



## **water & sanitation**

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Department:  
Water and Sanitation  
**REPUBLIC OF SOUTH AFRICA**

### **MINUTES OF COMPULSORY BRIEFING SESSION MEETING FOR BID:**

**DWS06-0219 WTE**

### **THE DRILLING AND GROUTING OF THE FOUNDATION OF THE CLANWILLIAM DAM IN THE WESTERN CAPE PROVINCE.**

**DATE : 26 MARCH 2019**  
**TIME : 13:00PM**  
**VENUE : CLANWILLIAM DAM BOARDROOM**

## **1. OPENING AND WELCOME**

Mr Manfred Rohrs opened the meeting and introduced Supply Chain Management (SCM). He explained that there will be site inspection. Three registers were circulated to bidders, one from SCM, the other one was an indemnity form for the bus to the site inspection and the third one was T21 form which was to be signed at the end of the inspection. He presented the site to be inspected and informed the bidders that SCM will forward the presentation to all bidders who were present. (Copy of the presentation attached).

## **2. SAFETY INDUCTION AND SITE INSPECTION**

Mr Micheal Heydenrych conducted safety induction and explained to the bidders the emergency exits.

## **3. SCM PRESENTATION**

Ms Seeletsa took bidders through the submission of tender, conditions of tender and evaluation criteria and the changes made:

### **3.1 Submission of tender;**

- The bid will closing date has been moved to 11 April 2019 at 11:00am no longer, any bid received later than the stipulated date and time will not be acceptable.
- The cost for participation is R200, bid documents can be downloaded from the Departmental website under current tenders.
- The original bid, together with a covering letter and supporting documents, shall be submitted in a sealed envelope endorsed with a bid description and bid number as well as the name of the bidder which must be clearly shown on the cover.
- The bid document must be deposit in the bid box situated at the entrance of the Zwamadaka Building, 157 Francis Baard Street, Pretoria
- On the closing date, public opening of the received bid and tendered prices will be announced.
- Bidders have three options to submit their bid documents (hand delivery, via couriers or by post).
- In case where a bidder prefers to post their bid response, it must be done 5 days prior to the closing date; it will remain the bidder responsibility to inform SCM to collect their bid response from registry days before the closing date.
- Failure to do so and the bid response is received late, SCM will not take the held accountable.

- In all three (03) options listed above, it remains the responsibility of the bidders to make necessary arrangements in time as not late bids will be accepted.
- The last date for sending questions for clarification will be on 03 April 2019 at 16:00pm. The questions / queries to be forwarded to [bidenquirieswte@dws.gov.za](mailto:bidenquirieswte@dws.gov.za). Queries received after the due date will not be considered. The due date is set to allow the Department to answer questions in time and to incorporate all the response in the briefing minutes which will be send to all bidders who attended the briefing.

### **3.2 Conditions of tender**

- It is the bidder's responsibility to ensure that the bid response is returned with all the relevant SBD forms and as well as the supporting documents, failure to do so will render the bid non-responsive.
- All SBD forms must be completed in full and initialed as per the condition of the tender and where required.
- Each page of the completed document that will be submitted should be initialled by the Bidder at the bottom of the page.

#### **Please take note**

The last bullet above (highlighted in red) was previously placed under the Phase 2: administrative compliance. This requirement has been placed under conditions of tender (Tender eligibility) as item K.

### **3.3 Evaluation criteria and changes made**

#### **Evaluation criteria**

The bid will be evaluated on a four phased approach outlined as follows:

- Phase 1: Compulsory subcontracting;
- Phase 2: Administrative and mandatory requirement;
- Phase 3: Technical Evaluation and Specification compliance; and
- Phase 4: Price and preference points claimed

Bids will be evaluated in accordance with the new Preferential Procurement Regulations, 2017, which came into effect on the 1st April 2017 using 80/20 preference points system as prescribed in the Preferential Procurement Policy Framework Act (PPPFA, Act 5 of 2000).

