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Water and Sanitation  
REPUBLIC OF SOUTH AFRICA



# Electronic Water Use Licence Application and Authorisation System

Presented by:

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# PRESENTATION LAYOUT

1. Purpose
2. e-WULAAS
3. Benefits of e-WULAAS
4. How to access the system
5. External Portal
6. Support for External Users of the System
7. Conclusions

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# PURPOSE AND EXPECTED OUTPUTS

- Purpose
  - To present the e-WULAAS as an Integrated electronic solution towards ensuring effective and efficient water use authorisation



# e-WULAAS

## ELECTRONIC WATER USE LICENCE APPLICATION AND AUTHORISATION SYSTEM

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# SYSTEM OVERVIEW

*It is a water use authorisation system:*

- Firstly to provide an online portal to DWS clients to apply and subsequently receive decisions made on their water use in a paperless environment
- Secondly to provide an internal web based interface for the authorisation officials to manage, coordinate and track the authorization process of applications. Also to ensure an accurate database thus resulting in accurate reporting.

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# BENEFITS OF E-WULAAS

## External

Reduced turnaround time for authorisations

Easy to understand the application process

Direct uploading of technical documentation

Spatial Map Services

Continuous WULA status update

Interaction with DWS from the comfort of your home/offices

SMS and email notifications to inform clients about the status of applications

Access to contact details of Regional Offices

Access to documents pertaining to water use authorisation.

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# E-WULAAS EXTERNAL PORTAL

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Access the system

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How to access the system:

<https://www.dws.gov.za/>

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## Profile Registration



Electronic Water Use Licence Application and Authorisation System

### e-WULAAS Profile Registration

Please select your Profile Registration option

[Register as a Client](#)

(This will allow you to apply for your Water Use Licence online)

[Register as a Consultant](#)

(This will allow you to apply for a Water Use Licence on behalf of your clients)

[Cancel Profile Registration and Return to the e-WULAAS Login page](#)

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## Client Profile Registration

This will allow you to access e-WULAAS with your email address and password

e-Mail	<input type="text" value="A login will be generated to this walk in cu"/>	<input type="button" value="I do not have an email address"/>
Title	<input type="text" value="Mr"/>	
First Name	<input type="text" value="Abel"/>	
Surname	<input type="text" value="Bera"/>	
Initials	<input type="text" value="AB"/>	
Postal Address	<input type="text" value="Box 1&lt;br/&gt;PRETORIA"/>	
Postal Code	<input type="text" value="0001"/>	
Province of Main Activities / Operations	<input type="text" value="Gauteng"/>	
Residential Address	<input type="text" value="15 Buro St&lt;br/&gt;PRETORIA"/>	
Residential Code	<input type="text" value="0002"/>	
Do you have a valid South African ID?	<input checked="" type="radio"/> Yes <input type="radio"/> No	
ID Number	<input type="text" value="6212126667083"/>	<input type="button" value="Continue"/>

[Cancel Profile registration and Return to Login](#)



## Register Profile

Mon 14 Aug 2017 11:07 AM  
Ewulaas\_Do\_Not\_Reply@dws.gov.za  
e-WULAAS Password Recovery Process - CONSULTANT PROFILE


To: tide2@iemsys.co.za

Thank you for  
ount.

Welcome to e-WULAAS

To activate your account and choose a password, [please click here](#).

Regards,  
The e-WULAAS support team,



 e-WULAAS


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X 

### e-WULAAS Confirm password

Enter Cell Number   ←

(Ex +2782 555 55555)

New Password

Confirm Password  ↕

PIN Code  ←

←

[e-WULAAS Home](#)[Contact Us](#)[DWS Home](#)

All applications submitted from 1 April 2021, will be processed following the 90 Days turn-around time. Applications submitted before 1 April 2021, will still be processed according to the 300 Days turn-around time.  
For more information and guidance, please contact the relevant Regional or CMA Office.

Welcome to the Electronic Water Use Licence Application and Authorisation System.

e-WULAAS is the online web portal for the submission, processing and authorisation of water use licence applications. This online portal allows prospective water users to register free of charge, submit their applications for water uses, make payments and interact with DWS in a secure online environment.

Water Users registered on e-WULAAS can engage with DWS online regarding the:

- Submission of applications and related documentation
- Tracking of applications through the authorisation process
- Communication
- Support and assistance.

Using the online application process is as easy as

1. Register your water use profile
2. Login with your details
3. Start your application by following the online prompts.

Prospective water users that do not have access to the online portal will still be able to submit their applications by contacting their nearest DWS Office for assistance.

e-Mail Address Password [Forgot Password?](#)

Enter your e-Mail address above

**Not Registered?**[Register your Water Use Profile](#)

[This will allow you to apply for your Water Use Licence Online OR this will allow you to apply for a Water Use Licence on behalf of your clients](#)

## How the Online Application Process Works

### Step 1: Verify your profile information

- Verify and update your profile and contact information.
- Add additional users/administrators.
- Verify and update your status as primary user/signatory.

### Step 2: Verify the profile information of your clients (Consultants)

- Verify and update the profile and contact information of your clients.
- Verify and update the status of your client as primary user/signatory.

