



MINUTES OF COMPULSORY BRIEFING SESSION MEETING FOR BID:

DWS18-1120 WTE

**A FRAMEWORK CONTRACT (PANEL OF CONTRACTORS) FOR CIVIL
ENGINEERING SERVICES TO STOP POLLUTION OF THE VAAL RIVER
INTEGRATED SYSTEM FOR THE PERIOD OF 36 MONTHS**

DEPARTMENT OF WATER AND SANITATION OFFICIALS PRESENT:

Mr. M. Shai	SCM Representative Head Office
Ms P. Koba	SCM Representative Head Office
Mr P.Maseko	Project Manager : Gauteng Region
Mr D. Mongwe	SCM Representative Gauteng Region
Ms W. Malatjie	SCM Representative Gauteng Region

SCM Presentation by: Mr M. Shai

Technical Presentation by: Mr P.Maseko

Date: 08 December 2020

Time: 13:00am

Venue: Reitspruit Wastewater Treatment Plant

1. OPENING AND WELCOME

Mr Shai opened the meeting and introduced him and other DWS representatives. Attendance register was circulated to bidders.

2. ATTENDANCE

Participants and attendance were recorded on the attendance register attached.

3. PRESENTATION OUTLINE

- Submission of tender;
- Instruction to bidders, and
- Evaluation criteria.

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4.	SUBMISSION OF TENDER:
	<p>Mr Shai took the bidders through the process to be followed when completing and submitting the bids.</p> <ul style="list-style-type: none"> • Bid documents can be downloaded from the Departmental website under current tenders: www.dwa.gov.za/Tenders/tendersCurrent.aspx. • The briefing session minutes, addendums and briefing session registers as well as any other bid documentations will be placed under the current bid, departmental website, where the bid is placed. • The closing date for the bid is 07 January 2021 at 11:00am. Any bid received later than the stipulated date and time will not be acceptable. • Two copies of the Bid Documents (One original and one copy) shall be duly completed, signed and submitted. • The tender offer validity period is 84 days exclusive of closing date • A completed and signed bid document together with a covering letter and supporting documents shall be submitted in a sealed envelope endorsed with a bid number and a bid description as well as the name of the bidder which must be clearly shown on the cover. • The bid document must be deposited in the bid box situated at the entrance of Zwamadaka Building, 157 Francis Baard Street, Pretoria. • On the closing date, there will not be a public opening due to the Covid19 regulation which must be observed. • Bidders have three options to submit their bid documents (hand delivery, via couriers or by post however department won't held liable for late delivery from the post office on the closing date). • However in a case where a bidder prefers to post their bid response, it must be done 5 days prior to the closing date, it will remain the bidder's responsibility to inform SCM to collect their bid response from registry 3 working days before the closing date. Failure to do so and the bid response is received late, SCM will not be held accountable. Bidders are requested to make necessary arrangements on time with the bid office to avoid unnecessary disappointments. • The questions to be forwarded to bidenquirieswte@dws.gov.za. Queries received after the due date will not be considered. • Office contact details of the SCM officials are placed on the DWS advert including their work cellphone numbers. Bidders are requested to make contact with the officials during working which is from 8:00am in the morning till 16:30pm.

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	<ul style="list-style-type: none"> All enquiries should be done through emails not cell phone message will be responded to. Response will be posted with minutes on the website where bids are advertised.
5.	INSTRUCTION TO BIDDERS:
	<ul style="list-style-type: none"> It is the bidder's responsibility to ensure that the bid response is returned with all the relevant SBD forms and as well as the supporting documents, failure to do so will render the bid non-responsive. The bid must be signed with all the blanks in the bid and the appendix filled in. All spaces in the bid forms and other annexures shall be completed in full. Section 3 (Pricing Schedule) in the bid document must be fully completed and priced out by the bidder. The enclosed SBD document 3.1 is for firm price. However this will be applicable during work packaged request for quotation for the bidders already on the panel. NO PRICE ADJUSTMENT will be allowed. <i>"Bidders using the system calculator for their pricing are requested to limit their pricing to two decimals (cents) to avoid completing/transferring wrong figures on the bid document."</i> <i>NB This bid did not have pricing since it's for the establishment of panel and price will be requested when actual work is allocated to bidders selected on the panel to quote their competitive price.</i> The successful bidder will be required to submit a "Letter from the manufacturer" confirming the supply arrangement within 14 days after the approval of the bid. "Letter of Notification to Bidder" from this Department. Failure to comply with this requirement within 14 calendar days shall result in the bid being awarded to another bidder.
6.	BACKGROUND AND PURPOSE Mr Maseko gave a back ground of the tender and the purpose. <p>The pollution caused by spillages of raw sewage into the Vaal River has negative environmental and health impact.</p> <p>The population growth and development has led to a demand that exceeds the design capacity of the wastewater treatment works in the Sedibeng region, resulting in restrictions to socio and economic growth. In summary, the region is faced with the following challenges:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Discharge of non-compliant effluent into the Vaal River. <input type="checkbox"/> Negative environmental and health impact. <input type="checkbox"/> Restrictions to the socio economic growth in the area, which is an impediment to investment potential of the province (i.e. Savannah City and River City). <input type="checkbox"/> Ageing infrastructure within the Sedibeng Region, resulting in high maintenance costs and performance failures <input type="checkbox"/> The current demand exceeds the design capacity of all Waste Water Treatment Works. <input type="checkbox"/> Infrastructure vandalism and poor maintenance. <input type="checkbox"/> Leaks in distribution systems and illegal connections, resulting in non-revenue water.