The lowest acceptable bid will score 90 points for price and a maximum of 10 points will be awarded for attaining the Broad-Based Black Economic Empowerment (B-BBEE)

**PHASE 1:**

**Compulsory sub-contracting - Preferential procurement regulations 2017, regulation 9:**

In order to give effect to the Preferential Procurement Regulations, 2017 pertaining to the Preferential Procurement Policy Framework Act (Act No 5 of 2000), the selected prequalification criteria for this bid is in terms of regulation 9.

Only bidders who do have a 30% sub-contracting agreement to a 51% black owned EME or QSE will be considered for this bid. Verification documentation to be submitted to confirm 30% sub contracting compliance requirements (failure to submit the supporting documents, the bidder will be disqualified).

Only bidders who do have a **CIDB grading of 9CE** will be considered.

Sub-contractor's valid sworn affidavit or BBBEE Status level verification certificate.

The sub-contractor's proof of central supplier database registration.

Tax compliant with SARS (to be verified through CSD and SARS). Attach a copy of Tax Clearance certificate or status compliance Pin.

Pro-forma sub-contracting agreement signed by both parties.

**PHASE 2:**

**Administrative Compliance – documents to be submitted:**

- Detailed CSD report - The bidder must be registered with the National Treasury Central Supplier database upon the closing of the bid. In bids where consortia/joint venture is formed, separate CSD report must be submitted.
- A valid copy of Tax Clearance Certificate (TCC) and the Tax Compliance status page which has the company PIN.
- Company to attach copy of CIPC / CIPRO certificate. In case of consortia/joint venture all parties involved must submit its own CIPC / CIPRO certificate, active and in good standing with all CIPC/CIPRO requirements.

- Letter of authority indicating the person duly authorised thereto by a Board of Directors or the owner of the company.
- All SBD forms attached to the bid must be completed in full and initialed where required. (SBD1, SBD3.2, SBD 4, SBD 6.1, SBD 8 & SBD 9)

**In case of consortia/joint venture, each party must complete a separate SBD4, SBD8 and SBD9. The Central Supplier Database registration number (MAAA number) on SBD1 should be of the leading supplier.**

- Bidders are to initial and sign Section 2 Tender data.

**Mandatory requirements – documents to be submitted:**

- Attendance of the compulsory briefing session (Attendance register will serve as proof).
- A copy of valid letter of Good Standing with the Compensation Commissioner in terms of the Compensation for Occupational Injuries and Diseases Act No 130 of 1993.
- Certified copy of UIF certificate or letter of good standing.

**Bidders are required to submit and comply with all mentioned requirements and failure to do so will render their bid non-responsive and the bid will be disqualified without being considered for further evaluation.**

**CORRECTIONS OR CHANGES MADE ON THE EVALUATION CRITERIA**

**Under administrative compliance - phase 2 the following information was repositioned as follows:**

- A copy of a valid letter of Good Standing with the Compensation Commissioner in terms of the Compensation for Occupational Injuries and Diseases Act No 130 of 1993
  - Certified copy of UIF certificate or letter of good standing
- Both documents were wrongly listed under administrative compliance and they were moved to mandatory requirements.**

**PHASE 3**

## Technical Evaluation and Specification Compliance:

The minimum points to be achieved by the bidder in order to be considered responsive and moved to phase 4 of the evaluation is indicated as 70 points out of 125.

### 1 Schedule of Plant and Equipment = 10 points

- A fully completed and signed schedule list of major items of relevant equipment that the bidder own or will lease and have for this contract must be provided. The following must be presented on the schedule to be provided:  
*Item description, type and size, capacity, quantity, year of manufacture, present financial liability.*
- Provide the locations where the Plants may be inspected related to contactable references.

### 2 Past Experience = 15 points

- A bidder must submit a schedule of contactable reference with a description of the project, period of the contract, contract amount and project manager for reference.
- Provide a minimum of 3 contactable references of clients.
- Signed reference letter(s) from previous clients/employer. NB only completed projects will be accepted for evaluation.
- Relevant work experience in water industry must be of the following
  - Consolidation grouting for dam foundations
  - Curtain grouting for dam wall from within confined area of gallery.
  - Drilling of drainage holes vertical down and up for a dam wall from within confined area of gallery.

