



#### Electronic

Water Use Licence Application and **Authorisation** System

Presented by:

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WATER IS LIFE - SANITATION IS DIGNITY







### PRESENTATION LAYOUT

- 1. Purpose
- 2. e-WULAAS
- 3. Benefits of e-WULAAS
- 4. How to access the system
- 5. External Portal
- 6. Support for External Users of the System
- 7. Conclusions





# PURPOSE AND EXPECTED OUTPUTS

### Purpose

 To present the e-WULAAS as an Integrated electronic solution towards ensuring effective and efficient water use authorisation





# e-WULAAS ELECTRONIC WATER USE LICENCE APPLICATION AND AUTHORISATION SYSTEM





# SYSTEM OVERVIEW

#### It is a water use authorisation system:

- •Firstly to provide an online portal to DWS clients to apply and subsequently receive decisions made on their water use in a paperless environment
- •Secondly to provide an internal web based interface for the authorisation officials to manage, coordinate and track the authorization process of applications. Also to ensure an accurate database thus resulting in accurate reporting.





# BENEFITS OF E-WULAAS

#### **External**

Reduced turnaround time for authorisations

Easy to understand the application process

Direct uploading of technical documentation

**Spatial Map Services** 

Continuous WULA status update

Interaction with DWS from the comfort of your home/offices

SMS and email notifications to inform clients about the status of applications

Access to contact details of Regional Offices

Access to documents pertaining to water use authorisation.





# E-WULAAS EXTERNAL PORTAL





## How to access the system:

https://www.dws.gov.za/







#### **Profile Registration**





#### Electronic Water Use Licence Application and Authorisation System

#### e-WULAAS Profile Registration

Please select your Profile Registration option

#### Register as a Client

(This will allow you to apply for your Water Use Licence online)

#### Register as a Consultant

(This will allow you to apply for a Water Use Licence on behalf of your clients)

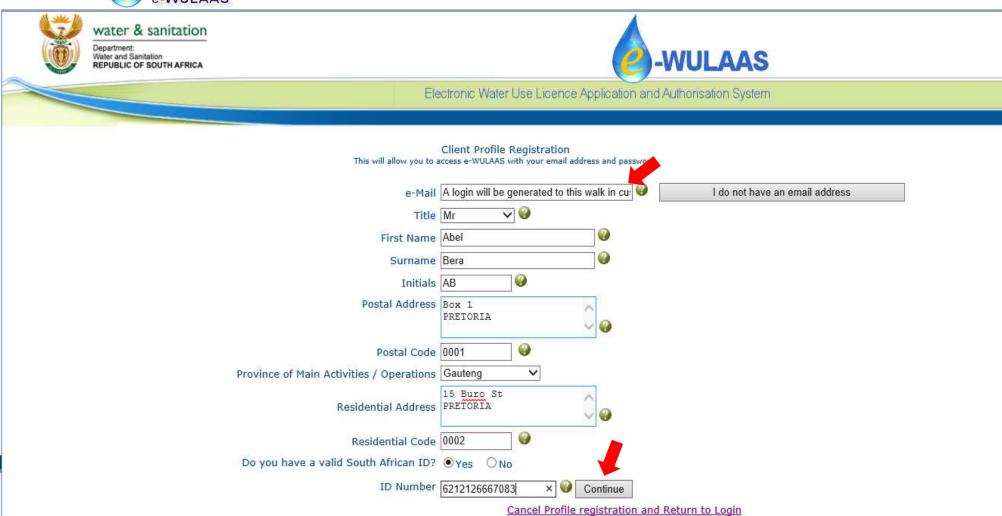
Cancel Profile Registration and Return to the e-WULAAS Login page







#### **Profile Registration**







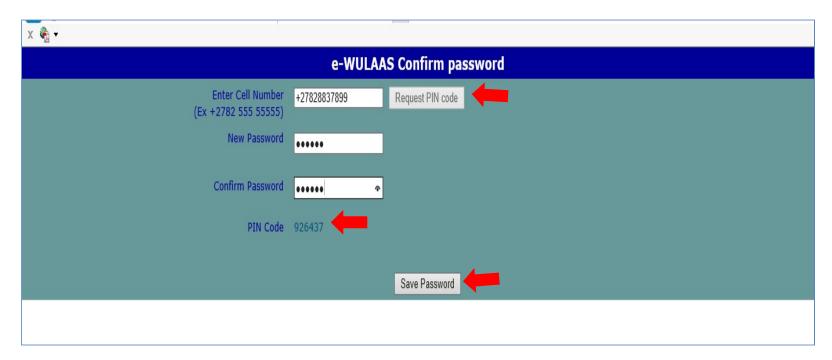








#### Register Profile









#### Login





#### Electronic Water Use Licence Application and Authorisation System

e-WULAAS Home

Contact Us

**DWS Home** 

All applications submitted from 1 April 2021, will be processed following the 90 Days turn-around time. Applications submitted before 1 April 2021, will still be processed according to the 300 Days turn-around time.