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	<p>Furthermore; due to lack of preventative maintenance, vandalism and the fact that some refurbishment on pump stations was lastly done in the 2008/2009 financial year and partially in 2018/19 financial year, more spillages and non-compliant effluent discharge occur on a regular basis.</p> <p>DWS's objective in entering into a framework contract for a three-year term for the appointment of panel of contractors on an as and when instructed basis, is to secure the services of contractors capable of stopping pollution of the Vaal River System within the Sedibeng Regional Sanitation Scheme in Gauteng Province.</p> <p>This will ensure that all wastewater treatment infrastructures are resuscitated to an operational state and pollution in the Vaal River is stopped by addressing the following components:-</p> <ul style="list-style-type: none"> <input type="checkbox"/> Gravity and Rising main: Leakages and deficiencies in the sewer network system replaced and repaired. <input type="checkbox"/> Pump stations: Prioritize upgrade of forty-four (44) pump stations. <input type="checkbox"/> Wastewater Treatment Works: All four (4) treatment plants in Midvaal and Emfuleni Local municipalities should be refurbished to optimal functionality. <p>The work to be carried out in the 4 WWTW's is as follows:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Refurbishment and upgrading of municipal sanitation infrastructure in wastewater treatment plants and bulk lines <input type="checkbox"/> Refurbishment and upgrading of pump stations; <input type="checkbox"/> Refurbishment and upgrading of gravity and rising mains; and <input type="checkbox"/> Desludging of wastewater treatment works and sludge drying beds <p>Sebokeng Waste Water Treatment</p> <ul style="list-style-type: none"> <input type="checkbox"/> The Works to be carried out by the Contractors covers the following (refurbishment): <p>Module 3 BNR (30 ML/day) Module 3 Inlet works Module 4 BNR (35 ML/day) Module 4 Chlorination Module 5 BNR (35 ML/day) Module 5 Chlorination</p> <p>Leeuwkuil Wastewater Treatment Works</p> <ul style="list-style-type: none"> <input type="checkbox"/> The Works to be carried out by the Contractors covers the following (refurbishment): <p>Bio-filters (Module 1, 16ML/day)</p>

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	<p>Inlet works (Module 1)</p> <ul style="list-style-type: none"> • Rietspruit Wastewater Treatment works Refurbishment <p><input type="checkbox"/> The Works to be carried out by the Contractors covers the following (refurbishment):</p> <ul style="list-style-type: none"> • Bio-filters (16ML/day) • BNR (20ML/day) • Inlet works <p>Meyerton Wastewater Treatment Works</p> <p><input type="checkbox"/> The Works to be carried out by the Contractors covers the following (refurbishment):</p> <ul style="list-style-type: none"> • BNR • Bio-filter <p>Sewer Pump Stations Refurbishment</p> <p><input type="checkbox"/> The Works to be carried out by the Contractors covers the following (refurbishment):</p> <p>Pump Station 2 and 2A</p> <ul style="list-style-type: none"> • Pump Station 8 • Pump Station 9 • Pump Station 10 • Pump Station 5 • And addition 39 Pump Station (Later stage)
7	<p>EVALUATION CRITERIA:</p> <p>Mr Shai took bidders through the 5 Phases of Evaluation criteria; He emphasized the importance of signing page by page of the tender document as this document will be used as an agreement between the bidder and the department. Selection of contractor to the panel will be bases on them meeting all five phase of evaluation and price will only be considered during the allocation of the actual work based on the competitive price from the contractor shortlisted to be on the panel on rotation base as per guideline for the allocation of work.</p>
	<p>The bid will be evaluated on a five phased approach outlined as follows:</p> <ul style="list-style-type: none"> ➤ Phase 1: Compulsory sub-contracting, ➤ Phase 2: Mandatory Requirements ➤ Phase 3: Administrative compliance.

