



**DEPARTMENT OF WATER AND SANITATION
REPUBLIC OF SOUTH AFRICA**

REQUEST FOR BID

BID NUMBER: W 11430

APPOINTMENT OF SERVICE PROVIDER FOR THE SUPPLY AND THE DELIVERY OF GROCERY(FOOD PRODUCTS) AND CLEANING CONSUMABLES TO THE DEPARTMENT OF WATER AND SANITATION ROODEPLAAT TRAINING CENTRE (RTC) AS AND WHEN IS REQUIRED FOR A PERIOD OF THIRTY SIX MONTHS(36)

ISSUE DATE:

14 FEBRUARY 2023

CLOSING DATE:

16 MARCH 2023 AT 11:00am

Compulsory briefing session

Venue: Department of Water and Sanitation (Roodeplaat Training Centre) Roodeplaat Dam, Moloto/ Kwa-Mhlanga Road, Pretoria – (direction clarity please contact Mr Levis Skosana at 012 943 3303/ 082 896 2115)
Date: 02 March 2023
Time: 10:00am

SUBMIT TENDER DOCUMENT

TO

OR

**POSTAL ADDRESS:
DIRECTOR-GENERAL: WATER AND
SANITATION
PRIVATE BAG X 313
PRETORIA,0001**

**TO BE DEPOSIT IN:
THE TENDER BOX AT THE ENTRANCE
OF ZWAMADAKA BUILDING
157 FRANCIS BAARD STREET
(FORMERLY SCHOEMAN STREET)
PRETORIA,0002**

TENDERER: (Company address and stamp)

**COMPILED BY: WINNIE DOLAMO
DEPARTMENT OF WATER AND SANITATION**



DIRECTIVE TO BIDDERS ON COMPLETION OF SBD FORMS AND PACKAGING OF BID PROPOSAL

The purpose of this document is to guide bidders on the completion of SBD forms and packaging of a Bid

Proposals with each document being placed under the correct Annexure. The last column of the table below (this column must be ticked as an indication that each document and its requirements have been complied with by the bidder)

The dates on this all-SBD forms must be a date which is within the bid advert period

TABLE OF CONTENTS FOR BID PROPSALS

DOCUMENT	ANNEXURE	DIRECTIVE	COMPLIED/NOT COMPLIED
SDB 1	A	Bidders are required to complete this document in full and be signed off. The date on this form must be a date which is within the bid advert period	
SBD 3.1/3.3	B	Bidders are required to complete the applicable form in full and ensure that the amounts in the document are properly calculated. The total amount (inclusive of VAT) as reflected herein will be regarded as the Total Bid Price. Bidders who are not VAT Vendors are not allowed to charge VAT Bidders are required to constantly verify their TAX Status on CSD to ensure that their task matters are in order	
SBD 4	C	This document must be completed in full. Bidders attention is drawn particularly to paragraph 2.3 which requires the bidder to disclose if the company or any of its directors have interest in other companies whether they have bided or not. Bidders are required to provide all information. Should a bidder have more companies to declare, such information can be provided on a separate sheet in the format prescribed in the form and be attached to the SBD 4. Information captured must be inline with what is captured in the CSD report	
SBD 6.1	D	This document must be completed in full. Bidders are advised to ensure that information captured in this this form is aligned to information contained in the CSD Reports.	
BBBEE Certificate/Sworn affidavit	E	Bidders are required to submit a valid BBBEE Certificate or sworn affidavit.	
CSD Report	F	Bidders are requested to provide copies of reg CSD Report.	
Bid Proposal	G	A detailed bid proposal inline with the Specifications must be attached	

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	W 11430	CLOSING DATE: 16 MARCH 2023	CLOSING TIME: 11:00AM		
DESCRIPTION	APPOINTMENT OF SERVICE PROVIDER FOR THE SUPPLY AND THE DELIVERY OF GROCERY (FOOD PRODUCTS) AND CLEANING CONSUMABLES TO THE DEPARTMENT OF WATER AND SANITATION ROODEPLAAT TRAINING CENTRE (RTC) AS AND WHEN IS REQUIRED FOR A PERIOD OF THIRTY-SIX MONTHS (36)				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
ZWAMADAKA BUILDING ENTRANCE					
157 SCHOEMAN STREET					
PRETORIA					
0002					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	WINNIE DOLAMO		CONTACT PERSON	LEVIS SKOSANA	
TELEPHONE NUMBER	012 336 8974		TELEPHONE NUMBER	012 943 3303/ 082 896 2115	
FACSIMILE NUMBER	0864890777		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	dolamow@dws.gov.za		E-MAIL ADDRESS	SkosanaL2@dws.gov.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:	
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4.	THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA .
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

(Proof of authority must be submitted e.g. company resolution)

.....

DATE:

.....

**PRICING SCHEDULE – FIRM PRICES
(PURCHASES)**

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder.....	Bid number: W11430
Closing Time 11:00	Closing date.....16 MARCH 2023.....

OFFER TO BE VALID FOR...120.....DAYS FROM THE CLOSING DATE OF BID.

PROCUREMENT OF GROCERY

ITEM NO	UNIT OF MEASURE	DESCRIPTION:	BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED)
A SAUCE PRODUCTS			
1.	2L	Granadilla Topping Sauce	Unit price: R.....
2.	2L	Strawberry Topping Sauce	Unit price: R.....
3.	2L	Dark Chocolate Sauce	Unit price: R.....
4.	2L	Barbecue Sauce	Unit price: R.....
5.	2L	Sweet Chilly Sauce: Wellington or equivalent	Unit price: R.....
6.	3kg	Original fruit Chutney Mrs. Balls or equivalent	Unit price: R.....
7.	3kg	Olives Calamite Black	Unit price: R.....
8.	2L	Toffee Sauce	Unit price: R.....
9.	2L	Tartar Sauce	Unit price: R.....
10.	2L	Peri Peri Sauce	Unit price: R.....
11.	2L	Meat Basting Sauce	Unit price: R.....
12.	340ml	Greek Salad Dressing: Knorr or equivalent	Unit price: R.....
13.	1L	Greek Salad Dressing: Knorr or equivalent	Unit price: R.....
14.	340ml	French Dressing: Knorr or equivalent	Unit price: R.....
15.	1L	French Dressing: Knorr or equivalent	Unit price: R.....
16.	1L	Creamy Dressing: Knorr or equivalent	Unit price: R.....
17.	1L	Balsamic Vinegar	Unit price: R.....
18.	5L	White Vinegar	Unit price: R.....
19.	5L	Black Vinegar	Unit price: R.....

20.	340ml	Honey & Mustard Salad Dressing Knorr or equivalent	Unit price: R.....
21.	3kg	Olives Calamite Green	Unit price: R.....
22.	2L	Prego Sauce	Unit price: R.....
23.	Pack	Tomato Sauce: (350ml x 6) All Gold or equivalent	Unit price: R.....
24.	4,5L	Tomato Sauce: All Gold or equivalent	Unit price: R.....
25.	Pack	Chutney Sauce: (470ml x 8)	Unit price: R.....
26.	2L	Mustard Sauce	Unit price: R.....
27.	150ml	Tabasco Sauce Hot	Unit price: R.....
28.	150ml	Tabasco Sauce Mild	Unit price: R.....
29.	Pack	Worcester Shine Sauce:(250ml x 6) Maggie or equivalent	Unit price: R.....
30.	3kg	Mayonnaise Sauce: 1. Cross & Black well 2. Nola or equivalent	Unit price: R.....
31.	4kg	Tomato Paste	Unit price: R.....
32.	410g	Tomato Pure	Unit price: R.....
33.	2L	Monkey Gland Sauce	Unit price: R.....
34.	2L	Lemon & Herb	Unit price: R.....

B. SPICES AND HERBS

1.	1kg	Aromat: Robertson or equivalent	Unit price: R.....
2.	1kg	Barbeque Spice: Robertson or equivalent	Unit price: R.....
3.	1kg	Chicken Spice: Robertson or equivalent	Unit price: R.....
4.	1kg	Fish Spice: Robertson or equivalent	Unit price: R.....
5.	1kg	Origanum: Robertson or equivalent	Unit price: R.....
6.	1kg	Veggie Seasoning: Robertson or equivalent	Unit price: R.....
7.	800g	White Pepper: Robertson or equivalent	Unit price: R.....
8.	1kg	Meat Tenderizer: Robertson or equivalent	Unit price: R.....
9.	1kg	Savoury Rice Seasoning: Robertson or equivalent	Unit price: R.....
10.	800g	Turmeric: Robertson or equivalent	Unit price: R.....
11.	1kg	Cajun Spice: Robertson or equivalent	Unit price: R.....
12.	700g	Paprika: Robertson or equivalent	Unit price: R.....

13.	1kg	Parsley: Robertson or equivalent	Unit price: R.....
14.	1kg: Pack	Dry Bay Leave	Unit price: R.....
15.	800g	Mild & Spicy Curry Powder: Robertson or equivalent	Unit price: R.....
16.	600g	Cinnamon: Robertson or equivalent	Unit price: R.....
17.	800g	Hot Curry Powder: Robertson or equivalent	Unit price: R.....
18.	1kg: Pack	Mushroom Spice: Robertson or equivalent	Unit price: R.....
19.	1kg	Chips Seasoning: Robertson or equivalent	Unit price: R.....
20.	1kg	Steak & Chops: Robertson or equivalent	Unit price: R.....
21.	1kg: Pack	Cayenne Pepper: Robertson or equivalent	Unit price: R.....
22.	1kg	Portuguese Chicken Seasoning: Robertson or equivalent	Unit price: R.....
23.	1kg	Chicken Stock Granule: Robertson or equivalent	Unit price: R.....
24.	1kg	Whole Black Pepper Corns: Robertson or equivalent	Unit price: R.....
25.	800g	Medium Rajah: Robertson or equivalent	Unit price: R.....
26.	1kg	Iodised Salt – Coarse	Unit price: R.....
27.	1kg	Iodised Salt – Fine	Unit price: R.....
28.	100g	Garlic Salt: Robertson or equivalent	Unit price: R.....
29.	800g	Spice Blends – Mixed: Robertson or equivalent	Unit price: R.....
30.	1kg	Mixed Herbs: Robertson or equivalent	Unit price: R.....
31.	1kg	Beef Stock Granules	Unit price: R.....
32.	1kg	Rosemary Herb	Unit price: R.....
33.	1kg	Thyme Herb	Unit price: R.....
34.	1kg	Coriander Herb	Unit price: R.....
35.	1kg	Southern Comfort Coating	Unit price: R.....
36.	1kg	Nugmet	Unit price: R.....
37.	1kg	Garlic Flakes	Unit price: R.....
C BREAKFAST CEREAL			
1.	1kg	Jungle Oats	Unit price: R.....
2.	1kg	Dried Biscuits (Rusk) 1. Ouma or equivalent	Unit price: R.....
3.	1kg	Rice Krispies: 1. Bokomo Kellogg's or equivalent	Unit price: R.....

