

#### DEPARTMENT OF WATER AND SANITATION REBPUBLIC OF SOUTH AFRICA

**REQUEST FOR QUOTATION** 

**REQUEST FOR QUOTATION NUMBER: WQ-1731-GP** 

# DESCRIPTION

INSTALLATION OF MOBILE PARK HOME SHOWERS AND TOILETS AT THE BUILDING ADJACENT TO THE NEW BUILDING IN THE POTCHEFSTROOM AREA OFFICE – 126 CHRIS HANI STREET, POTCHEFSTROOM.

ISSUE DATE: 15 MAY 2025 CLOSING DATE: 21 MAY 2025

AND TIME: 11:00

SUBMIT TENDER DOCUMENT

NON-COMPULSORY BRIEFING SESSION Department of Water and Sanitation Potchefstroom Office 126 Chris Hani Street Potchefstroom Date: 19 May 2025 Time: 11H00

OR

TO

#### TO BE DEPOSITED IN:

THE TENDER BOX AT GAUTENG PROVINCIALOFFICE BOTHONGO PLAZA EAST BUILDING, 15<sup>TH</sup> FLOOR 285 FRANCIS BAARD STREET PRETORIA,0002

POSTAL ADDRESS: DIRECTOR-GENERAL: WATER AND SANITATION PRIVATE BAG X 313 PRETORIA,0001

**TENDERER:** (Company address and stamp)

## COMPILED BY: ALBERT NEKHUMBE DEPARTMENT OF WATER AND SANITATION

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# PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)           BID NUMBER:         WQ-1731 -GP         CLOSING DATE:         21 MAY 2025         CLOSING TIME:         11:00							
	INSTALLATION OF MOBILE PARK HOME SHOWERS AND TOILETS AT THE BUILDING ADJACENT TO THE NEW BUILDING IN					BUILDING IN	
BID RESPONSE DOCUM	ENTS MAY BE DE	POSITED IN THE BID BO	OX SITUATEI	DAT			
GAUTENG PROVINCIAL	OFFICE,						
BOTHONGO PLAZA EAS		FLOOR					
285 FRANCIS BAARD ST PRETORIA	REEI						
0002							
BIDDING PROCEDURE	ENQUIRIES MAY B	E DIRECTED TO	TECHNIC	AL ENQUIRIES MAY BE DIRE	ECTED TO	0:	
CONTACT PERSON	ALBERT NEKHU	MBE	CONTACT	PERSON		Zelton Speckr	nann
TELEPHONE NUMBER	012 392 1532		TELEPHO	NENUMBER		012 293 1397	
FACSIMILE NUMBER	-		FACSIMIL	E NUMBER		-	
E-MAIL ADDRESS	NekhumbeA@dw	s.gov.za	E-MAIL AD	DRESS		SpeckmannZ(	@dws.gov.za
SUPPLIER INFORMATIO	N						
NAME OF BIDDER							
POSTAL ADDRESS							
STREET ADDRESS		l		l			
TELEPHONE NUMBER	CODE			NUMBER			
CELLPHONE NUMBER		l		l			
FACSIMILE NUMBER	CODE			NUMBER			
E-MAIL ADDRESS							
VAT REGISTRATION NUMBER							
SUPPLIER	TAX			CENTRAL			
COMPLIANCE STATUS	COMPLIANCE SYSTEM PIN:		OR	SUPPLIER DATABASE No: MAA	Δ		
B-BBEE STATUS		PLICABLE BOX]	B-BBEE S	TATUS LEVEL SWORN		ICK APPLICA	BLE BOX]
LEVEL VERIFICATION CERTIFICATE			AFFIDAVI	Γ			
CERTIFICATE	🗌 Yes	🗌 No				Yes	🗌 No
IA B-BBEE STATUS LEV	EL VERIFICATION	CERTIFICATE/ SWORN A	AFFIDAVIT (F	OR EMES & QSEs) MUST BE	SUBMITT	ED IN ORDER	TO QUALIFY
FOR PREFERENCE POI						-	
ARE YOU THE ACCREDITED							
REPRESENTATIVE IN			ARE YOU	A FOREIGN BASED			
SOUTH AFRICA FOR THE GOODS	□Yes	No		R FOR THE GOODS S /WORKS OFFERED?	□Ye	S	□No
/SERVICES /WORKS OFFERED?	[IF YES ENCLOS	E PROOF]	/02:002		[IF YE	S, ANSWER F	PART B:3 ]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS							
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?					1		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				)			
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				)			
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?					C		
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?							
L							