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	<ul style="list-style-type: none"> ➤ Phase4: Technical Evaluation and Specification Compliance (Functionality) ➤ Phase 5: Price and preference points claimed. <ul style="list-style-type: none"> • Bids will be evaluated in accordance with the new Preferential Procurement Regulations 2017, which came into effect on the 01 April 2017 using 80/20 preference points system as prescribed in the Preferential Procurement Policy Framework Act, Act 5 of 2000). • The lowest acceptable bid will score 80 points for price and a maximum of 20 points will be awarded for attaining BBEE points. 																		
7.1	<p>Phase 1: Compulsory subcontracting</p> <p>Preferential procurement regulations, 2017 regulation 9</p> <p>To give effect to the Preferential Procurement Regulations, 2017 pertaining to the Preferential Procurement Policy Framework Act (Act No 5 of 2000), the prequalification criteria in terms of regulation 9 will be applicable.</p> <p>Only Bidders who do have a 30 % sub-contracting agreement to an 51 % black owned EME or QSE will be considered for this bid. Verification documentation to be submitted to confirm 30% sub-contracting compliance requirements (failure to submit the supporting documents, the Bidder will be disqualified):</p> <ul style="list-style-type: none"> ▪ Sub-Contractor's Valid Sworn Affidavit or B-BBEE Status Level Verification Certificate ▪ Sub-Contractor's proof of Central Supplier Database registration ▪ Tax compliant with SARS (to be verified through CSD and SARS). Attach a copy of Tax Clearance Certificate and PIN ▪ Pro-forma sub-contracting agreement signed by both parties 																		
7.2	<p>Phase 2: Mandatory Requirements</p> <p>Failure to submit any of the documents listed below <u>will</u> render your bid non-responsive and will be disqualified.</p> <p>Yes - list the relevant documents required on the table below</p> <table border="1"> <thead> <tr> <th>No</th> <th>Criteria</th> <th>Yes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Attendance of compulsory briefing session (if applicable)</td> <td></td> </tr> <tr> <td>2</td> <td>Professional Registration certificates with (ECSA, PMI or SACPCMP)</td> <td></td> </tr> <tr> <td>3</td> <td>CVs</td> <td></td> </tr> <tr> <td>4</td> <td>Schedule of similar work</td> <td></td> </tr> <tr> <td>5</td> <td>Proof of registration (main bidder and sub-contractors) with CIDB grading with a grading of 5CE or higher</td> <td></td> </tr> </tbody> </table>	No	Criteria	Yes	1	Attendance of compulsory briefing session (if applicable)		2	Professional Registration certificates with (ECSA, PMI or SACPCMP)		3	CVs		4	Schedule of similar work		5	Proof of registration (main bidder and sub-contractors) with CIDB grading with a grading of 5CE or higher	
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7.3	<p>Phase 3:</p> <p>Administrative Compliance:</p> <p>Bidders are required to <u>comply</u> with the following listed below</p> <table border="1"> <thead> <tr> <th>No</th> <th>Criteria</th> <th>Yes</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	No	Criteria	Yes															
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1	Companies must be registered with National Treasury's Central Supplier Database. Provide MAAA number on SBD1		
2	Tax compliant with SARS (to be verified through CSD and SARS). Attach a copy of Tax Clearance certificate and PIN.		
3	Active registration with Company Intellectual Property Commission (to be verified through CSD and CIPC). Attach copy of CIPC / CIPRO certificate.		
4	A valid letter of Good Standing with the Compensation Commissioner in terms of the Compensation for Occupational Injuries and Diseases Act No 130 of 1993 either from "Federated Employers Mutual Assurance (FEMA) and Compensation Fund "Department of Labour		
5	A valid certified copy of UIF certificate of compliance or a valid letter of good standing/tender letter		
6	The Bid must be signed by a director of the company or a duly authorised person and proof of such authority must be submitted with the bid.		
7	A certified copy of B-BBEE Status Level Verification Certificate (failure to submit, the Bidder will forfeit the preferential points to be claimed)		
8	Initial and sign Section 2 Tender data		
9	Complete, sign, submit SBD 1, SBD 3.2, SBD 4, SBD 6.1, SBD 8, SBD 9		
7.4	<p>➤ Phase 4: Technical Evaluation and Specification Compliance (Functionality)</p> <p>Only contractors meeting the minimum criteria per category of CIDB Grading will be allowed to move to Phase 5.</p> <p>An emphasis was made to bidders to pay attention to annexure 3 (participation of local enterprises) to ensure that the community benefits from this tender. It is the responsibility of the bidder to find suitable subcontractors in Emfuleni Local Municipality, in case where no suitable subcontractor in Emfuleni Municipality the contractor may be selected from the two municipalities of Sedibeng District namely Midvaal and Lesedi LM's. In the case where there are no suitable subcontractors in Emfuleni Local Municipality and two municipalities of Sedibeng District, subcontractors shall be selected from within the Gauteng Province</p>		
7.5	Phase 5: Evaluation of Price and Preference Point Claimed:		
	<p>The following preference point system is applicable to this bid:</p> <p>The 80/20 preference point system in accordance with PPPFA Act, where 80 points will be attained in respect of price and 20 points will be awarded for attaining the Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution.</p> <ul style="list-style-type: none"> Any bidders who want to claim the preferential points must submit proof certified copy of B-BBEE Status Level Certificate or its original Sworn Affidavit with the bid. (Failure to submit the required documentation will be interpreted to mean that the preference points for the B-BBEE status level of contribution are not claimed). <p>B-BBEE certificate must be a certified copy and it must be valid on or before the</p>		

