



water & sanitation

Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA

Directorate: Supply Chain Management 285 Francis Baard Street, Bothongo Plaza East Building  
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Ref:W11513GP

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## INVITATION TO BID

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### **BID NUMBER AND DESCRIPTION:**

**W11513: APPOINTMENT OF A SERVICE PROVIDER TO RENDER TRAVEL RESERVATION SERVICES FOR THE DEPARTMENT OF WATER AND SANITATION GAUTENG PROVINCIAL OFFICE MAIN AND WTE ACCOUNTS FOR A PERIOD OF 36 MONTHS**

### **ISSUE DATE:**

**01 APRIL 2025**

### **CLOSING DATE AND TIME:**

**07 MAY 2025 @ 11:00**

### **NON-COMPULSORY BRIEFING SESSION**

Date: 15 April 2025  
Teams: [Join the meeting now](#)  
Meeting ID: 316 165 607 716  
Passcode: qS3yj9Fw  
Time: 10:00

### **BID DOCUMENTS OBTAINABLE FROM:**

Departmental website: [www.dws.gov.za](http://www.dws.gov.za) or E-Tender portal

### **COST OF DOCUMENTS:**

Free self-download

### **PAYMENT DETAILS:**

N/A

**DELIVER BID PROPOSALS TO:**

**Bid proposals must be deposited into the Tender/Bid Box located at:**

Department of Water and Sanitation  
Gauteng Regional Office  
285 Francis Baard Street  
Pretoria, 0002  
Bothongo Plaza East Building, Ground Floor (BLUE BOX)

Proposals must be submitted **no later than the closing date and time** indicated above. Bid proposals **not deposited in the Tender/Bid Box** by the specified closing date and time **will not be considered**.

**ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:**

Contact Person: Patrick Mabasa  
Tel: (012) 392 1335  
E-mail address: mabasap@dws.gov.za

**ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:**

Contact Person: Ms Irene Ndabula  
Tel: 012 392 1224  
E-mail address: Ndabulal@dwa.gov.za