4.	1kg	Corn Flakes: 1. Bokomo Kellogg's or equivalent	Unit price: R.....
5.	1kg	All Bran Flakes: 1. Bokomo Kellogg's or equivalent	Unit price: R.....
6.	1kg	Muesli: 1. Jungle Bokomo or equivalent	Unit price: R.....
7.	500g	Maltabela Porridge: Bokomo or equivalent	Unit price: R.....
8.	1kg	Maltabela Porridge: Bokomo or equivalent	Unit price: R.....
9.	900g	Weet Bix	Unit price: R.....
D SWEET BISCUITS			
1.	12x200g: Box	Chocolate Cream Biscuits 1. Roman or equivalent	Unit price: R.....
2.	12x200g: Box	Tennis Biscuits	Unit price: R.....
3.	2kg	Choice Assorted Biscuits	Unit price: R.....
E HOT BEVERAGES			
1.	200g	Rooibos Tea Bag: 1. Fresh pack Eleven o'clock or equivalent	Unit price: R.....
2.	400g	Rooibos Tea Bag: 1. Fresh pack Eleven o'clock or equivalent	Unit price: R.....
3.	200g	Coffee 1. Ciro - or equivalent	Unit price: R.....
4.	200x4g	Powder Milk Sachets	Unit price: R.....
5.	1000g	Candarela Sachets (Granular Sticks)	Unit price: R.....
6.	10kg	Castor Sugar	Unit price: R.....
7.	200g	Tea Bag: Five Rosés Smooth Ceylon Blend or equivalent	Unit price: R.....
8.	500g	Tea Bag: Five Rosés Smooth Ceylon Blend or equivalent	Unit price: R.....
9.	6g: 12kg – Box	Sugar Sachets: Brown – 6g	Unit price: R.....
10.	6g: 12kg – Box	Sugar Sachets: White – 6g	Unit price: R.....
11.	10kg	Sugar: Brown: 1. Hullet 2. Selati Illovo or equivalent	Unit price: R.....
12.	12,5kg	Sugar: White: 1. Hullet 2. Selati Illovo or equivalent	Unit price: R.....
13.	25kg	Sugar: Brown: 1. Hullet 2. Selati Illovo or equivalent	Unit price: R.....

14.	25kg	Sugar: White: 1. Hullet 2. Selati Illovo or equivalent	Unit price: R.....
15.	200g	Strong Quality Tea Bag 1. Joko or equivalent	Unit price: R.....
16.	750g	Chicory and coffee granules 1. Nescafe Ricoffy or equivalent	Unit price: R.....
17.	200g	Glen Tea Bag	Unit price: R.....
18.	2.7g: Box	Coffee Sticks 1. Nescafe Ricoffy or equivalent	Unit price: R.....
19.	800g	Coffee creamer 1. Cremora or equivalent	Unit price: R.....
20.	2kg	Coffee creamer 1. Cremora or equivalent	Unit price: R.....
21.	800g	Coffee Creamer 1. Ellis Brown - or equivalent	Unit price: R.....
22.	2kg	Coffee Creamer Ellis Brown - or equivalent	Unit price: R.....
23.	250g	Dark Roast Pure Ground Coffee House of Coffees or equivalent	Unit price: R.....
24.	Pack	Jacobs Coffee – 46,8g (26 x 1,8g) or equivalent	Unit price: R.....
25.	200g	Decaf Coffee 1. Jacobs Krönung or equivalent	Unit price: R.....
26.	300g	Decaf Coffee 1. Jacobs Krönung or equivalent	Unit price: R.....
27.	200g	Decaf Coffee 1. Douwe Egberts or equivalent	Unit price: R.....
28.	Pack	Douwe Egberts - 46,8g (26 x 1,8g) or equivalent	Unit price: R.....
29.	200g	Tea – Loose (Leaves) 1. Joko or equivalent	Unit price: R.....
F BAKING AND PASTRY ITEMS			
1.	250g	Lasagna Pasta Disc	Unit price: R.....
2.	500g	Lasagna Pasta Disc	Unit price: R.....
3.	12,5 kg	Cake Flour	Unit price: R.....
4.	1kg	Self Raising Flour: Snow fake or equivalent	Unit price: R.....
5.	2.5kg	Self Raising Flour: 1. Snow fake or Equivalent	Unit price: R.....
6.	500g	Baking Powder: 1. Snow fake Royal or equivalent	Unit price: R.....
7.	1kg	Baking Powder: 1. Snow fake Royal or equivalent	Unit price: R.....
8.	24 x 10g	Baking Yeast	Unit price: R.....
9.	300 ml	Cooking Spray	Unit price: R.....
10.	1 kg	Cheese Cake Powder	Unit price: R.....

11.	1 kg	Dessert Mix	Unit price: R.....
12.	1 kg	Instant Mix	Unit price: R.....
13.	1 kg	Tiramisu	Unit price: R.....
14.	2 kg	Jelly	Unit price: R.....
15.	1 kg	White Choc	Unit price: R.....
16.	1 kg	Brownies Mix	Unit price: R.....
17.	1 kg	Hot Pudding Mix	Unit price: R.....
18.	500 ml	Lemon Juice	Unit price: R.....
19.	2L	Lemon Juice	Unit price: R.....
20.	500ml	Vanilla Essence	Unit price: R.....
21.	2L	Vanilla Essence	Unit price: R.....
22.	1kg	Traditional Syrup: Maple or equivalent	Unit price: R.....
23.	1kg	honey Syrup: Gold crest or equivalent	Unit price: R.....
24.	1kg	Coconut	Unit price: R.....
25.	500g	Corn Flour 1. Maizena or equivalent	Unit price: R.....
26.	150g	Peppermint Chocolate	Unit price: R.....
27.	250g	Cocoa Powder	Unit price: R.....
28.	Pack	Pita Bread	Unit price: R.....
29.	750g	Chocolate Vermicelli	Unit price: R.....
30.	750g	Rainbow Vermicelli	Unit price: R.....
31.	1kg	Trumps 100's & 1000's (Catering Pack) or equivalent	Unit price: R.....
32.	500g	Custard Powder	Unit price: R.....

G PRESERVED FOOD ITEMS

1.	3kg	Fruit Cocktail A10: Koo or equivalent	Unit price: R.....
2.	3kg	Fruit Salad: Koo or equivalent	Unit price: R.....
3.	410g	Peach Halved Koo or equivalent	Unit price: R.....
4.	3kg	Peach Halved Koo or equivalent	Unit price: R.....
5.	410g	Baked Beans Koo or equivalent	Unit price: R.....
6.	3kg	Baked Beans Koo or equivalent	Unit price: R.....
7.	410g	Red Kidney Beans Koo or equivalent	Unit price: R.....

8.	410g	Butter Beans Koo or equivalent	Unit price: R.....
9.	3kg	Butter Beans Koo or equivalent	Unit price: R.....
10.	410g	Fruit Cocktail Koo or equivalent	Unit price: R.....
11.	410g	Liberty Mushrooms 1. Koo or equivalent Gold crest	Unit price: R.....
12.	3kg	Mushroom A10 in Brain 1. Koo or equivalent Gold crest	Unit price: R.....
13.	410g	Tomato Puree All gold or equivalent	Unit price: R.....
14.	410g	Tomato Pronto All gold or equivalent	Unit price: R.....
15.	410g	Tomato Paste All gold or equivalent	Unit price: R.....
16.	170g	Shredded Tuna in light salted water	Unit price: R.....
17.	170g	Sardine Lucky star or equivalent	Unit price: R.....
18.	900g	Apricot Jam All Gold or equivalent	Unit price: R.....
19.	410g	Black Cherries Rhodes or equivalent	Unit price: R.....
20.	410g	Strawberry Jam All Gold or equivalent	Unit price: R.....
21.	12 x 1kg: Box	Endear mints Sweets or equivalent	Unit price: R.....
22.	500g	Red Speckled Beans 1. Koo Rhodes or equivalent	Unit price: R.....
23.	15g x 200: Box	Apricot Jam 1. Rhodes All Gold or equivalent	Unit price: R.....
24.	15g x 200: Box	Strawberry Jam 1. Rhodes All Gold or equivalent	Unit price: R.....
25.	410g	Chick Peas 1. Rhodes All Gold or equivalent	Unit price: R.....
26.	1,7kg	Shredded Tuna in light salted water	Unit price: R.....
27.	3kg	Guava halved Koo or equivalent	Unit price: R.....
28.	410g	Garden Peas in Brain	Unit price: R.....
29.	3kg	Garden Peas in Brain	Unit price: R.....
30.	3kg	Gherkins	Unit price: R.....
H SNACK ITEMS			
1.	500g	Dried Fruits	Unit price: R.....
2.	1kg	Seedless Raisin	Unit price: R.....

3.	125g	Simba Beef Chips or equivalent	Unit price: R.....
4.	125g	Simba Tomato Chips or equivalent	Unit price: R.....
5.	125g	Simba Chutney Chips or equivalent	Unit price: R.....
6.	125g	Lays Onion & Cheese or equivalent	Unit price: R.....
7.	4 kg	Salted Peanuts 1. Snack Well or equivalent	Unit price: R.....
8.	125g	Niknaks Simba or equivalent	Unit price: R.....
9.	450g	Peanuts Simba or equivalent	Unit price: R.....
10.	150g	Mexican Simba or equivalent	Unit price: R.....
11.	1kg	Romantics Sweets	Unit price: R.....
I STARCH ITEMS			
1.	12.5kg	White Mealie Meal 1. Iwisa 2. Impala 3. Super Sun Tafelburg or equivalent	Unit price: R.....
2.	2,5 kg	White Maize Samp 1. Iwisa Impala or equivalent	Unit price: R.....
3.	5kg	White Maize Samp 1. Iwisa Impala or equivalent	Unit price: R.....
4.	2 kg	Rice 1. Tastic Specko or equivalent	Unit price: R.....
5.	500g	Pasta Screw / shells Fatis & Monis or equivalent	Unit price: R.....
6.	2kg	Brown Rice	Unit price: R.....
7.	2kg	Basmati Rice	Unit price: R.....
8.	500g	Macaroni Fatis & Monis or equivalent	Unit price: R.....
9.	500g	Spaghetti Fatis & Monis or equivalent	Unit price: R.....
10.	250g	Extra Fine Noodles Fatis & Monis or equivalent	Unit price: R.....
11.	500g	Pasta Curved Fatis & Monis or equivalent	Unit price: R.....
12.	500g	Tricolored Screws Fatis & Monis or equivalent	Unit price: R.....
13.	10 x 500g: Pack	Legumes (Whole Lentils)	Unit price: R.....
14.	10 x 500g: Pack	Legumes (Sugar Beans)	Unit price: R.....
15.	1kg	Couscous	Unit price: R.....
J 100% JUICES			
1.	2L	Oros Orange Juice or equivalent	Unit price: R.....