Reference letter(s) must indicate any of the above listed projects completed by the bidder. Points allocation will be as follow:

- 11 and / or more completed related projects = **15 points**
- 9 Completed related projects = **12 points**
- 7 Completed related projects = **9 points**
- 5 Completed related projects = **6 points**
- 3 Completed related projects = **3 points**
- Less than 3 projects = **0 points**

### 3 Method Statement for drilling and grouting = 50 points

It is a requirement that the Contractor will submit a preliminary Method Statement with all the information as per the Po Forma template for Drilling, Water testing, Consolidation and Curtain Grouting for each section of work in which the following is clearly stated:

- Proposed phases of drilling and grouting = **10 points Max**
- The intended drilling methods for grout holes, drainage holes vertically down and vertically up and the respective record template; = **10 points Max**
- The type of water tests and pressure for the different grouting methods and the respective record template; = **10 points Max**
- The type of grouting to be used for the different sections and the respective record template and = **10 points Max**
- Highlight all the risks and the treatments of the risks that may be encountered during drilling and grouting activities; = **10 points Max**

#### **4 Quality Management System = 10 points**

Bidders must provide a Project Quality plan with

- inspection and test plan for each activity in which the sequence of events are listed with the applicable conformance criteria, standards, specifications and drawings as well as the frequency and records of inspections with holding points
- Provide sample of record sheets.

#### **5 Health and Safety Plan = 10 points**

A bidder must provide Health and Safety Management System for all the work to be carried out with specific reference to:

- Organogram & legal appointments
- Baseline Risk assessment and;
- File structure of documentation

#### **6 Ability and Capability = 10 points**

Demonstrated skills and experience for this project by submission of organization and staffing proposals with a 1 page resume (CV) of each key project team member indicating qualifications, experience, accreditation /

affiliation. Proof of qualifications, experience, accreditation / affiliation is required for:

- Construction Manager, Drilling operators, Water test operators and Grout plant operators

**Points for Professional Construction Manager will be allocated as follow:**

- 6 Years or more experience = 5 points
- 5 Years or more experience = 4 points
- 4 Years or more experience = 3 points
- 3 Years or more experience = 2 points
- 2 Years or more experience = **1 points**

**Points for Drilling operator(s) will be allocated as follow:**

- 6 Years or more experience = 5 points
- 5 Years or more experience = 4 points
- 4 Years or more experience = 3 points
- 3 Years or more experience = 2 points
- 2 Years or more experience = **1 points**

**Points for Water test operator(s) will be allocated as follow:**

- 6 Years or more experience = 5 points
- 5 Years or more experience = 4 points
- 4 Years or more experience = 3 points
- 3 Years or more experience = 2 points
- 2 Years or more experience = **1 points**

**Points for Grout Plant operator(s) will be allocated as follow:**

- 6 Years or more experience = 5 points
- 5 Years or more experience = 4 points
- 4 Years or more experience = 3 points
- 3 Years or more experience = **2 points**
- 2 Years or more experience = **1 points**

**less than 2 years of experience = 0 for any of the above mentioned.**

#### **PHASE 4**

**Price and preference points claimed calculation.**

The following preference point system is applicable to this bid:



- the 90/10 system for requirements with a Rand value of above R50 000 000 and the lowest acceptable bid will score 90 points for price and a maximum of 10 points will be awarded for attaining the Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution
  - \* Any bidders who want to claim the preferential points must submit proof of valid B-BBEE Status Level of contributor Certificate or its original Sworn Affidavit with the bid – Failure to submit the required documentation will be interpreted to mean that the preference points for the B-BBEE status level of contribution are not claimed.

B-BBEE certificate must be a certified copy and it must be valid on or before the closing date of the invitation in order for a bidder to qualify for the points to be claimed.

- The original Sworn Affidavit endorsed or signed off by the commissioner of oath must be the original document not a copy and it must be valid on or before the closing date of the invitation in order.
- In bids where there is Consortia/Joint Ventures, a consolidated valid B-BBEE certificate must be submitted in order to claim preference points.
- NB: A Copy of certified copy of B-BBEE status level contributor certificate will not be accepted.
- NB: A Copy of a sworn affidavit will not be accepted.
- Bidders are requested not to make a copy of the document which has already been certified for tendering purposes!!