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	<p>closing date of the invitation in order for a bidder to qualify for the points to be claimed. The original Sworn Affidavit endorsed or signed off by the commissioner of oath must be the original document not a copy and it must be valid on or before the closing date of the invitation.</p> <ul style="list-style-type: none"> In bids where there is Consortia/Joint Ventures, a valid certified copy of a consolidated B-BBEE certificate of the legal entity must be submitted in order to claim preference points. <p>NB: A copy of certified copy of B-BBEE status level contributor certificate will not be accepted.</p> <p>NB: A copy of a sworn affidavit will not be accepted.</p> <p>NB The bid won't be evaluated using price as per PPR 2017 because it for the establishment of panel and pricing with only be required during the request for quotation of the bidders already shortlisted on the panel.</p> <p>BIDDERS ARE REQUESTED NOT TO MAKE A COPY OF THE DOCUMENT WHICH HAS ALREADY BEEN CERTIFIED FOR TENDERING PURPOSES!!</p>
7.	
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No.	GENERAL AND TECHNICAL QUESTIONS	ANSWERS
1.	<p>Let us look at the question of Municipality, because we are having the CLO who need to identify that the companies are coming within the very same ward,</p>	<p>This will be applicable to contract participation goal where it is stipulated in this contract as condition whereby the bidder will have to identify and subcontract minimum of 30% of work to the companies from priority population group owned. The engineer and employer will confirm if the sub- contractor is based in the correct ward and if the requirement of this clause have been adhered to it is a further condition of contract that the contractor is required to supervise, mentor and transfer skills to the selected subcontractor.</p> <p>The contractor will remain responsible for providing proper supervision of all subcontractors and will be responsible for the quality of work produced. Proof of payment to the subcontractors will be required to verify that the minim CPG requirement has been achieved. Proof of resident is the requirement on the tender , proof of resident</p> <p>NB Please don't confuse this requirement the once of compulsory subcontracting as per PPR2017. Since this will only be applicable during the period of allocation of actual work to the contractor already on the panel since this also involve the procurement of material not subcontracting alone..</p>

No.	GENERAL AND TECHNICAL QUESTIONS	ANSWERS
2.	Let's do level 1 level 2 and level 3 as ward based because the municipality is very huge	The principal contractor shall approve the selection of subcontractors with adherence to the sequence and requirement annexure 3 . NB Please don't confuse this requirement the once of compulsory subcontracting as per PPR2017. Since this will only be applicable during the period of allocation of actual work to the contractor already on the panel since this also involve the procurement of material not subcontracting alone.
3.	Clarity on UIF Certified copy of certificate., CIDB and COIDA	<p>UIF Offices are not as operational as before Covid-19 and one can't get the certificates during this period.,</p> <p>Bidders individually visit the office of the UIF at the department of labour in order to get the certificate of compliance or letter of good standing and the documents should have signature from the UIF since unsigned document won't be accepted.</p> <p>CIDB Offices are also not as operational as before Covid-19</p> <p>The CIDB office are opening on 04 January 2021 and bidders can visit their office for further clarification.s</p> <p>Bidders individually visit the office of the COIDA at the department of labour in order to get the certificate of compliance or letter of good standing and the documents should have signature from the COIDA since unsigned document won't be accepted.</p>
4.	How do we estimate because the industry is closing and you want this on the 07 January 2021	The companies are closing on the 15 th you still have time, Yes industry for construction is closing but the likes of builders and other hardware are not closing.


Mr .M.V Shai

SCM Representative Head Office

P Maseko

Mr .Patrick Maseko

Project Manager

P Koba

Ms. Pamela Koba

SCM Secretariat