2.	5L	Oros Orange Juice or equivalent	Unit price: R.....
3.	5L	Mango Juice 100%	Unit price: R.....
4.	5L	Orange Juice 100%	Unit price: R.....
5.	5L	Guava Juice 100%	Unit price: R.....
6.	5L	Litchi Juice 100%	Unit price: R.....
7.	5L	Granadilla Juice 100%	Unit price: R.....
8.	5L	Grape Juice 100%	Unit price: R.....
9.	5L	Concentrated Juice Magalies or equivalent	Unit price: R.....
10.	5L	Apple Juice 100%	Unit price: R.....
11.	5L	Passion Fruit Juice 100%	Unit price: R.....
12.	5L	Exotic Fruit Juice 100%	Unit price: R.....
K FRESH FRUITS			
1.	Box	Bananas: 20kg	Unit price: R.....
2.	Box	Apples: Gold: 9kg	Unit price: R.....
3.	Box	Apples: Green: 9kg	Unit price: R.....
4.	Box	Apples: Red: 9kg	Unit price: R.....
5.	Box	Pears: 9kg	Unit price: R.....
6.	Box	Plums: 9kg	Unit price: R.....
7.	Box	Avocados: 5kg	Unit price: R.....
8.	Box	Grapes (Seedless): Black: 10kg	Unit price: R.....
9.	Box	Grapes (Seedless): White: 10kg	Unit price: R.....
10.	Box	Peaches: 9kg	Unit price: R.....
11.	Box	Papaw: 9kg	Unit price: R.....
12.	Box	Kiwi: 5kg	Unit price: R.....
13.	Box	Guava: 9kg	Unit price: R.....
14.	Box	Mango: 3kg	Unit price: R.....
15.	Each /Kg	Watermelon	Unit price: R.....
16.	Bag	Orange: 10kg	Unit price: R.....
17.	Box	Lemon: 5kg	Unit price: R.....
18.	Each /Kg	Musk Lemon	Unit price: R.....

19.	Box	Strawberry: 5kg	Unit price: R.....
L FROZEN VEG			
1.	Box	Mix Vegetables: (12 x 1kg)	Unit price: R.....
2.	Box	Mix Vegetables: (6 x 2kg)	Unit price: R.....
3.	1kg	Diced Carrots	Unit price: R.....
4.	2kg	Diced Carrots	Unit price: R.....
5.	1kg	Country Crop	Unit price: R.....
6.	2kg	Country Crop Mc cain or equivalent	Unit price: R.....
7.	1kg	Green Beans Mc cain or equivalent	Unit price: R.....
8.	2 kg	Green Beans Mc cain or equivalent	Unit price: R.....
9.	1kg	Stir Fry Mc cain or equivalent	Unit price: R.....
10.	2kg	Stir Fry Mc cain or equivalent	Unit price: R.....
11.	1kg	Peas Mc cain or equivalent	Unit price: R.....
12.	2kg	Peas Mc cain or equivalent	Unit price: R.....
13.	1kg	Baby Carrots Mc cain or equivalent	Unit price: R.....
14.	2kg	Baby Carrots Mc cain or equivalent	Unit price: R.....
15.	1kg	Sweet Corn Mc cain or equivalent	Unit price: R.....
16.	2kg	Sweet Corn Mc cain or equivalent	Unit price: R.....
17.	1kg	Spinach Mc cain or equivalent	Unit price: R.....
18.	2kg	Spinach Mc cain or equivalent	Unit price: R.....
19.	Box	Chips: (6 x 2kg) Mc cain or equivalent	Unit price: R.....
M FRESH VEGETABLES			
1.	10kg: Bag	Cabbage: 10kg	Unit price: R.....
2.	10kg: Bag	Carrots: 10kg	Unit price: R.....
3.	5kg: Box	Green Pepper: 5kg	Unit price: R.....
4.	5kg: Box	Red Pepper: 5kg	Unit price: R.....
5.	5kg: Box	Yellow Pepper: 5kg	Unit price: R.....
6.	10kgh: Bag	Onion: 10kg	Unit price: R.....
7.	5kg: Bag	Potatoes	Unit price: R.....
8.	10kg: Bag	Potatoes	Unit price: R.....

9.	10kg: Bag	Pumpkin Butternut	Unit price: R.....
10.	10kg: Bag	Hubbard Pumpkin	Unit price: R.....
11.	20kg: Bag	Hubbard Pumpkin	Unit price: R.....
12.	10kg: Box	Tomatoes	Unit price: R.....
13.	10kg: Bag	Beetroot	Unit price: R.....
14.	10kg: Bag	Gem Squash	Unit price: R.....
15.	10kg: Bag	Sweet Potato	Unit price: R.....
16.	Box	Cucumber	Unit price: R.....
17.	Box	Baby Marrow	Unit price: R.....
18.	Box	Lettuce	Unit price: R.....
19.	10kg: Bag	Red Onion	Unit price: R.....
20.	Box	Patty Pans: Green	Unit price: R.....
21.	Box	Patty Pans: Yellow	Unit price: R.....
22.	10kg	Baby Potatoes	Unit price: R.....
23.	5kg	Egg Plant	Unit price: R.....
24.	1kg	Crushed Garlic	Unit price: R.....
25.	Box	Fresh Mushroom	Unit price: R.....
26.	3kg	Glove Garlic	Unit price: R.....
27.	10kg: Bag	Red Cabbage: 10kg	Unit price: R.....
28.		Broccoli	Unit price: R.....
29.		Cauliflower	Unit price: R.....
30.		Small Corn	Unit price: R.....
31.		Sugar Snap Beans	Unit price: R.....
32.		Green Beans	Unit price: R.....
33.		Celery	Unit price: R.....
34.		Spring Onion	Unit price: R.....
35.		Parsley	Unit price: R.....
N DAIRY PRODUCTS			
1.	900 x 10: Box	Cheese Sliced: 1. Parmalat Clover or equivalent	Unit price: R.....
2.	Tray of 60: 5 Dozen	Eggs – Medium	Unit price: R.....

3.	Pile: 30 x 5	Eggs – Medium	Unit price: R.....
4.	Tray of 60: 5 Dozen	Eggs – Large:	Unit price: R.....
5.	Pile: 30 x 5	Eggs – Large	Unit price: R.....
6.	1kg	Cheese Cake Powder Carte D'or / or equivalent	Unit price: R.....
7.	1kg	Yoghurt Strawberry 1. Nutria day 2. Clover Parmalat or equivalent	Unit price: R.....
8.	1kg	Yoghurt Vanilla 1. Nutria day 2. Clover Parmalat or equivalent	Unit price: R.....
9.	1kg	Yoghurt Chocolate 1. Nutria day 2. Clover Parmalat or equivalent	Unit price: R.....
10.	500g	Brick Baking Margarine 1. Rama 2. Stork 3. Wooden spoon 4. Marvello or equivalent	Unit price: R.....
11.	1kg	Brick Baking Margarine 1. Rama 2. Stock 3. Wooden spoon Marvello or equivalent	Unit price: R.....
12.	72x8g: Box	Butter (72*8g) 1. Clover Flora or equivalent	Unit price: R.....
13.	6 x 1Litre	Long Life Milk (Uht Process) Full Cream	Unit price: R.....
14.	6 x 1Litre	Long Life Milk (Uht Process) Low fat Cream	Unit price: R.....
15.	1L	Tiramisu Carte D'or / or equivalent	Unit price: R.....
16.	Pack	Soya Milk: (6 x 1litre)	Unit price: R.....
17.	Pack	Cream: (6 x 1litre)	Unit price: R.....
18.	1L	White Choc Mousse Carte D'or / or equivalent	Unit price: R.....
19.	1L	Chocolate Mousse Carte D'or / or equivalent	Unit price: R.....
20.	400g	Cheese Spread	Unit price: R.....
21.	800g	Smooth Peanut Butter 1. Black cat Yum yum or equivalent	Unit price: R.....
22.	Pack	Condensed Milk 385g – 24 pack	Unit price: R.....
23.	Pack	Ideal Evaporated Milk 380g – 24 pack	Unit price: R.....
24.	500g	Full Spread Margarine – Tub 1. Rama	Unit price: R.....

		2. Stock 3. Wooden spoon Marvello or equivalent	
25.	1kg	Full Spread Margarine – Tub 1. Rama 2. Stock 3. Wooden spoon Marvello or equivalent	Unit price: R.....
26.	Each	Cheese Loaf – 2,5kg 1. Cheddar Gouda or equivalent	Unit price: R.....
27.	410g	Caramel Treat	Unit price: R.....
28.	200g	Fish Spread	Unit price: R.....
29.	1L x 6: Pack	Fresh Cream 1. Meadow Land or equivalent	Unit price: R.....
30.	250g	Oley Whip Cream	Unit price: R.....
31.	3kg	Puff Pastry	Unit price: R.....
O RED MEAT			
1.	Kg	Cow Hells	Unit price: R.....
2.	Kg	Beef Tripe	Unit price: R.....
3.	Kg	Beef Roast	Unit price: R.....
4.	kg	Beef Stew	Unit price: R.....
5.	2Kg	Russians: 1. Escort Enterprise or equivalent	Unit price: R.....
6.	Kg / Portions	Lamb Chops	Unit price: R.....
7.	Kg	Mince	Unit price: R.....
8.	Kg	Wors	Unit price: R.....
9.	Kg	Halaal Wors	Unit price: R.....
10.	Kg / Portions	Club Steak	Unit price: R.....
11.	Kg / Portions	Halaal Chop	Unit price: R.....
12.	Kg	Leg of Lamb	Unit price: R.....
13.	Kg	Ox Liver	Unit price: R.....
14.	Kg	Ox Tail	Unit price: R.....
15.	Kg	Halaal Mince	Unit price: R.....
16.	Kg	T – Bone Steak	Unit price: R.....
17.	Kg	Mutton Stew	Unit price: R.....
18.	Kg	Rump Steak	Unit price: R.....

P WHITE MEAT			
1.	2.7Kg	Chicken Breast: 1. Rainbow or equivalent	Unit price: R.....
2.	2Kg	Chicken Polony: 1. Escort Enterprise or equivalent	Unit price: R.....
3.	5Kg	Chicken Wings	Unit price: R.....
4.	800g	Pork Sausage: 1. Escort Enterprise or equivalent	Unit price: R.....
5.	500g	Chicken Livers: 1. Rainbow Goldi or equivalent	Unit price: R.....
6.	5Kg	Mixed Portions	Unit price: R.....
7.	2kg	Bacon and Egg: 1. Escort Enterprise or equivalent	Unit price: R.....
8.	Bag: 1,8kg	Chicken Drumsticks	Unit price: R.....
9.	Bag:2kg	Chicken Drumsticks	Unit price: R.....
10.	Bag: 5kg	Chicken Drumsticks	Unit price: R.....
11.	2kg	Halaal Chicken – Rainbow or equivalent	Unit price: R.....
12.	500g	Vegetarian Patties	Unit price: R.....
13.	500g	Chicken Vienna: 1. Escort 2. Enterprise Rainbow or equivalent	Unit price: R.....
14.	5Kg	Pork Roast	Unit price: R.....
15.	Portions	Pork Chops	Unit price: R.....
16.	375g	Mini Chicken Vienna: 1. Escort 2. Enterprise Rainbow or equivalent	Unit price: R.....
17.	1Kg	Bacon: 1. Escort 2. Enterprise Rainbow or equivalent	Unit price: R.....
18.	3Kg	Ham Plain: 1. Escort 2. Enterprise Rainbow or equivalent	Unit price: R.....
19.	2kg: Box	Fish Fingers: 1. I & J Sea world or equivalent	Unit price: R.....
20.	5kg: Bag	Quarter Leg	Unit price: R.....
21.	1,5kg: Bag	Chicken Thighs	Unit price: R.....
22.	3kg	Chicken Burgers	Unit price: R.....

