Food containers shall be clean and free from any toxic substance, ingredient or any other substance liable to contaminate or spoil the food in the containers.
- 5.3 Repacked food, depending on the type of food, shall be packed in a dustproof and liquid proof container that protects the product therein against contamination under normal handling conditions and shall be so packed or sealed that the food cannot be removed from its container without the stopper or lid or similar seal being removed or without the wrapping, container or seal being damaged.
- 5.4 Perishable food, excluding the products that are not pre packed, except food for consumption as meals on food premises shall when served to the consumer be packed in a container that protects the food therein against contamination.
- 5.5 The transport of food is expected to be clean and has been cleaned to such an extent that chemical, physical or microbiological contamination of the food is prevented together with contamination food or waste food, poison or any harmful substance, live animal or any object that may contaminate or spoil the food.
- 5.6 The freight compartment of a vehicle that is used for the transportation of food that is not packed or wrapped in liquid proof and dustproof sealed containers shall have interior surface made of an easy-to-clean and smooth rust free, non-toxic and non-absorbent material without open joints or seams. Before food is loaded into such freight compartment, no square centimetre of the said surface shall upon analysis contain more than 100 viable micro-organisms and shall not be used simultaneously for the transport of any person or any item that may contaminate the food.



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6. ADMINISTRATIVE COMPLIANCE

Please note that all bidders must comply with the following administrative compliance

No.	Name of the document that must be submitted	Requirements
1	Invitation to bid –SBD 1	Please complete and sign the supplied <i>pro forma</i> document.
2	Registration with Central Supplier Database (CSD) as per National Treasury SCM Instruction 4 of 2015/17 2015/17 par 5.2	Verification will be done on the Central Supplier Database
3	Declaration of Interest–SBD 4	Please complete and sign the supplied <i>pro forma</i> document.
4	Preference Point Claim Form –SBD6.1	Non-submission will lead to a zero score on BEE.
5	Declaration of Bidder's Past Supply Chain Management Practices –SBD8	Please complete and sign the supplied <i>pro forma</i> document.
6	Certificate of Independent Bid Determination –SBD 9	Please complete and sign the supplied <i>pro forma</i> document.



7. EVALUATION CRITERIA

The Department will evaluate all proposals in terms of the Preferential Procurement Policy Framework Act. No. 5 of 2000 (PPPFA). A 3 phase evaluation criteria will be considered in evaluating the bid, being:

Phase 1: Mandatory requirements (if not submitted bid will be disqualified)

Phase 2: Functional / Technical Evaluation

Phase 3: Points awarded for Price and B-BBEE Status Level of Contribution (80/20 Preferential System)

Phase 1: Mandatory compliance

	Name of the document that must be	Requirements
1	Prequalification in terms of Preferential Procurement Regulation, 2017: A bidder having level 1, 2 or 3 BBEE status	Attach original certified copy of BBEE certificate
2	Attendance of Compulsory Briefing Session (Prospective service providers will be expected to attend a compulsory briefing session)	Attendance Certificate/s to be provided



PHASE 2: EVALUATION & FUNCTIONALITY CRITERIA

Only bidders scoring 70% will qualify for further evaluation and will be considered for Phase 3.

The weight that will be allocated to each functionality criterion is as follows:

Values: 1 Poor..... 2 Average.....3 Good.....4 Very Good.... 5 Excellent

FUNCTIONALITY	CRITERIA	SCORING GUIDE IN VALUES	WEIGHT
Past Experience	<p>a) Previous experience in relation to the supply and delivery of groceries to public or private institutions, supermarket or hotels, etc. with particular reference to that which is appropriate.</p> <p>b) Provide a minimum of 03 contactable references for similar work undertaken.</p> <p>Reference letter should have a client's company's letterhead/ logo, contact details fully completed; email address of the referee and the letter should be signed by a referee.</p>	<p>a)No experience with no references = 0</p> <p>b)0-1 years' experience with less than 3 references = 15</p> <p>c)2-3 years' experience with 3 references = 20</p> <p>d)4-5 years' experience with 3 references = 25</p> <p>e)6 and more years of experience with 3 and more references = 30</p>	30
Infrastructural Resources and Capacity	Demonstrate the infrastructural resources to be used to execute the contract:		
	a) Outsourced or own transport to deliver grocery (indicate the type of transport you will require to deliver grocery		20



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	Outsourced or own transport to deliver meat should be refrigerated cold room truck		
	b) Letter of credit or funds available with financial institution that proves that the Bidder will be able to undertake this project if awarded the tender		10
Capability	a) Ability to deliver in bulk. Handling of food delivery in bulk requirements		10
Methodology and Project Plan	A detailed project plan and proposed methodology clearly indicating the best approach and possible ways on how best the service provider can render this project.		
	a) Taking into consideration the expected delivery time frames, logistics and manpower to be utilised during the execution of the project		10
	b) Proposed customer service in terms of turnaround delivery times		10
	c) Ability to adhere to a stipulated delivery time frames		10
TOTAL			100

NB: Only bidders who obtain at least 70% under Functional/Technical evaluation will be considered for further evaluation.



