



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

MINUTES OF COMPULSORY BRIEFING SESSION MEETING FOR BID:

DWS07-0219 WTE

THE SUPPLY AND DELIVERY OF MILD STEEL AND HIGH YIELD REINFORCING STEEL (250 & 450 MPA) IN 13M LENGTHS AND FABRIC REINFORCING AND CUT, BEND AND FIXING OF REINFORCING STEEL AND FABRIC REINFORCING FOR THE RAISING OF THE CLANWILLIAM DAM FOR CONSTRUCTION SOUTH IN THE WESTERN CAPE PROVINCE FOR 52 MONTHS.

DATE : 26 MARCH 2019
TIME : 10:00AM
VENUE : CLANWILLIAM DAM BOARDROOM

1. OPENING AND WELCOME

Mr Manfred Rohrs opened the meeting and introduced Supply Chain Management (SCM). Three registers were circulated to bidders, one from SCM, the other one was an indemnity form for the bus to the site inspection and the third one was T21 form which was to be signed at the end of the inspection. He presented the site to be inspected and informed the bidders that SCM will forward the presentation to all bidders who were present. (Copy of the presentation attached).

2. SAFETY INDUCTION AND SITE INSPECTION

Mr Micheal Heydenrych conducted safety induction and explained to the bidders the emergency exits.

3. SCM PRESENTATION

Ms Seeletsa took bidders through the submission of tender, conditions of tender and evaluation criteria and the changes made:

3.1 Submission of tender

- The bid will closing date has been moved to 11 April 2019 at 11:00am no longer, any bid received later than the stipulated date and time will not be acceptable.
- The cost for participation is R200, bid documents can be downloaded from the Departmental website under current tenders.
- The original bid, together with a covering letter and supporting documents, shall be submitted in a sealed envelope endorsed with a bid description and bid number as well as the name of the bidder which must be clearly shown on the cover.
- The bid document must be deposit in the bid box situated at the entrance of the Zwamadaka Building, 157 Francis Baard Street, Pretoria
- On the closing date, public opening of the received bid and tendered prices will be announced.
- Bidders have three options to submit their bid documents (hand delivery, via couriers or by post).
- In case where a bidder prefers to post their bid response, it must be done 5 days prior to the closing date; it will remain the bidder responsibility to inform SCM to collect their bid response from registry days before the closing date.
- Failure to do so and the bid response is received late, SCM will not take the held accountable.
- In all three (03) options listed above, it remains the responsibility of the bidders to make necessary arrangements in time as not late bids will be accepted.

- The last date for sending questions for clarification will be on 03 April 2019 at 16:00pm. The questions / queries to be forwarded to bidenquirieswte@dws.gov.za. Queries received after the due date will not be considered. The due date is set to allow the Department to answer questions in time and to incorporate all the response in the briefing minutes which will be send to all bidders who attended the briefing.

3.2 Conditions of tender

- It is the bidder's responsibility to ensure that the bid response is returned with all the relevant SBD forms and as well as the supporting documents, failure to do so will render the bid non-responsive.
- All SBD forms must be completed in full and initialed as per the condition of the tender and where required.
- Each page of the completed document that will be submitted should be initialled by the Bidder at the bottom of the page.
- The successful bidder will be required to submit a "Letter from the manufacturer" confirming the supply arrangement within **14 days** after the approval of the bid, this will be applicable only to the recommended bidder. **Failure to do so will invalidate the Bid.**

Please take note

The last bullet above (highlighted in red) was previously placed under the Phase 2: administrative compliance. This requirement has been placed under conditions of tender (Tender eligibility) as item K.

3.3 Evaluation criteria and changes made

Evaluation criteria

The bid will be evaluated on a four phased approach outlined as follows:

- Phase 1: Compulsory subcontracting;
- Phase 2: Administrative and mandatory requirement;
- Phase 3: Technical Evaluation and Specification compliance; and
- Phase 4: Price and preference points claimed

Bids will be evaluated in accordance with the new Preferential Procurement Regulations, 2017, which came into effect on the 1st April 2017 using 80/20 preference points system as prescribed in the Preferential Procurement Policy Framework Act (PPPFA, Act 5 of 2000).

The lowest acceptable bid will score 90 points for price and a maximum of 10 points will be awarded for attaining the Broad-Based Black Economic Empowerment (B-BBEE)

PHASE 1:

Compulsory sub-contracting - Preferential procurement regulations 2017, regulation 9:

In order to give effect to the Preferential Procurement Regulations, 2017 pertaining to the Preferential Procurement Policy Framework Act (Act No 5 of 2000), the selected prequalification criteria for this bid is in terms of regulation 9.

Only bidders who do have a 30% sub-contracting agreement to a 51% black owned EME or QSE will be considered for this bid. Verification documentation to be submitted to confirm 30% sub contracting compliance requirements (failure to submit the supporting documents, the bidder will be disqualified).

The CIDB grading for this bid is 9CE.

Sub-contractor's valid sworn affidavit or BBBEE Status level verification certificate.

The sub-contractor's proof of central supplier database registration.

Tax compliant with SARS (to be verified through CSD and SARS). Attach a copy of Tax Clearance certificate or status compliance Pin.

Pro-forma sub-contracting agreement signed by both parties.