23.	5kg	Chicken Gizzard	Unit price: R.....
24.	2kg: Box	Fish: Fish Cakes 1. I & J Sea world or equivalent	Unit price: R.....
25.	5kg	Fish: Hake Fillet 1. I & J Sea world or equivalent	Unit price: R.....
26.	5kg	Fish: Calamari	Unit price: R.....
27.	5kg	Fish: Maasbanker	Unit price: R.....
28.	3,7kg	Fish: Pink Salmon	Unit price: R.....
29.	Box: 3kg	Halaal Burgers	Unit price: R.....
30.	4kg	Chicken Nuggets Goldi or equivalent	Unit price: R.....
31.	5kg	Chicken Schnitzels Goldi or equivalent	Unit price: R.....
32.	Box	Meat Pies	Unit price: R.....
33.	Box	Samosa	Unit price: R.....
34.	Box	Mini Pies	Unit price: R.....
35.	Box	Chicken Fingers	Unit price: R.....
36.	Box	Chicken Sausage	Unit price: R.....
37.	2kg	Pork Ribs	Unit price: R.....
38.	Box	Cocktail Pies	Unit price: R.....
39.	Box	Assorted Pies	Unit price: R.....
Q SOFT BEVERAGES			
1.	330ml x 24	Coke Zero	Unit price: R.....
2.	330ml x 24	Cola Lite	Unit price: R.....
3.	330ml x 24	Coca Cola	Unit price: R.....
4.	330ml x 24	Tab	Unit price: R.....
5.	330ml x 24	Sprite Normal	Unit price: R.....
6.	330ml x 24	Sprite Zero	Unit price: R.....
7.	330ml x 24	Fanta Orange	Unit price: R.....
8.	330ml x 24	Fanta Grape	Unit price: R.....
9.	330ml x 24	Crème Soda	Unit price: R.....
10.	330ml x 24	Liqui Fruit: Grape	Unit price: R.....

11.	330ml x 24	Liqui Fruit: Orange	Unit price: R.....
12.	330ml x 24	Grapetiser: Red	Unit price: R.....
13.	330ml x 24	Grapetiser: White	Unit price: R.....
14.	330ml x 24	Appletiser	Unit price: R.....
15.	330ml x 24	Stoney Ginger Beer	Unit price: R.....
16.	330ml x 24	Dry Lemon	Unit price: R.....
17.	330ml x 24	Ice Tea: Lemon	Unit price: R.....
18.	330ml x 24	Ice Tea: Normal	Unit price: R.....
19.	330ml x 24	Iron Brew	Unit price: R.....
20.	330ml x 24	Raspberry	Unit price: R.....
21.	500ml x 24	Still Water	Unit price: R.....
22.	500ml x 24	Sparkling Water	Unit price: R.....
R GENERAL GROCERIES			
1.	70m	Wax Paper Baking Sheet: Glad or equivalent	Unit price: R.....
2.	20 L	Crispy Gold Cooking Oil	Unit price: R.....
3.	5 L	Fire/Fez Gel	Unit price: R.....
4.	Packet: 6	Candles	Unit price: R.....
5.	1000: Box	Tooth Picks 1000 pcs	Unit price: R.....
6.	1Kg	Gelatin	Unit price: R.....
7.	440mm x 40m	Heavy Duty Foil	Unit price: R.....
8.	160mm x 1000m	Toller Towel / Garage Roll	Unit price: R.....
9.	40g	Coffee Filter	Unit price: R.....
10.	Box: 500'S	Restaurant Serviette: 2 Ply	Unit price: R.....
11.	30cm x 120m	Glad Bake & Cooking Paper	Unit price: R.....
12.	300ml: 6x300ml	Insecticide Spray 1. Doom (odorless) Dyroach or equivalent	Unit price: R.....
13.	4kg	Charcoals	Unit price: R.....
14.	20mins	Fire Lighter	Unit price: R.....
15.	10 x 10 Boxes	Matches	Unit price: R.....
16.	Pack	Wrapper Bread	Unit price: R.....
17.	380mm x 1400m	Clinging Wrap 1. Glad or equivalent	Unit price: R.....

18.	5L	Paraffin liquid	Unit price: R.....
19.	300 x 300mm	Paper Serviettes: 1 Ply:50 Piece: Red	Unit price: R.....
20.	300 x 300mm	Paper Serviettes: 1 Ply:50 Piece: Yellow	Unit price: R.....
21.	10's	Handy Cloths	Unit price: R.....
22.	Set	Oven Gloves	Unit price: R.....
23.	1L	Olive Oil	Unit price: R.....
24.	Box: 100	Disposable Latex Examination Gloves	Unit price: R.....
25.	400g	Mango Atchar	Unit price: R.....
26.	400g	Vegetable Atchar	Unit price: R.....
27.	Box	Skewers	Unit price: R.....
28.	Box	Coffee Filter 1000x85/245	Unit price: R.....
S CLEANING PRODUCTS			
1.	3L	Bleach	Unit price: R.....
2.	5L	Bleach	Unit price: R.....
3.	5L	Dishwashing Liquid 1. Sunlight or equivalent	Unit price: R.....
4.	25g (Pack)	Pot Scourer / Skuurpot	Unit price: R.....
5.	25g (Pack)	Steel Wool	Unit price: R.....
6.	300ml: 6x300ml	Oven Cleaner	Unit price: R.....
7.	3L	Household cleaning cream 1. Handy Andy or equivalent	Unit price: R.....
8.	30x30cm: Pack	Dish Cloth / Swab (30x30cm)	Unit price: R.....
9.	45x45cm: Pack	Dish Cloth / Swab (45x45cm)	Unit price: R.....
10.	40x70cm: Pack	Tea Towel: Colour Assorted	Unit price: R.....
11.	45x70cm: Pack	Tea Towel: Colour Assorted	Unit price: R.....
12.	500g	Household cleaning powder 1. Vim or equivalent	Unit price: R.....
13.	2kg	Washing Powder: 1. Sunlight 2. Omo MaQ or equivalent	Unit price: R.....
14.	100g	Multi Insect Powder 1. Ant Dust Blue Death or equivalent	Unit price: R.....
15.	500g	Multi Insect Powder 1. Ant Dust Blue Death or equivalent	Unit price: R.....
16.	5L	Multi Insect Liquid Roundup or equivalent	Unit price: R.....

17.	20L	Multi Insect Liquid Roundup or equivalent	Unit price: R.....
18.	300ml	Waterless Hand Sanitizer	Unit price: R.....
19.	5L	Drain Cleaner Liquid	Unit price: R.....
20.	Pack	Disposable Plates	Unit price: R.....
21.	Box	Disposable Cups	Unit price: R.....
22.	Pack	Disposable Forks	Unit price: R.....
23.	Pack	Disposable Spoons	Unit price: R.....
24.	Pack	Disposable Teaspoons	Unit price: R.....
25.	Pack	Disposable Knives	Unit price: R.....
26.	Pack	Mop Caps	Unit price: R.....
27.	Pack	Plastic Aprons	Unit price: R.....
28.	Pack	Dishwashing Gloves	Unit price: R.....
29.	Pack	Colour coded mutton cloths	Unit price: R.....
30.	5L	Jeyes Fluid	Unit price: R.....
VAT			R
TOTAL			R

- Required by:
- At:
- Brand and model
- Country of origin
- Does the offer comply with the specification(s)? *YES/NO
- If not to specification, indicate deviation(s)
- Period required for delivery
- *Delivery: Firm/not firm
- Delivery basis

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

** "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

*Delete if not applicable

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of his invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

- 2.2.1 If so, furnish particulars:

.....

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

- 2.3.1 If so, furnish particulars:

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

Name of company related to	CSD Registration number of the company related to

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN

TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON

PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT

SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature	Date
.....
Position	Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 To be completed by the organ of state

The applicable preference point system for this tender is the 80/20 preference point system.

- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
- (a) Price; and
 - (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation.
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state

and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) “the Act” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) \text{ or } P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of tender under consideration
 Pt = Price of tender under consideration
 Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) \text{ or } P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$$

Where

Ps = Points scored for price of tender under consideration
 Pt = Price of tender under consideration
 Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

- a. any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Women	5	
People with disability	5	
Youth (35 and below)	5	
Location of enterprise (Province)	2	
B-BBEE status level contributors from level 1 to 2 which are QSE or EME	3	
Total points for SPECIFIC GOALS	20	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium

One-person business/sole propriety

Close corporation

Public Company

Personal Liability Company

(Pty) Limited

Non-Profit Company

State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm

for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation.
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

..... SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:
DATE:
ADDRESS:

STANDARD EVALUATION CRITERIA IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

THE 80/20 POINTS AWARDED FOR PRICE AND SPECIFIC GOALS

The 80/20 Preferential Procurement System will be used in evaluating these bids:

Evaluation element	Weighting (Points)
SPECIFIC GOALS	20
PRICE	80
Total	100

Price

A maximum of 80 points are allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where:

P_s = Points scored for comparative price of bid under consideration

P_t = Comparative price of bid under consideration

P_{\min} = Comparative price of lowest acceptable bid

Preference point system

SPECIFIC GOALS	NUMBER OF POINTS TO BE ALLOCATED
Women	5
People with disability	5
Youth (35 and below)	5
Location of enterprise (Province)	2
B-BBEE status level contributors from level 1 to 2 which are QSE or EME	3
Total points for SPECIFIC GOALS	20

Documents Requirement for verification of Points allocation: -

Procurement Requirement	Required Proof Documents
Women	Full CSD Report
Disability	Full CSD Report
Youth	Full CSD Report
Location	Full CSD Report
B-BBEE status level contributors from level 1 to 2 which are QSE or EME	Valid BBBEE certificate/sworn affidavit Consolidated BEE certificate in cases of Joint Venture Full CSD Report

The definition and measurement of the goals above is as follows:

Women, disability, and youth:

This will be measured by calculating the pro-rata percentage of ownership of the bidding company which meets this criterion. E.g., Company A has five shareholders each of whom own 20% of the company. Three of the five

shareholders meet the criterion, i.e. they are women/disability/youth. Therefore, this bidder will obtain 60% of the points allowable for this goal.

Location of enterprise

Local equals province. Where a project cuts across more than one province, the bidder may be located in any of the relevant provinces to obtain the points.

B-BBEE status level contributors from level 1 to 2 which are QSE or EME

Measured in terms of normal BBBEE requirements.

Note: Formula for calculating points for specific goals

Preference points for entities are calculated on their percentage shareholding in a business, provided that they are actively involved in and exercise control over the enterprise. The following formula is prescribed:

$$PC = Mpa \times \frac{P\text{-own}}{100}$$

Where

PC= Points awarded for specific goal

Mpa= The maximum number of points awarded for ownership in that specific category

P-own = The percentage of equity ownership by the enterprise or business

GOVERNMENT PROCUREMENT: GENERAL CONDITIONS OF CONTRACT

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and**
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.**

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- ☐ **The General Conditions of Contract will form part of all bid documents and may not be amended.**
- ☐ **Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if (applicable) and will supplement the General Conditions of Contract.**
Whenever
there is a conflict, the provisions in the SCC shall prevail.