### Step 3: Apply for water uses

The Application process consists of the following steps:

#### ■ Pre-application Enquiry

- The purpose of the Pre-application Enquiry is to notify the Department of your intent to apply for a water use, to conduct the pre-application engagement and to determine the type of authorisation, i.e.
  - Water Use Licence Application (WULA)
  - General Authorisation (GA)
  - Schedule 1 confirmation
  - Existing Lawful Water Use (ELU) confirmation.
- The following information is required for the pre-application enquiry:
  - Location of the intended activity.
  - Volumes and Distance from the nearest water resource.
  - Primary Sector and related activity.
  - Contact person and signatory for the application.
  - Statement of truth.

#### ■ Phase 1: Application

- The purpose of Phase 1 is to upload the application details based on the outcome for the pre-application meeting.
- The following information is to be submitted:
  - Information related each water use, i.e. relevant Section 21, volumes, resource types and location details (co-ordinates).
  - Property and Property Owner information.
  - Administrative Documents.

#### ■ Phase 2: Site Visit Arrangement and Conclusion

- Phase 2 focusses on the site visit arrangement and outcome. The Department will, based on the information provided during the pre-application meeting and Phase 1, determine if a site visit is required.
- The following information is to be submitted:
  - Acknowledgement of the site visit notification within five (5) days.

#### ■ Phase 3: Technical Report and Final Assessment

## My Water Users (The legal entity to which the Licence will be issued)

### Water User(s)

G Hammond - Borbet SA
G Hammond - Borbet SA

Equity Status Province of Main Activities / Operations Type of Water User Is the Majority of the Organisation owned by Women, or is the Individual applying a Women? **Please provide the following information.**Type of Company, Business, Partnership or Community Registration Number   
Valid formats for validated numbers: YYYY/NNNNN/NNRegistered Name of Company, Business, Partnership or Community Trading as Name Date Established Country where Established

## WATER USER CONTACTS &amp; SIGNATORIES



Mr George Hammond

Mr Geris Klein

Title

 ?

First Name

 ?

Surname

 ?

Initials

 ?

Postal Address

 ?

Postal Code

 ?

Residential Address

 ?

Residential Code

 ?Make Primary Contact  ?

Signatory Rights ?

- I am a Director of a Company, Individual or Designated Signatory and therefore HAVE Signatory Rights.
- I am a Director/Client Contact Person, and DO NOT have Signatory Rights (Power of Attorney).

Do you have a valid South African ID?

 Yes  No

Select Country

 ?

Passport Number

 ?

Cell No. (Eg. +2789555555)

 ?

Tel No.

 ?

Email

 ?

Capacity/Position/Job Title

 ?

Website (optional)

 ?[Add Contact](#)[Remove Contact](#)[Notify Signatory](#)[Change Password](#)[Save Information](#)



Pre-Application Water Use Enquiries/Current Water Use Applications

Water User(s)

- G Hammond - Borbet SA
- WU19399 - Pre-Application Enquiry - NW e-WULAAS trianing
- WU16355 - Test
- WU11269 - Test Bordet application
- WU14770 - Test Water Bottling

Add New Pre-Application Enquiry Remove Application

**Application Information** (mandatory fields is indicated with a \*)

\*Authorised Signatory for Application Submission: Mr George Hammond [Add New Authorised Signatory](#)

\*Primary Contact Person for Application: Mr Geris Klein [Add New Primary Contact](#)

\*Type of Application: New Registration

\*Application Name: NW e-WULAAS trianing [?](#)  
(Max 100 characters Example: Sandworks on Vaalriver in Parys)

\*Why are you applying for a Water Use Application?: Pretoria [?](#)

\*What is the Main Activity that will take place for this Application?: Agriculture [?](#)

\*Primary Sector & Activity: Complete Sector & Activity Agriculture [?](#)

Warms Register Number (not relevant to new applications):

\*Description of Activities in Relation to the Water Use Application (for what purpose):  
Irrigation for potatoes [?](#)

**Location of Main Activity**

\*Step 1 - Select the Nearest Town where the Main Activity is taking place: Pretoria Gardens - 28.1489, -25.7228 [?](#)

\*Step 2 - Select the Nearest Point where the Main Activity is taking place  
Latitude: -25.707456328471398 Longitude: 28.160827461964434 [Show Map](#) [Remove Coordinates](#)

QUAT: A23E WMA: Limpopo Authorisation Office: LPNW - Hartbeespoort

Do you have an Authorisation from the Department in Respect of this Application?  Yes  No

How many People will Benefit from the Acquisition of the WU Licence? Complete Equity & Gender Status: 2 [?](#)

\*Indicate the following in relation to the primary Water Use on this Application

\*Is the Water Use currently in Operation?  Yes  No

\*Total Volume (Cubic Meters/Year): 100 [?](#) \*Total Discharge Volume (Cubic Meters/Year): 0 [?](#) \*Distance to the Nearest Watersource (km): 1 [?](#)

I hereby Confirm that the information provided is True and Accurate



# SUPPORT FOR EXTERNAL USERS OF THE SYSTEM

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# CALL CENTRE

- The department has a toll free call centre linked with the e-WULAAS Support team in Head Office. The Number is 0800 200 200
- The direct Number for e-WULAAS Technical Support is 012 336 8840
- [WULAinfo@dws.gov.za](mailto:WULAinfo@dws.gov.za)
- The Department has 9 provincial offices and 2 CMAs through out the country

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**NHLAYISI NDUBANE**  
**AUTHORISATION ADMINISTRATION**  
**012 336 8851**

**THANK  
YOU**

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