	PART B TERMS AND CONDITIONS FOR BIDDING				
<b>1</b> .	BID SUBMISSION: BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.				
	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID				
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TIPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.				
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.				
1.4.	THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).				
2.	TAX COMPLIANCE REQUIREMENTS				
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.				
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.				
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.				
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.				
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.				
2.6	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.				
2.7	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."				
NB:	FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.				
SIG	NATURE OF BIDDER:				
5101					
-	ACITY UNDER WHICH THIS BID IS SIGNED: of of authority must be submitted e.g. company resolution)				
DAT	E:				

#### PRICING SCHEDULE – FIRM PRICES (PURCHASES)

#### NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder..... Bid number: WQ-1731-GP

Closing Time: 11:00

Closing date: 21 May 2025

ITEM NO	QUA NTIT Y	DESCRIPTION:	UNIT/ EACH	BID PRICE I RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED)
1	1	A modular constructed Park home that is 12mx6m. It should include inside 3 x toilets 5 x showers 3 x urinals with partitioning board in between 4 x handwash basins 4 x soap dispensers 8 extractor fans extractor fans (with switch for each fan. Located over each shower and toilet) Suitable Lighting It should be constructed on a durable chassis. It must include hot water heaters and commercial grade sanitary wear. It must include all plumbing pre-installed. This should have connections for ready connection to existing water and sewer works. The Park home must be easily relocatable. Must have all electrical wiring and fittings to enable immediate connection to an external power source. The Park home showers and toilets must be delivered to site on the exact location that will be specified by the client. This may require additional hoisting equipment for hoisting over a 2m fence. (Address 126 Chris Hani Drive Department Water and Sanitation). This product should be similar or equivalent to boltmodular.co.za products. See image of the proposed plan of the structure.	R	R
		TOTAL (EXCLUDING VAT)	R	R
		VAT		R
		TOTAL (INCLUDING VAT)		R

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-	Required by: At:	Department of Water and Sanitat Gauteng Regional Office Pretoria	
-	Brand and model		
-	Country of origin		
-	Does the offer comply with the specification(s)?	*YES/NO	
-	If not to specification, indicate deviation(s)		
-	Period required for delivery		*D.1
-	Delivery basis		*Delivery: Firm/not firm

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

\*\* "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

\*Delete if not applicable

# BIDDER'S DISCLOSURE

## 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of his invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

## 2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise, employed by the state?**YES/NO**
- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number		ate
		institution	

- 2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**
- 2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO** 

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

# 2.3.1 If so, furnish particulars:

Name of company related to	CSD Registration number of the company related to

# 3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium2 will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS

OF PARAGRAPH 6 OF PEMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING

AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD

THIS DECLARATION PROVE TO BE FALSE.

Signature	Date
Position	Name of bidder

Position

#### SBD 6.1

#### PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

#### NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

## 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
  - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

#### 1.2 To be completed by the organ of state

The applicable preference point system for this tender is the 80/20 preference point system.

- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
  - (a) Price; and
  - (b) Specific Goals.