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General Conditions of Contract

1. **Definitions** 1. The following terms shall be interpreted as indicated:
 - 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
 - 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
 - 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
 - 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
 - 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
 - 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
 - 1.7 "Day" means calendar day.
 - 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.
 - 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
 - 1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
 - 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
 - 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
 - 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
 - 1.14 "GCC" means the General Conditions of Contract.
 - 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
 - 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
 - 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.

- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods.
- 1.22 "Republic" means the Republic of South Africa.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.25 "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.

2. Application.

- 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. General

- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za

4. Standards

- 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of contract documents and information; inspection.

- 5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.

- 5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent rights.

- 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

7. Performance security

- 7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- (a) A bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - (b) A cashier's or certified cheque
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

8. Inspections, tests and analyses

- 8.1 All pre-bidding testing will be for the account of the bidder 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or organization acting on behalf of the Department.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.

- 8.7 Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.
- 8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.
- 9. Packing**
- 9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.
- 10. Delivery and documents**
- 10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.
- 10.2 Documents to be submitted by the supplier are specified in SCC.
- 11. Insurance**
- 11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.
- 12. Transportation**
- 12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.
- 13. Incidental services**
- 13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:
- (a) Performance or supervision of on-site assembly and/or commissioning of the supplied goods;
 - (b) Furnishing of tools required for assembly and/or maintenance of the supplied goods;
 - (c) Furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
 - (d) Performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
 - (e) Training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.
- 13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14. Spare parts

- 14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:
- (a) Such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
 - (b) In the event of termination of production of the spare parts:
 - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) Following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

- 15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
- 15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.
- 15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.
- 15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.
- 15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

16. Payment

- 16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.
- 16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfilment of other obligations stipulated in the contract.
- 16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 16.4 Payment will be made in Rand unless otherwise stipulated in SCC.

17. Prices

- 17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

18. Contract amendments

- 18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

19. Assignment

- 19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontracts

- 20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. Delays in the supplier's performance

- 21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.
- 21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.
- 21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

- 22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

- 23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (a) If the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2.
- (b) If the Supplier fails to perform any other obligation(s) under the contract; or

- (c) If the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.
- 23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 23.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.
- 23.5 Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.
- 23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:
 - (i) The name and address of the supplier and / or person restricted by the purchaser.
 - (ii) The date of commencement of the restriction
 - (iii) The period of restriction; and
 - (iv) The reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

- 23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24. Anti-dumping and countervailing duties and rights

- 24.1 When, after the date of bid, provisional payments are required, or antidumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.

25. Force Majeure

- 25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination for insolvency

- 26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

27. Settlement of Disputes

- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 27.5 Notwithstanding any reference to mediation and/or court proceedings herein,
- (a) The parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
- (b) The purchaser shall pay the supplier any monies due the supplier.

28. Limitation of liability

- 28.1 Except in cases of criminal negligence or wilful misconduct, and in the case of infringement pursuant to Clause 6;
- (a) The supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and
- (b) The aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

29. Governing language

- 29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that exchanged by the parties shall also be written in English.

30. Applicable law

- 30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.

31. Notices

- 31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice.
- 31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

32. Taxes and duties

- 32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.

33. National Industrial Participation (NIP) Programme

- 33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation

34. Prohibition of Restrictive practices

- 34.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).
- 34.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.
- 34.3 If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

35. SPECIAL CONDITIONS OF CONTRACT

- 35.1 The State reserves the right to verify and authenticate all the information supplied in this document by the bidder.
- 35.2 The Bid must be strictly in accordance with the conditions and specifications contained herein.
- 35.3 If it is found that any information has been tampered with during the evaluation process and/or after the Bid/Contract has been awarded that any false information has been provided, the State reserves the right to take the necessary action as it deems fit, including but not limited to the institution of criminal proceedings.

35.4 Failure to sign all relevant places shall invalidate your bid (**SBD1, SBD 3.1, SBD 4, and SBD 6.1 or 6.2 and SCC**)

35.5. All queries should be sent to the relevant person via email state above. No query will be responded to if sent 3 days before the closing date.

35.6. If you are not a registered supplier with the Department of Water and Sanitation, please complete the supplier registration forms and banking details, supplier registration forms are available at Departmental website, www.dwa.gov.za

35.7. Bidders/ Individuals that are directors or members in more than one company bidding for this tender and do not openly declare their interests will be disqualified

35.8 The DWS reserves the right to not make an award on any of the responses to this Bid.

35.9 The DWS reserves the right to award only parts of this bid and re-bid for other parts.

35.10 All bid documents should be hand delivered and deposited into the Tender Box, if sent via post, envelope or package, the envelope must be clearly marked to avoid your submission been mixed with normal letters sent to the Department.

35.11 Only signed, original documents will be accepted.

36. ACCEPTANCE OF TERMS AND SPECIAL CONDITIONS

The above terms of the bid and all Annexure have been read, understood and accepted.

For and on behalf of the Bidder:

.....

Signature of Bidder:

Date:

Bidder's Name & Surname:

Designation

Witness Name & Surname:

Date

Signature:

Address (Physical):



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SPECIFICATIONS **AND** **TERMS OF REFERENCE**

**SUPPLY AND DELIVERY OF GROCERY (FOOD
PRODUCTS) AND CLEANING CONSUMABLES TO
THE DEPARTMENT OF WATER AND SANITATION –
ROODEPLAAT TRAINING CENTER (RTC) AS AND
WHEN REQUIRED FOR A PERIOD OF THIRTY-SIX
MONTHS (03 YEARS)**



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1. BACKGROUND AND DISCUSSION

- 1.1. The Department of Water and Sanitation (DWS) is a custodian of the country's water resources and, consequently, it is responsible for ensuring that water resources are protected, used, developed, conserved, managed and controlled in a sustainable and equitable manner in accordance with its constitutional mandate.
- 1.2. The Roodeplaat Training Center (RTC) provides accommodation, workshops and training venues to a variety of stakeholders both internal and external. As a result there is a huge demand of providing catering which requires a number of different commodities that needs to be supplied to RTC on weekly basis in order to cater all people/clients booked in.
- 1.3. It is important that RTC is always operational due to the nature of the service it provides to DWS and the provision of such services cannot be compromised. It must also be borne in mind that any impact of the food provisions being not available at the training center exposes the Department (DWS) from the external clients. A standard is thus important to be maintained and the listed requirements are commodities that will enable the Centre to operate effective and efficiently.
- 1.4. The commodities to be supplied are as per the below specification on paragraph 2.
 - Grocery, (Food Products).
 - Fresh Meat & Frozen Meat.
 - Fresh Fruits.
 - Fresh Vegetable & Frozen Vegetables and
 - Cleaning Consumables