Phase 3: PRICING & PREFERENTIAL PROCUREMENT ((80/20 Preferential System)

Bidders should note that points may be claimed for B-BBEE in terms of the Preferential Procurement Regulations, 2017. Such claim should be accompanied by either an original or certified copy of a B-BBEE Contribution Level certificate issued by a SANAS-accredited agency or Auditors or a letter from a company Accountant or affidavit in case of an Exempted Micro Enterprise (EME).

	Procurement Preference (B-BBEE Level Certification)	Point Allocation
	B-BBEE Level 1 Certifications	20
	B-BBEE Level 2 Certifications	18
	B-BBEE Level 3 Certifications	14
	B-BBEE Level 4 Certifications	12
	B-BBEE Level 5 Certifications	8
	B-BBEE Level 6 Certifications	6
	B-BBEE Level 7 Certifications	4
	B-BBEE Level 8 Certifications	2
	<i>Non-Compliant Contributor</i>	0
	Total	10

8. CONDITIONS:

- It is a requirement that your company must be registered in the online Central Supplier Database (CSD) managed by National Treasury: www.csd.gov.za.
- This is to ensure that your company credentials can be verified online by government departments intending to do business with your institution. Service Providers must provide us with the 11digit code supplier number bearing the MAAA alphabets.
- Bidders are requested to provide a clear agreement regarding joint ventures/consortia. The percentage involvement of each company in the joint venture agreement should be indicated on the agreement.
- In the event of a Joint Venture being formed, note that all members of the joint venture should sign the contract / agreement and are jointly or severally liable for the entire assignment;
- A trust, consortium or joint venture must submit a consolidated B-BBEE Status Level Verification Certificate for every separate bid.



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- Bidders are required to submit valid and certified B-BBEE Status Level Verification Certificates thereof together with their bids, to substantiate their B-BBEE rating claims.
- The Department of Water and Sanitation is not bound to select any of the service providers submitting proposals and therefore reserves the right not to award the bid.
- The Department reserves the right not to award the contract to anyone and thus cancel the bid.
- The evaluation committee may conduct site inspection to verify the information provided by the bidders
- The Department of Water and Sanitation will not be held responsible for any cost incurred by the bidder in the preparation and submission of the bids.
- Travelling cost and time spent or incurred between home and office of the service providers and the Department of Water and Sanitation (Head Office) / Roodeplaat Training Center (RTC) will not be for the account of the Department.
- The Bidders must complete all the necessary information required in the bidding document.

9. FINANCIAL PENALTIES

9.1. Financial penalties will be imposed for milestones, target dates and deadlines not met without providing:

9.1.1 Timely notification of such delays;

9.1.2 Reasons for the delays; and

9.1.3 Supporting evidence which is acceptable to the Department of Water and Sanitation that the delays were beyond the control of the Service Provider.

9.2. Financial penalties will be imposed if the supplies by the appointed service provider do not meet the specification agreed upon prior to commencement of the contract.

10 PROJECT MANAGEMENT

10.1 The appointed service provider shall be given instructions by, or shall report to the Manager at Roodeplaat Training Centre responsible for kitchen services.

11. METHOD OF PAYMENT

11.1. Payment will only be made for the services rendered or requirements delivered.

11.2. All payments will be made in a South African Rand, not later than thirty (30) days after the submission of invoices.



12. TERMS AND CONDITIONS

- 12.1 Successful bidders must be in a position to commence work as and when required. Particular projects/ service will be initiated by means of written instructions to the successful bidders on a random basis, backed by verbal briefings, when required.
- 12.2 Generally, timeframes cannot be set before entering into a formal agreement. As such, the duration of any given assignment will depend mainly on the nature and scope of the work to be done. Appointed service providers must be available at all stages to provide assistance within the set time frames as requested. The Bidders must complete all the necessary information required in the bidding document.

13. CONTACT

For more details please contact: Levis Nature Skosana

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