## 1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

#### 2. DEFINITIONS

(a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process

or any other method envisaged in legislation;

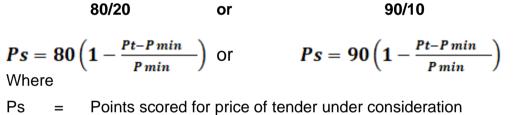
- (b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions: and
- (e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

#### 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

#### POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:



Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

#### FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING 3.1. PROCUREMENT

#### 3.1.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10  

$$Ps = 80\left(1 + \frac{Pt - P\max}{P\max}\right)$$
 or  $Ps = 90\left(1 + \frac{Pt - P\max}{P\max}\right)$ 

#### Where

Ps Points scored for price of tender under consideration =

Pt Price of tender under consideration =

Pmax = Price of highest acceptable tender

# 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
  - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table

below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Women	5	
People with disability	5	
Youth (35 and below)	5	
Location of enterprise (Province)	2	
B-BBEE status level contributors from level 1 to 2 which are QSE or EME	3	
Total points for SPECIFIC GOALS	20	

# **DECLARATION WITH REGARD TO COMPANY/FIRM**

- 4.3. Name of company/firm.....
- 4.4. Company registration number: .....
- 4.5. TYPE OF COMPANY/ FIRM
  - Dertnership/Joint Venture / Consortium
  - One-person business/sole propriety
  - □ Close corporation
  - Public Company
  - Personal Liability Company
  - □ (Pty) Limited
  - □ Non-Profit Company
  - □ State Owned Company

[TICK APPLICABLE BOX]

- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
  - i) The information furnished is true and correct;
  - ii) The preference points claimed are in accordance with the General Conditions as

indicated in paragraph 1 of this form;

- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation.
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution, if deemed necessary.

	SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME: DATE:	
ADDRESS	

# STANDARD EVALUATION CRITERIA IN TERMS OF THE PREFERENTIAL PROCUTEMENT REGULATIONS 2022

#### THE 80/20 POINTS AWARDED FOR PRICE AND SPECIFIC GOALS

#### The 80/20 Preferential Procurement System will be used in evaluating these bids:

Evaluation element	Weighting (Points)
SPECIFIC GOALS	20
PRICE	80
Total	100

#### Price

#### A maximum of 80 points are allocated for price on the following basis:

$$Ps = 80 \left( 1 - \frac{Pt - P \min}{P \min} \right)$$

Where:

Ps = Points scored for comparative price of bid under consideration Pt = Comparative price of bid under consideration Pmin = Comparative price of lowest acceptable bid

#### Preference point system

	NUMBER OF POINTS
SPECIFIC GOALS	TO BE ALLOCATED
Women	5
People with disability	5
Youth (35 and below)	5
Location of enterprise (Province)	2
B-BBEE status level contributors from	3
level 1 to 2 which are QSE or EME	
Total points for SPECIFIC GOALS	20

Documents Requirement for verification of Points allocation: -

Procurement Requirement	Required Proof Documents
Women	Full CSD Report
Disability	Full CSD Report
Youth	Full CSD Report
Location	Full CSD Report
B-BBEE status level contributors from level 1	Valid BBBEE certificate/sworn affidavit
to 2 which are QSE or EME	Consolidated BEE certificate in cases of Joint
	Venture
	Full CSD Report

#### The definition and measurement of the goals above is as follows:

#### Women, disability, and youth:

This will be measured by calculating the pro-rata percentage of ownership of the bidding company which meets this criterion. E.g., Company A has five shareholders each of whom own 20% of the company. Three of the five shareholders meet the criterion, i.e. they are women/disability/youth. Therefore, this bidder will obtain 60% of the points allowable for this goal.

#### Location of enterprise

Local equals province. Where a project cuts across more than one province, the bidder may be located in any of the relevant provinces to obtain the points.

#### B-BBEE status level contributors from level 1 to 2 which are QSE or EME

Measured in terms of normal BBBEE requirements.

## Note: Formula for calculating points for specific goals

Preference points for entities are calculated on their percentage shareholding in a business, provided that they are actively involved in and exercise control over the enterprise. The following formula is prescribed:

# PC= Mpa X <u>P-own</u>

100

Where

PC= Points awarded for specific goal

Mpa= The maximum number of points awarded for ownership in that specific category

**P-own** = The percentage of equity ownership by the enterprise or business