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2. SPECIFICATION

2.1 GROCERY (FOOD PRODUCTS)

NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
A.	1: SAUCE PRODUCTS			
01	Granadilla Topping Sauce	2L		R
02	Strawberry Topping Sauce	2L		R
03	Dark Chocolate Sauce	2L		R
04	Barbecue Sauce	2L		R
05	Sweet Chilly Sauce: 1. Wellington or equivalent	2L		R
06	Original fruit Chutney 1. Mrs. Balls or equivalent	3kg		R
07	Olives Calamite Black	3kg		R
08	Toffee Sauce	2L		R
09	Tartar Sauce	2L		R
10	Peri Peri Sauce	2L		R
11	Meat Basting Sauce	2L		R
12	Greek Salad Dressing: 1. Knorr or equivalent	340ml		R
13	Greek Salad Dressing: 1. Knorr or equivalent	1L		R
14	French Dressing: 1. Knorr or equivalent	340ml		R
15	French Dressing: 1. Knorr or equivalent	1L		R
16	Creamy Dressing: 1. Knorr or equivalent	1L		R
17	Balsamic Vinegar	1L		R
18	White Vinegar	5L		R
19	Black Vinegar	5L		R
20	Honey & Mustard Salad Dressing 1. Knorr or equivalent	340ml		R
21	Olives Calamite Green	3kg		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
22	Prego Sauce	2L		R
23	Tomato Sauce: (350ml x 6) 1. All Gold or equivalent	Pack		R
24	Tomato Sauce: 1. All Gold or equivalent	4,5L		R
25	Chutney Sauce: (470ml x 8)	Pack		R
26	Mustard Sauce	2L		R
27	Tabasco Sauce Hot	150ml		R
28	Tabasco Sauce Mild	150ml		R
29	Worcester Shine Sauce: (250ml x 6) 1. Maggie or equivalent	Pack		R
30	Mayonnaise Sauce: 1. Cross & Black well 2. Nola or equivalent	3kg		R
31	Tomato Paste	4kg		R
32	Tomato Pure	410g		R
33	Monkey Gland Sauce	2L		R
34	Lemon & Herb	2L		R
B.	2: SPICES AND HERBS			
01	Aromat: 1. Robertson or equivalent	1kg		R
02	Barbeque Spice: 1. Robertson or equivalent	1kg		R
03	Chicken Spice: 1. Robertson or equivalent	1kg		R
04	Fish Spice: 1. Robertson or equivalent	1kg		R
05	Origanum: 1. Robertson or equivalent	1kg		R
06	Veggie Seasoning: 1. Robertson or equivalent	1kg		R
07	White Pepper: 1. Robertson or equivalent	800g		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
08	Meat Tenderizer: 1. Robertson or equivalent	1kg		R
09	Savoury Rice Seasoning: 1. Robertson or equivalent	1kg		R
10	Turmeric: 1. Robertson or equivalent	800g		R
11	Cajun Spice: 1. Robertson or equivalent	1kg		R
12	Paprika: 1. Robertson or equivalent	700g		R
13	Parsley: 1. Robertson or equivalent	1kg		R
14	Dry Bay Leave	1kg: Pack		R
15	Mild & Spicy Curry Powder: 1. Robertson or equivalent	800g		R
16	Cinnamon: 1. Robertson or equivalent	600g		R
17	Hot Curry Powder: 1. Robertson or equivalent	800g		R
18	Mushroom Spice: 1. Robertson or equivalent	1kg: Pack		R
19	Chips Seasoning: 1. Robertson or equivalent	1kg		R
20	Steak & Chops: 1. Robertson or equivalent	1kg		R
21	Cayenne Pepper: 1. Robertson or equivalent	1kg: Pack		R
22	Portuguese Chicken Seasoning: 1. Robertson or equivalent	1kg		R
23	Chicken Stock Granule: 1. Robertson or equivalent	1kg		R
24	Whole Black Pepper Corns: 1. Robertson or equivalent	1kg		R
25	Medium Rajah: 1. Robertson or equivalent	800g		R
26	Iodised Salt – Coarse	1kg		R
27	Iodised Salt – Fine	1kg		R
28	Garlic Salt: 1. Robertson or equivalent	100g		R
29	Spice Blends – Mixed:	800g		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
	1. Robertson or equivalent			
30	Mixed Herbs: 1. Robertson or equivalent	1kg		R
31	Beef Stock Granules	1kg		R
32	Rosemary Herb	1kg		R
33	Thyme Herb	1kg		R
34	Coriander Herb	1kg		R
35	Southern Comfort Coating	1kg		R
36	Nugmet	1kg		R
37	Garlic Flakes	1kg		R
C.	3: BREAKFAST CEREAL			
01	Jungle Oats	1kg		R
02	Dried Biscuits (Rusk) 1. Ouma or equivalent	1kg		R
03	Rice Krispies: 1. Bokomo 2. Kellogg's or equivalent	1kg		R
04	Corn Flakes: 1. Bokomo 2. Kellogg's or equivalent	1kg		R
05	All Bran Flakes: 1. Bokomo 2. Kellogg's or equivalent	1kg		R
06	Muesli: 1. Jungle 2. Bokomo or equivalent	1kg		R
07	Maltabela Porridge: 1. Bokomo or equivalent	500g		R
08	Maltabela Porridge: 1. Bokomo or equivalent	1kg		R
09	Weet Bix	900g		R
D.	4: SWEET BISCUITS			
01	Chocolate Cream Biscuits 1. Roman or equivalent	12x200g: Box		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
02	Tennis Biscuits	12x200g: Box		R
03	Choice Assorted Biscuits	2kg		R
E.	5: HOT BEVERAGES			
01	Rooibos Tea Bag: 1. Fresh pack 2. Eleven o'clock or equivalent	200g		R
02	Rooibos Tea Bag: 1. Fresh pack 2. Eleven o'clock or equivalent	400g		R
03	Coffee 1. Ciro - or equivalent	200g		R
04	Powder Milk Sachets	200x4g		R
05	Candarela Sachets (Granular Sticks)	1000g		R
06	Castor Sugar	10kg		R
07	Tea Bag: 1. Five Rosés Smooth Ceylon Blend or equivalent	200g		R
08	Tea Bag: 1. Five Rosés Smooth Ceylon Blend or equivalent	500g		R
09	Sugar Sachets: Brown – 6g	6g: 12kg – Box		R
10	Sugar Sachets: White – 6g	6g: 12kg – Box		R
11	Sugar: Brown: 1. Hullet 2. Selati 3. Illovo or equivalent	10kg		R
12	Sugar: White: 1. Hullet 2. Selati 3. Illovo or equivalent	12,5kg		R
13	Sugar: Brown: 1. Hullet 2. Selati 3. Illovo or equivalent	25kg		R
14	Sugar: White: 1. Hullet	25kg		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
	2. Selati 3. Illovo or equivalent			
15	Strong Quality Tea Bag 1. Joko or equivalent	200g		R
16	Chicory and coffee granules 1. Nescafe Ricoffy or equivalent	750g		R
17	Glen Tea Bag	200g		R
18	Coffee Sticks 1. Nescafe Ricoffy or equivalent	2.7g: Box		R
19	Coffee creamer 1. Cremora or equivalent	800g		R
20	Coffee creamer 1. Cremora or equivalent	2kg		R
21	Coffee Creamer 1. Ellis Brown - or equivalent	800g		R
22	Coffee Creamer Ellis Brown - or equivalent	2kg		R
23	Dark Roast Pure Ground Coffee 1. House of Coffees or equivalent	250g		R
24	Jacobs Coffee – 46,8g (26 x 1,8g) or equivalent	Pack		R
25	Decaf Coffee 1. Jacobs Krönung or equivalent	200g		R
26	Decaf Coffee 1. Jacobs Krönung or equivalent	300g		R
27	Decaf Coffee 1. Douwe Egberts or equivalent	200g		R
28	Douwe Egberts - 46,8g (26 x 1,8g) or equivalent	Pack		R
29	Tea – Loose (Leaves) 1. Joko or equivalent	200g		R
F.	6: BAKING AND PASTRY ITEMS			
01	Lasagna Pasta Disc	250g		R
02	Lasagna Pasta Disc	500g		R
03	Cake Flour	12,5 kg		R
04	Self Raising Flour:	1kg		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
	1. Snow fake or equivalent			
05	Self Raising Flour: 1. Snow fake or equivalent	2.5kg		R
06	Baking Powder: 1. Snow fake 2. Royal or equivalent	500g		R
07	Baking Powder: 1. Snow fake 2. Royal or equivalent	1kg		R
08	Baking Yeast	24 x 10g		R
09	Cooking Spray	300 ml		R
10	Cheese Cake Powder	1 kg		R
11	Dessert Mix	1 kg		R
12	Instant Mix	1 kg		R
13	Tiramisu	1 kg		R
14	Jelly	2 kg		R
15	White Choc	1 kg		R
16	Brownies Mix	1 kg		R
17	Hot Pudding Mix	1 kg		R
18	Lemon Juice	500 ml		R
19	Lemon Juice	2L		R
20	Vanilla Essence	500ml		R
21	Vanilla Essence	2L		R
22	Traditional Syrup: 1. Maple or equivalent	1kg		R
23	honey Syrup: 1. Gold crest or equivalent	1kg		R
24	Coconut	1kg		R
25	Corn Flour 1. Maizena or equivalent	500g		R
26	Peppermint Chocolate	150g		R
27	Cocoa Powder	250g		R
28	Pita Bread	Pack		R
29	Chocolate Vermicelli	750g		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
30	Rainbow Vermicelli	750g		R
31	Trumps 100's & 1000's (Catering Pack) or equivalent	1kg		R
32	Custard Powder	500g		R
G.	7: PRESERVED FOOD ITEMS			
01	Fruit Cocktail A10: 1. Koo or equivalent	3kg		R
02	Fruit Salad: 1. Koo or equivalent	3kg		R
03	Peach Halved 1. Koo or equivalent	410g		R
04	Peach Halved 1. Koo or equivalent	3kg		R
05	Baked Beans 1. Koo or equivalent	410g		R
06	Baked Beans 1. Koo or equivalent	3kg		R
07	Red Kidney Beans 1. Koo or equivalent	410g		R
08	Butter Beans 1. Koo or equivalent	410g		R
09	Butter Beans 1. Koo or equivalent	3kg		R
10	Fruit Cocktail 1. Koo or equivalent	410g		R
11	Liberty Mushrooms 1. Koo or equivalent 2. Gold crest	410g		R
12	Mushroom A10 in Brain 1. Koo or equivalent 2. Gold crest	3kg		R
13	Tomato Puree 1. All gold or equivalent	410g		R
14	Tomato Pronto 1. All gold or equivalent	410g		R
15	Tomato Paste 1. All gold or equivalent	410g		R
16	Shredded Tuna in light salted water	170g		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
17	Sardine 1. Lucky star or equivalent	170g		R
18	Apricot Jam 1. All Gold or equivalent	900g		R
19	Black Cherries 1. Rhodes or equivalent	410g		R
20	Strawberry Jam 1. All Gold or equivalent	410g		R
21	Endear mints Sweets or equivalent	12 x 1kg: Box		R
22	Red Speckled Beans 1. Koo 2. Rhodes or equivalent	500g		R
23	Apricot Jam 1. Rhodes 2. All Gold or equivalent	15g x 200: Box		R
24	Strawberry Jam 1. Rhodes 2. All Gold or equivalent	15g x 200: Box		R
25	Chick Peas 1. Rhodes 2. All Gold or equivalent	410g		R
26	Shredded Tuna in light salted water	1,7kg		R
27	Guava halved 1. Koo or equivalent	3kg		R
28	Garden Peas in Brain	410g		R
29	Garden Peas in Brain	3kg		R
30	Gherkins	3kg		R
H.	8: SNACK ITEMS			
01	Dried Fruits	500g		R
02	Seedless Raisin	1kg		R
03	Simba Beef Chips or equivalent	125g		R
04	Simba Tomato Chips or equivalent	125g		R
05	Simba Chutney Chips or equivalent	125g		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
06	Lays Onion & Cheese or equivalent	125g		R
07	Salted Peanuts 1. Snack Well or equivalent	4 kg		R
08	Niknaks Simba or equivalent	125g		R
09	Peanuts Simba or equivalent	450g		R
10	Mexican Simba or equivalent	150g		R
11	Romantics Sweets	1kg		R
I.	9: STARCH ITEMS			
01	White Mealie Meal 1. Iwisa 2. Impala 3. Super Sun 4. Tafelburg or equivalent	12.5kg		R
02	White Maize Samp 1. Iwisa 2. Impala or equivalent	2,5 kg		R
03	White Maize Samp 1. Iwisa 2. Impala or equivalent	5kg		R
04	Rice 1. Tastic 2. Specko or equivalent	2 kg		R
05	Pasta Screw / shells 1. Fatis & Monis or equivalent	500g		R
06	Brown Rice	2kg		R
07	Basmati Rice	2kg		R
08	Macaroni 1. Fatis & Monis or equivalent	500g		R
09	Spaghetti 1. Fatis & Monis or equivalent	500g		R
10	Extra Fine Noodles 1. Fatis & Monis or equivalent	250g		R
11	Pasta Curved 1. Fatis & Monis or equivalent	500g		R
12	Tricolored Screws 1. Fatis & Monis or equivalent	500g		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
13	Legumes (Whole Lentils)	10 x 500g: Pack		R
14	Legumes (Sugar Beans)	10 x 500g: Pack		R
15	Couscous	1kg		R
J.	10: 100% JUICES			
01	Oros Orange Juice or equivalent	2L		R
02	Oros Orange Juice or equivalent	5L		R
03	Mango Juice 100%	5L		R
04	Orange Juice 100%	5L		R
05	Guava Juice 100%	5L		R
06	Litchi Juice 100%	5L		R
07	Granadilla Juice 100%	5L		R
08	Grape Juice 100%	5L		R
09	Concentrated Juice Magalies or equivalent	5L		R
10	Apple Juice 100%	5L		R
11	Passion Fruit Juice 100%	5L		R
12	Exotic Fruit Juice 100%	5L		R
K.	11: FRESH FRUITS			
01	Bananas: 20kg	Box		R
02	Apples: Gold: 9kg	Box		R
03	Apples: Green: 9kg	Box		R
04	Apples: Red: 9kg	Box		R
05	Pears: 9kg	Box		R
06	Plums: 9kg	Box		R
07	Avocados: 5kg	Box		R
08	Grapes (Seedless): Black: 10kg	Box		R
09	Grapes (Seedless): White: 10kg	Box		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
10	Peaches: 9kg	Box		R
11	Papaw: 9kg	Box		R
12	Kiwi: 5kg	Box		R
13	Guava: 9kg	Box		R
14	Mango: 3kg	Box		R
15	Watermelon	Each /Kg		R
16	Orange: 10kg	Bag		R
17	Lemon: 5kg	Box		R
18	Musk Lemon	Each /Kg		R
19	Strawberry: 5kg	Box		R
L.	12: FROZEN VEG			
01	Mix Vegetables: (12 x 1kg)	Box		R
02	Mix Vegetables: (6 x 2kg)	Box		R
03	Diced Carrots	1kg		R
04	Diced Carrots	2kg		R
05	Country Crop	1kg		R
06	Country Crop 1. Mc cain or equivalent	2kg		R
07	Green Beans 1. Mc cain or equivalent	1kg		R
08	Green Beans 1. Mc cain or equivalent	2 kg		R
09	Stir Fry 1. Mc cain or equivalent	1kg		R
10	Stir Fry 1. Mc cain or equivalent	2kg		R
11	Peas 1. Mc cain or equivalent	1kg		R
12	Peas 1. Mc cain or equivalent	2kg		R
13	Baby Carrots 1. Mc cain or equivalent	1kg		R
14	Baby Carrots 1. Mc cain or equivalent	2kg		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
15	Sweet Corn 1. Mc cain or equivalent	1kg		R
16	Sweet Corn 1. Mc cain or equivalent	2kg		R
17	Spinach 1. Mc cain or equivalent	1kg		R
18	Spinach 1. Mc cain or equivalent	2kg		R
19	Chips: (6 x 2kg) 1. Mc cain or equivalent	Box		R
M.	13: FRESH VEGETABLES			
01	Cabbage: 10kg	10kg: Bag		R
02	Carrots: 10kg	10kg: Bag		R
03	Green Pepper: 5kg	5kg: Box		R
04	Red Pepper: 5kg	5kg: Box		R
05	Yellow Pepper: 5kg	5kg: Box		R
06	Onion: 10kg	10kgh: Bag		R
07	Potatoes	5kg: Bag		R
08	Potatoes	10kg: Bag		R
09	Pumpkin Butternut	10kg: Bag		R
10	Hubbard Pumpkin	10kg: Bag		R
11	Hubbard Pumpkin	20kg: Bag		R
12	Tomatoes	10kg: Box		R
13	Beetroot	10kg: Bag		R
14	Gem Squash	10kg: Bag		R
15	Sweet Potato	10kg: Bag		R
16	Cucumber	Box		R
17	Baby Marrow	Box		R
18	Lettuce	Box		R
19	Red Onion	10kg: Bag		R
20	Patty Pans: Green	Box		R
21	Patty Pans: Yellow	Box		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
22	Baby Potatoes	10kg		R
23	Egg Plant	5kg		R
24	Crushed Garlic	1kg		R
25	Fresh Mushroom	Box		R
26	Glove Garlic	3kg		R
27	Red Cabbage: 10kg	10kg: Bag		R
28	Broccoli			R
29	Cauliflower			R
30	Small Corn			R
31	Sugar Snap Beans			R
32	Green Beans			R
33	Celery			R
34	Spring Onion			R
35	Parsley			R
N.	14: DAIRY PRODUCTS			
01	Cheese Sliced: 1. Parmalat 2. Clover or equivalent	900 x 10: Box		R
02	Eggs – Medium	Tray of 60: 5 Dozen		R
03	Eggs – Medium	Pile: 30 x 5		R
04	Eggs – Large:	Tray of 60: 5 Dozen		R
05	Eggs – Large	Pile: 30 x 5		R
06	Cheese Cake Powder 1. Carte D'or / or equivalent	1kg		R
07	Yoghurt Strawberry 1. Nutria day 2. Clover 3. Parmalat or equivalent	1kg		R
08	Yoghurt Vanilla 1. Nutria day 2. Clover 3. Parmalat or equivalent	1kg		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
09	Yoghurt Chocolate 1. Nutria day 2. Clover 3. Parmalat or equivalent	1kg		R
10	Brick Baking Margarine 1. Rama 2. Stork 3. Wooden spoon 4. Marvello or equivalent	500g		R
11	Brick Baking Margarine 1. Rama 2. Stock 3. Wooden spoon 4. Marvello or equivalent	1kg		R
12	Butter (72*8g) 1. Clover 2. Flora or equivalent	72x8g: Box		R
13	Long Life Milk (Uht Process) Full Cream	6 x 1Litre		R
14	Long Life Milk (Uht Process) Low fat Cream	6 x 1Litre		R
15	Tiramisu 1. Carte D'or / or equivalent	1L		R
16	Soya Milk: (6 x 1litre)	Pack		R
17	Cream: (6 x 1litre)	Pack		R
18	White Choc Mousse 1. Carte D'or / or equivalent	1L		R
19	Chocolate Mousse 1. Carte D'or / or equivalent	1L		R
20	Cheese Spread	400g		R
21	Smooth Peanut Butter 1. Black cat 2. Yum yum or equivalent	800g		R
22	Condensed Milk 385g – 24 pack	Pack		R
23	Ideal Evaporated Milk 380g – 24 pack	Pack		R
24	Full Spread Margarine – Tub 1. Rama 2. Stock 3. Wooden spoon	500g		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
	4. Marvello or equivalent			
25	Full Spread Margarine – Tub 1. Rama 2. Stock 3. Wooden spoon 4. Marvello or equivalent	1kg		R
26	Cheese Loaf – 2,5kg 1. Cheddar 2. Gouda or equivalent	Each		R
27	Caramel Treat	410g		R
28	Fish Spread	200g		R
29	Fresh Cream 1. Meadow Land or equivalent	1L x 6: Pack		R
30	Oley Whip Cream	250g		R
31	Puff Pastry	3kg		R
O.	15: RED MEAT			
01	Cow Hells	Kg		R
02	Beef Tripe	Kg		R
03	Beef Roast	Kg		R
04	Beef Stew	kg		R
05	Russians: 1. Escort 2. Enterprise or equivalent	2Kg		R
06	Lamb Chops	Kg / Portions		R
07	Mince	Kg		R
08	Wors	Kg		R
09	Halaal Wors	Kg		R
10	Club Steak	Kg / Portions		R
11	Halaal Chop	Kg / Portions		R
12	Leg of Lamb	Kg		R
13	Ox Liver	Kg		R
14	Ox Tail	Kg		R
15	Halaal Mince	Kg		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
16	T – Bone Steak	Kg		R
17	Mutton Stew	Kg		R
18	Rump Steak	Kg		R
P.	16: WHITE MEAT			
01	Chicken Breast: 1. Rainbow or equivalent	2.7Kg		R
02	Chicken Polony: 1. Escort 2. Enterprise or equivalent	2Kg		R
03	Chicken Wings	5Kg		R
04	Pork Sausage: 1. Escort 2. Enterprise or equivalent	800g		R
05	Chicken Livers: 1. Rainbow 2. Goldi or equivalent	500g		R
06	Mixed Portions	5Kg		R
07	Bacon and Egg: 1. Escort 2. Enterprise or equivalent	2kg		R
08	Chicken Drumsticks	Bag: 1,8kg		R
09	Chicken Drumsticks	Bag:2kg		R
10	Chicken Drumsticks	Bag: 5kg		R
11	Halaal Chicken – Rainbow or equivalent	2kg		R
12	Vegetarian Patties	500g		R
13	Chicken Vienna: 1. Escort 2. Enterprise 3. Rainbow or equivalent	500g		R
14	Pork Roast	5Kg		R
15	Pork Chops	Portions		R
16	Mini Chicken Vienna: 1. Escort 2. Enterprise 3. Rainbow or equivalent	375g		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
17	Bacon: 1. Escort 2. Enterprise 3. Rainbow or equivalent	1Kg		R
18	Ham Plain: 1. Escort 2. Enterprise 3. Rainbow or equivalent	3Kg		R
19	Fish Fingers: 1. I & J 2. Sea world or equivalent	2kg: Box		R
20	Quarter Leg	5kg: Bag		R
21	Chicken Thighs	1,5kg: Bag		R
22	Chicken Burgers	3kg		R
23	Chicken Gizzard	5kg		R
24	Fish: Fish Cakes 1. I & J 2. Sea world or equivalent	2kg: Box		R
25	Fish: Hake Fillet 1. I & J 2. Sea world or equivalent	5kg		R
26	Fish: Calamari	5kg		R
27	Fish: Maasbanker	5kg		R
28	Fish: Pink Salmon	3,7kg		R
29	Halaal Burgers	Box: 3kg		R
30	Chicken Nuggets 1. Goldi or equivalent	4kg		R
31	Chicken Schnitzels 1. Goldi or equivalent	5kg		R
32	Meat Pies	Box		R
33	Samosa	Box		R
34	Mini Pies	Box		R
35	Chicken Fingers	Box		R
36	Chicken Sausage	Box		R
37	Pork Ribs	2kg		R
38	Cocktail Pies	Box		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
39	Assorted Pies	Box		R
Q.	17: SOFT BEVERAGES			
01	Coke Zero	330ml x 24		R
02	Cola Lite	330ml x 24		R
03	Coca Cola	330ml x 24		R
04	Tab	330ml x 24		R
05	Sprite Normal	330ml x 24		R
06	Sprite Zero	330ml x 24		R
07	Fanta Orange	330ml x 24		R
08	Fanta Grape	330ml x 24		R
09	Crème Soda	330ml x 24		R
10	Liqui Fruit: Grape	330ml x 24		R
11	Liqui Fruit: Orange	330ml x 24		R
12	Grapetiser: Red	330ml x 24		R
13	Grapetiser: White	330ml x 24		R
14	Appletiser	330ml x 24		R
15	Stoney Ginger Beer	330ml x 24		R
16	Dry Lemon	330ml x 24		R
17	Ice Tea: Lemon	330ml x 24		R
18	Ice Tea: Normal	330ml x 24		R
19	Iron Brew	330ml x 24		R
20	Raspberry	330ml x 24		R
21	Still Water	500ml x 24		R
22	Sparkling Water	500ml x 24		R
R.	18: GENERAL GROCERIES			
01	Wax Paper Baking Sheet: 1. Glad or equivalent	70m		R
02	Crispy Gold Cooking Oil	20 L		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
03	Fire/Fez Gel	5 L		R
04	Candles	Packet: 6		R
05	Tooth Picks 1000 pcs	1000: Box		R
06	Gelatin	1Kg		R
07	Heavy Duty Foil	440mm x 40m		R
08	Toller Towel / Garage Roll	160mm x 1000m		R
09	Coffee Filter	40g		R
10	Restaurant Serviette: 2 Ply	Box: 500'S		R
11	Glad Bake & Cooking Paper	30cm x 120m		R
12	Insecticide Spray 1. Doom (odorless) 2. Dyroach or equivalent	300ml: 6x300ml		R
13	Charcoals	4kg		R
14	Fire Lighter	20mins		R
15	Matches	10 x 10 Boxes		R
16	Wrapper Bread	Pack		R
17	Clinging Wrap 1. Glad or equivalent	380mm x 1400m		R
18	Paraffin liquid	5L		R
19	Paper Serviettes: 1 Ply:50 Piece: Red	300 x 300mm		R
20	Paper Serviettes: 1 Ply:50 Piece: Yellow	300 x 300mm		R
21	Handy Cloths	10's		R
22	Oven Gloves	Set		R
23	Olive Oil	1L		R
24	Disposable Latex Examination Gloves	Box: 100		R
25	Mango Atchar	400g		R
26	Vegetable Atchar	400g		R
27	Skewers	Box		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
28	Coffee Filter 1000x85/245	Box		R