PHASE 2:

Administrative Compliance – documents to be submitted:

- Detailed CSD report - The bidder must be registered with the National Treasury Central Supplier database upon the closing of the bid. In bids where consortia/joint venture is formed, separate CSD report must be submitted.
- A valid copy of Tax Clearance Certificate (TCC) and the Tax Compliance status page which has the company PIN.
- Company to attach copy of CIPC / CIPRO certificate. In case of consortia/joint venture all parties involved must submit its own CIPC / CIPRO certificate, active and in good standing with all CIPC/CIPRO requirements.

- Letter of authority indicating the person duly authorised thereto by a Board of Directors or the owner of the company.
- All SBD forms attached to the bid must be completed in full and initialed where required. (SBD1, SBD3.2, SBD 4, SBD 6.1, SBD 8 & SBD 9)

In case of consortia/joint venture, each party must complete a separate SBD4, SBD8 and SBD9. The Central Supplier Database registration number (MAAA number) on SBD1 should be of the leading supplier.

- Bidders are to initial and sign Section 2 Tender data.

Mandatory requirements – documents to be submitted:

- Attendance of the compulsory briefing session (Attendance register will serve as proof).
- A copy of valid letter of Good Standing with the Compensation Commissioner in terms of the Compensation for Occupational Injuries and Diseases Act No 130 of 1993.
- Certified copy of UIF certificate or letter of good standing.

Bidders are required to submit and comply with all mentioned requirements and failure to do so will render their bid non-responsive and the bid will be disqualified without being considered for further evaluation.

CORRECTIONS OR CHANGES MADE ON THE EVALUATION CRITERIA

Under administrative compliance - phase 2 the following information was repositioned as follows:

- A copy of a valid letter of Good Standing with the Compensation Commissioner in terms of the Compensation for Occupational Injuries and Diseases Act No 130 of 1993
 - Certified copy of UIF certificate or letter of good standing
- Both documents were wrongly listed under administrative compliance and they were moved to mandatory requirements.**
- The required “Letter from the manufacturer” confirming the supply arrangement within 14 days after the approval of the bid, will be applicable only to the recommended bidder. **This requirement has been placed under the condition of tender (Tender Eligibility) as item K. Failure to submit it will constitute disqualification or invalidate the bid.**

PHASE 3

Technical Compliance

The minimum points to be achieved by the bidder in order to be considered responsive and moved to phase 4 of the evaluation is indicated as **39** points out of **56**.

1. Past Experience = 10 points

- A bidder must submit a schedule of contactable reference with a description of the project, period of the contract, contract amount and project manager for reference.
- Signed reference letter(s) from previous clients/employer. NB only completed projects will be accepted for evaluation.

Reference letter(s) must indicate any of the above listed projects completed by the bidder. Points allocation will be as follow:

- 6 and / or more completed related projects = **10 points**
- 4 Completed related projects = **6 points**
- 2 Completed related projects = **2 points**

Provide a minimum of 3 contactable references of clients.

2. Method Statement = 30 points

It is a requirement that the Contractor will submit a preliminary Method Statement for the specific work to be undertaken

- The transport of material; = **10 points Max**
- The cut and bend of reinforcing = **10 points Max**
- The fixing of reinforcement and fabric reinforcement at all relevant structures in the works = **10 points Max**

3. Health and Safety Plan = 6 points

Provide Health and Safety Management System for all the work to be carried out with specific reference to reinforcing steel

- Organogram & legal appointments - Submitted = **2 Omitted = 0**
- Baseline Risk assessment and;- Submitted = **2 Omitted = 0**
- File structure of documentation - **Submitted = 2 Omitted = 0**

4. Quality Compliant = 10 points

- Manufactured in South Africa - **Yes= 5 No =0**
- Compliance certificate provided - **Yes= 5 No =0**

PHASE 4

Price and preference points claimed calculation.

The following preference point system is applicable to this bid:

- the 90/10 system for requirements with a Rand value of above R50 000 000 and the lowest acceptable bid will score 90 points for price and a maximum of 10 points will be awarded for attaining the Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

- * Any bidders who want to claim the preferential points must submit proof of valid B-BBEE Status Level of contributor Certificate or its original Sworn Affidavit with the bid – Failure to submit the required documentation will be interpreted to mean that the preference points for the B-BBEE status level of contribution are not claimed.

B-BBEE certificate must be a certified copy and it must be valid on or before the closing date of the invitation in order for a bidder to qualify for the points to be claimed.

- The original Sworn Affidavit endorsed or signed off by the commissioner of oath must be the original document not a copy and it must be valid on or before the closing date of the invitation in order.
- In bids where there is Consortia/Joint Ventures, a consolidated valid B-BBEE certificate must be submitted in order to claim preference points.
- NB: A Copy of certified copy of B-BBEE status level contributor certificate will not be accepted.
- NB: A Copy of a sworn affidavit will not be accepted.
- Bidders are requested not to make a copy of the document which has already been certified for tendering purposes!!

CORRECTIONS OR CHANGES MADE ON THE TECHNICAL EVALUATION

Under technical compliance - part 1

None

Under technical compliance - part 2

1. Ignore pages 60/161 to 70/161
2. Ignore pages 82/161 to 161/161

Successful Bidder

- Must comply with all legislations and regulations for the work to be carried out.
- Must supply DWS with procurement stats.
- Must supply DWS with labour information.

CLOSURE

The meeting adjourned at 10:45.



Signature

Chairperson