



## water affairs

Department:  
Water Affairs  
REPUBLIC OF SOUTH AFRICA

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Enquiries:  
Telephone:  
Reference:

### MINISTER OF WATER AND ENVIRONMENTAL AFFAIRS

### NATIONAL ASSEMBLY: QUESTION 2625 FOR WRITTEN REPLY

A draft reply to the above question asked by Ms B D Ferguson (Cope) is attached for your consideration.

DIRECTOR-GENERAL

DATE: 08/10/2012

DRAFT REPLY APPROVED/~~AMENDED~~

MRS B E E MOLEWA, MP  
MINISTER OF WATER AND ENVIRONMENTAL AFFAIRS

DATE: 20/12/10/08

NATIONAL ASSEMBLY

FOR WRITTEN REPLY

QUESTION NO 2625

DATE OF PUBLICATION IN INTERNAL QUESTION PAPER: 21 SEPTEMBER 2012  
(INTERNAL QUESTION PAPER NO. 31)

**2625. Ms B D Ferguson (Cope) to ask the Minister of Water and Environmental Affairs:**

Whether her department has implemented the Promotion of Administrative Justice Act, Act 3 of 2000, if not, why not; if so, what are the (a) relevant details with regard to (i) public inquiries, (ii) notice and comment procedure, (iii) notice of administrative action and rights and (iv) requests for reasons and (b) further relevant details? NW3237E

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**REPLY:**

The Promotion of Administrative Justice Act, 2000 (Act No. 3 of 2000) (PAJA) has been implemented in the Department of Water Affairs.

- (a)(i) A communication workflow has been created to specifically assist the front desk and switch board staff to ensure that the public are directed to the correct branch for a response to the query.
- (a)(ii) The Department makes administrative decisions in terms of empowering legislation or policies. Prior notice is given; and opportunities are provided to make representations as per the legislative requirements.
- (a)(iii) Persons are notified as per the legislative requirements of a decision and reasons are provided for the decision. Furthermore, persons are notified of their right to appeal the decision.
- (a)(iv) Reasons for decisions are provided within 90 days of the request.
  
- (b) The Department engages in an on-going process of awareness and capacity building with staff on the PAJA.

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