2.2 CLEANING CONSUMABLES (OTHER GROCERY)

NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
S.	19: CLEANING PRODUCTS			R
01	Bleach	3L		R
02	Bleach	5L		R
03	Dishwashing Liquid 1. Sunlight or equivalent	5L		R
04	Pot Scourer / Skuurpot	25g (Pack)		R
05	Steel Wool	25g (Pack)		R
06	Oven Cleaner	300ml: 6x300ml		R
07	Household cleaning cream 1. Handy Andy or equivalent	3L		R
08	Dish Cloth / Swab (30x30cm)	30x30cm: Pack		R
09	Dish Cloth / Swab (45x45cm)	45x45cm: Pack		R
10	Tea Towel: Colour Assorted	40x70cm: Pack		R
11	Tea Towel: Colour Assorted	45x70cm: Pack		R
12	Household cleaning powder 1. Vim or equivalent	500g		R
13	Washing Powder: 1. Sunlight 2. Omo 3. MaQ or equivalent	2kg		R
14	Multi Insect Powder 1. Ant Dust 2. Blue Death or equivalent	100g		R
15	Multi Insect Powder 1. Ant Dust 2. Blue Death or equivalent	500g		R



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NO	DESCRIPTION	UNIT OF MEASURE / PACKAGING	BRANDS OFFERED	UNIT PRICE
16	Multi Insect Liquid 1. Roundup or equivalent	5L		R
17	Multi Insect Liquid 1. Roundup or equivalent	20L		R
18	Waterless Hand Sanitizer	300ml		R
19	Drain Cleaner Liquid	5L		R
20	Disposable Plates	Pack		R
21	Disposable Cups	Box		R
22	Disposable Forks	Pack		R
23	Disposable Spoons	Pack		R
24	Disposable Teaspoons	Pack		R
25	Disposable Knives	Pack		R
26	Mop Caps	Pack		R
27	Plastic Aprons	Pack		R
28	Dishwashing Gloves	Pack		R
29	Colour coded mutton cloths	Pack		R
30	Jeyes Fluid	5L		R
TOTAL				R
AVERAGE PRICE				

Note:

- Unit price should be inclusive of the 15% VAT for VAT Vendors
- Service providers should comply with **health and safety standards**.
- Price escalation will be accepted every 12 months.
- Supplier should indicate the brand or equivalent on the brand offered column

3. PROJECT SCOPE

- To appoint a suitable service provider who has the ability and capacity to supply and deliver groceries within a short delivery / emergency time frame when a need arises.