#### **4. PRESENTATION BY PROJECT MANAGER**

Mr Manfred Rohrs took bidders through technical evaluation and the changes made:

##### **General Information (Pg 70/123)**

- Must comply with all legislations and regulations for the work to be carried out.
- Most of the drilling and grouting will be done through concrete.
- Some of the D&G must be done directly into the rock before any excavations may commence.
- Note the normal hours that the D&G may be done is only during the day and no work on Sundays. All work to be carried out under competent supervision.
- A contractor's yard (50mx 25m) will be available on the western side of the N7.
- Chemical toilets are for the Contractor's account.

#### **CORRECTIONS TO TENDER DOCUMENT**

##### **Part 1:**

1. Remove page 61/123;

A Word format BoQ is available on the CD.

**Part 2:**

The following documents are to be added and are on the CD:

- a) CWD01 SC Health and Safety Specifications
- b) CWD23 Drilling GC
- c) CWD24 Water Pressure Test GC
- d) CWD25 Grouting of Foundations Mod GC
- e) C5 Site Information GC
- f) C6.2 Clanwilliam Dam EMP-2 March 2015

**The following also information that is available on the CD**

- First Geological Report
- Second Geological Report
- Drawings: 168607, 168613, 168657, 168665, 168677

**Successful Bidder**

- Must supply DWS with procurement stats
- Must supply DWS with labour information

QUESTIONS	ANSWERS
<p>Under the section 3 Eligibility item (j), please clarify whether a bidder can supply a price as a supplier to another company?</p> <p>We are going to be submitting a bid in our own capacity, however we have had numerous requests for pricing from other companies.</p>	<p>We need a price from the contractor because we are looking for a contractor not a supplier.</p>
<p>At the meeting we were informed that the contractor for this bid has to be a 9CE CIDB registered and a 9SE does not qualify.</p> <p>Can you confirm if we as specialised subcontractors can attach ourselves to any 9CE Registered Contractor <b>OR</b> does that 9CE contractor need to have attended the compulsory site meeting that took place yesterday on site?</p>	<p>Bidders must respond as per CIDB grading required for the tender. Should bidder respond with any other CIDB grading not specified on the bid specification they will be disqualified.</p>
<p>It's important for us to understand the spread of the drill and grout meters to be drilled and the tempo so that we do not interfere with any subcontractors or</p>	<p>List was sent to bidders by Project Manager for further clarifications. We will resend it again.</p>

<p>Yourselves during construction We also going to need to understand what the total drilling and grouting period on site is going to be.</p>	
<p>This tender was advertised with a CIDB requirement of 9CE. <b><u>In view of the specialist nature of the drilling and grouting works we request that the tender requirement be changed to 9CE/9SE.</u></b> Please will you consider this request and inform us of the outcome.</p>	<p>It is not possible.</p> <p>Bidders need to respond according the CIDB grading advertised since change of the CIDB grading after the briefing session will prejudiced other bidders who might have wanted to bid but could not come for briefing session due to the grading advertised and changes will not be defendable in court of law should any of the bidder who attended the briefing session litigate the bid.</p> <p>Therefore it is the responsibility of the main bidder to comply with all requirements of the bid including the evaluation criteria.</p>
<p>We would herewith like to request an extension of the closing date for the above mentioned Tender Bid by two weeks due to the requirements of the 30% EME or QSE component, reason being the fact that this is all specialised work and to source and secure capable and competent local contractors will not be a simple and fast process?</p>	<p>The submission of advertising erratum closes the Friday before the publication date at 15:00. If the request to extend the bid is sent this Friday, the extension will be published next week Friday. We need, at least 2 weeks for an erratum notice to be sent to Government Printing Works. The closing date for this bid is Thursday, 25 April 2019. Therefore the bid will close on Thursday.</p>
<p>Please can you confirm who will be providing the lighting and ventilation in the Gallery.</p>	<p>The service provider must bring their own.</p>
<p>Please advise how many months after the commencement of the drilling and grouting contract will the gallery be ready to commence the drilling and grouting works.</p>	<p>Will be discussed with the awarded bidder.</p>

**CLOSURE**

The meeting adjourned at .....



**Signature**  
**Chairperson**

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