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- 3.2 The service provider must have the capacity and ability to supply and deliver any type of groceries requested.
- 3.3. The groceries to be supplied must be stored at acceptable temperatures and must be of acceptable standard to avoid decay or inferiority.
- 3.4. The service provider must ensure that the supplies are packaged and transported in compliance with the necessary legislation.

4 DELIVERABLES

- 4.1. The service provider appointed will be responsible to ensure that the service rendered or supplies delivered under the contract are in accordance with the specifications and within the timeframe prescribed.

5. STANDARD MINIMUM REQUIREMENTS

- 5.1 Food premises shall be of such location, design, construction and finish and shall be so equipped for the purpose for which they were designed without creating a health hazard and food can be handled hygienically on the food premises. All equipment must be effectively protected by the best available method against contamination or spoilage by poisonous or offensive gases, vapours, odours, smoke, soot deposits, dust, moisture, insects or other vectors or by any other physical, chemical or biological contamination or pollution or by any other agent whatsoever.
- 5.2 Food containers shall be clean and free from any toxic substance, ingredient or any other substance liable to contaminate or spoil the food in the containers.
- 5.3 Repacked food, depending on the type of food, shall be packed in a dustproof and liquid proof container that protects the product therein against contamination under



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- normal handling conditions and shall be so packed or sealed that the food cannot be removed from its container without the stopper or lid or similar seal being removed or without the wrapping, container or seal being damaged.
- 5.4 Perishable food, excluding the products that are not pre-packed, except food for consumption as meals on food premises shall when served to the consumer be packed in a container that protects the food therein against contamination.
- 5.5 The transport of food is expected to be clean and has been cleaned to such an extent that chemical, physical or microbiological contamination of the food is prevented together with contamination food or waste food, poison or any harmful substance, live animal or any object that may contaminate or spoil the food.
- 5.6 The freight compartment of a vehicle that is used for the transportation of food that is not packed or wrapped in liquid proof and dustproof sealed containers shall have interior surface made of an easy-to-clean and smooth rust free, non-toxic and non-absorbent material without open joints or seams. Before food is loaded into such freight compartment, no square centimetre of the said surface shall upon analysis contain more than 100 viable micro-organisms and shall not be used simultaneously for the transport of any person or any item that may contaminate the food.
- 5.7 People handling food in the process of packaging and delivering to RTC must have the necessary PPE and must comply with the food and safety regulation (R638 regulations governing general hygiene requirements for food premises, the transport of food and related matters.)



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6. ADMINISTRATIVE COMPLIANCE

Bidders are required to comply with the following listed below:

No	Criteria	Yes	No
1	Companies must be registered with National Treasury's Central Supplier Database. Provide proof of print out from CSD.		
2	Tax compliant with SARS (to be verified through CSD).		
3	Complete, sign, submit SBD 1, SBD 3.2, SBD 4 and SBD 6.1		
4	General Conditions of Contract (GCC)		

7. EVALUATION SYSTEM

Department of Water and Sanitation will evaluate all proposals in terms of the Preferential Procurement Regulations 2022. A copy of the Preferential Procurement Regulations 2022 can be downloaded from www.treasury.gov.za. In accordance with the Preferential Procurement Regulations 2011, submissions will be adjudicated on 80/20 points system and the evaluation criteria. A three phase evaluation criteria will be considered in evaluating the bid. On the receipt of the proposals, the evaluation criteria shown below will be used for the selection of the most suitable bidder to undertake the assignment.

Phase 1: Mandatory Requirements

Phase 2: Functional / Technical Evaluation

**Phase 3: Points awarded for Price and specific goals
(80/20 Preferential System)**



PHASE 1: MANDATORY COMPLIANCE

Name of the document that must be submitted		Requirements
1	Attendance of Compulsory Briefing Session (Prospective service providers will be expected to attend a compulsory briefing session)	Attendance Certificate/s to be provided
2	Certificate of acceptance (Health and food safety) from Mpumalanga and Gauteng provinces	Attach certified copy

PHASE 2: FUNCTIONAL / TECHNICAL EVALUATION

Only bidders scoring 70% will qualify for further evaluation and will be considered for Phase 3.

The weight that will be allocated to each functionality criterion is as follows:

Values: 1 Poor..... 2 Average.....3 Good.....4 Very Good.... 5 Excellent

FUNCTIONALITY	CRITERIA	SCORING GUIDE IN VALUES	WEIGHT
Past Experience	<p>a) Previous experience in relation to the supply and delivery of groceries to public or private institutions, supermarket or hotels, etc. with reference to that which is appropriate.</p> <p>b) Provide a minimum of 03 contactable references for similar work undertaken.</p> <p>Reference letter should have a client's company's letterhead/ logo, contact details fully completed; email address of the referee and the letter should be signed by a referee.</p>	<p>a) No experience with no references = 1</p> <p>b) 0-1 years' experience with contactable references = 2</p> <p>c) 2-3 years' experience with contactable references = 3</p> <p>d) 4-5 years' experience with contactable references = 4</p> <p>e) 6 and more years of</p>	30



		experience with contactable references = 5	
Infrastructural Resources and Capacity	Demonstrate the infrastructural resources to be used to execute the contract:		
	a) Outsourced or own transport to deliver grocery (indicate the type of transport you will require to deliver grocery Outsourced or own transport to deliver meat should be refrigerated cold room truck -Attach pictures of transport with copies of registration/licence disc. -Letter from the outsource company with a list of vehicles.		20
	b) Letter of credit or funds available with a reputable financial institution (e.g. banks) that proves that the Bidder will be able to undertake this project if awarded the tender		10
Capability	a) Ability to deliver in bulk. Handling of food delivery in bulk requirements. attach proof of previous similar contracts		10
Methodology and Project Plan	A detailed project plan and proposed methodology clearly indicating the best approach and possible ways on how best the service provider can render this project.		
	a) Taking into consideration the expected delivery time frames, logistics and manpower to be utilised during the execution of the project		10
	b) Proposed customer service in terms of turnaround delivery		10



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	times		
	c) Ability to adhere to a stipulated delivery time frame.		10
TOTAL			100

NB: Only bidders who obtain at least 70% under Functional/Technical evaluation will be considered for further evaluation.

PHASE 3: PRICE AND SPECIFIC GOALS

The 80/20-point system will be used in evaluating all proposals.

SPECIFIC GOALS	20
PRICE	80
Total	100

Price

A maximum of 80 points are allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where:

P_s = Points scored for comparative price of bid under consideration

P_t = Comparative price of bid under consideration

P_{\min} = Comparative price of lowest acceptable bid



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Preference Point System (Specific Goals)

SPECIFIC GOALS	NUMBER OF POINTS TO BE ALLOCATED
Women	5
People with disability	5
Youth (35 and below)	5
Location of enterprise (Province)	2
B-BBEE status level contributors from level 1 to 2 which are QSE or EME	3
Total points for SPECIFIC GOALS	20

Documents requirement for verification of points allocation:

Procurement Requirement	Required Proof Documents
Women	Full CSD Report
Disability	Full CSD Report
Youth	Full CSD Report
Location	Full CSD Report
B-BBEE status level contributors from level 1 to 2 which are QSE or EME	Valid BBBEE certificate/sworn affidavit Consolidated BEE certificate in cases of Joint Venture Full CSD Report

The definition and measurement of the goals above is as follows:

Women, disability, and youth:

This will be measured by calculating the pro-rata percentage of ownership of the bidding company which meets this criterion. E.g., Company A has five shareholders each of whom own 20% of the company. Three of the five shareholders meet the criterion, i.e. they are women/disability/youth. Therefore, this bidder will obtain 60% of the points allowable for this goal.



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Location of enterprise

Local equals province. Where a project cuts across more than one province, the bidder may be located in any of the relevant provinces to obtain the points.

B-BBEE status level contributors from level 1 to 2 which are QSE or EME

Measured in terms of normal BBBEE requirements.

Note: Formula for calculating points for specific goals

Preference points for entities are calculated on their percentage shareholding in a business, provided that they are actively involved in and exercise control over the enterprise. The following formula is prescribed:

$$PC = \frac{Mpa \times P\text{-own}}{100}$$

Where

PC= Points awarded for specific goal

Mpa= The maximum number of points awarded for ownership in that specific category

P-own = The percentage of equity ownership by the enterprise or business

8. CONDITIONS:

- It is a requirement that your company must be registered in the online Central Supplier Database (CSD) managed by National Treasury: www.csd.gov.za.
- This is to ensure that your company credentials can be verified online by government departments intending to do business with your institution. Service Providers must provide us with the 11digit code supplier number bearing the MAAA alphabets.



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- Bidders are requested to provide a clear agreement regarding joint ventures/consortia. The percentage involvement of each company in the joint venture agreement should be indicated on the agreement.
- In the event of a Joint Venture being formed, note that all members of the joint venture should sign the contract / agreement and are jointly or severally liable for the entire assignment;
- A trust, consortium or joint venture must submit a consolidated B-BBEE Status Level Verification Certificate for every separate bid.
- Bidders are required to submit valid and certified B-BBEE Status Level Verification Certificates thereof together with their bids, to substantiate their B-BBEE rating claims.
- The Department reserves the right not to award the contract to anyone and thus cancel the bid.
- The evaluation committee may conduct site inspection to verify the information provided by the bidders
- The Department of Water and Sanitation will not be held responsible for any cost incurred by the bidder in the preparation and submission of the bids.
- Travelling cost and time spent or incurred between home and office of the service providers and the Department of Water and Sanitation (Head Office) / Roodeplaat Training Center (RTC) will not be for the account of the Department.
- The Bidders must complete all the necessary information required in the bidding document.

13. CONTACT

For more details please contact: **Nature Skosana / Bongani Malaza**

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