For more information and guidance, please contact the relevant Regional or CMA Office.

Welcome to the Electronic Water Use Licence Application and Authorisation System.

e-WULAAS is the online web portal for the submission, processing and authorisation of water use licence applications. This online portal allows prospective water users to register free of charge, submit their applications for water uses, make payments and interact with DWS in a secure online environment.

Water Users registered on e-WULAAS can engage with DWS online regarding the:

- Submission of applications and related documentation
- Tracking of applications through the authorisation process
- Communication
- Support and assistance.

Using the online application process is as easy as

- 1. Register your water use profile
- 2. Login with your details
- 3. Start your application by following the online prompts.

Prospective water users that do not have access to the online portal will still be able to submit their applications by contacting their nearest DWS Office for assistance.









e-Mail Address

Password

Login

Forgot Password:
Enter your e-Mail address above

This will allow you to apply for your Water Use Licence
Online OR this will allow you to apply for a Water Use
Licence on behalf of your clients

Register your Water Use Profile



#### Guidance

Mr Geris Klein (Owner) e-Mail: gerisklein@gmail.com

e-WULAAS - Water Use Licence Applications

HOME How To Water User Applications Withdraw Cancel Licence Status Correspondence Support Logout

#### **How the Online Application Process Works**

#### Step 1: Verify your profile information

- Verify and update your profile and contact information.
- Add additional users/administrators.
- Verify and update your status as primary user/signatory.

#### Step 2: Verify the profile information of your clients (Consultants)

- Verify and update the profile and contact information of your clients.
- Verify and update the status of your client as primary user/signatory.

#### Step 3: Apply for water uses

The Application process consists of the following steps:

#### ■ Pre-application Enquiry

- The purpose of the Pre-application Enquiry is to notify the Department of your intent to apply for a water use, to conduct the pre-application engagement and to determine the type of authorisation, i.e.
  - o Water Use Licence Application (WULA)
  - o General Authorisation (GA)
  - o Schedule 1 confirmation
  - Existing Lawful Water Use (ELU) confirmation.
- The following information is required for the pre-application enquiry:
  - o Location of the intented activity.
  - o Volumes and Distance from the nearest water resource.
  - o Primary Sector and related activity.
  - o Contact person and signatory for the application.
  - o Statement of truth.

#### ■ Phase 1: Application

- The purpose of Phase 1 is to upload the application details based on the outcome fo the pre-application meeting.
- The following information is to be submitted:
  - . Information related each water use, i.e. relevant Section 21, volumes, resource types and location details (co-ordinates).
  - · Property and Property Owner information.
  - · Administrative Documents.

#### ■ Phase 2: Site Visit Arrangement and Conlusion

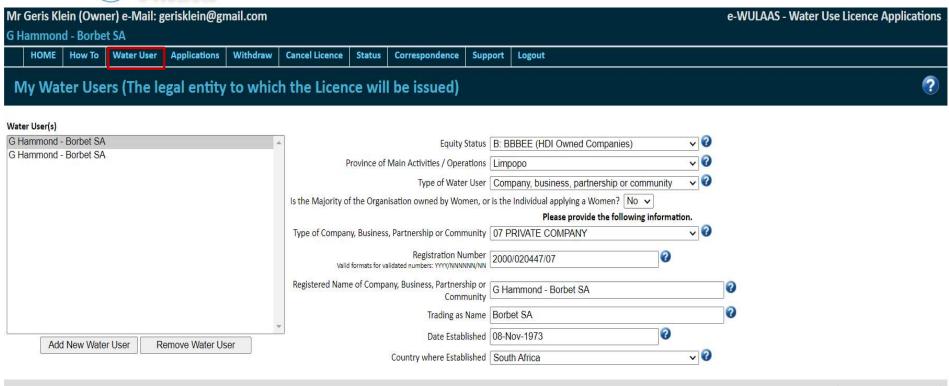
- Phase 2 focusses on the site visit arrangement and outcome. The Department will, based on the information provided during the pre-application meeting and Phase 1, determine if a site visit is required.
- The following information is to be submitted:
  - · Acknowledgement of the site visit notification within five (5) days.

#### ■ Phase 3: Technical Report and Final Assessment



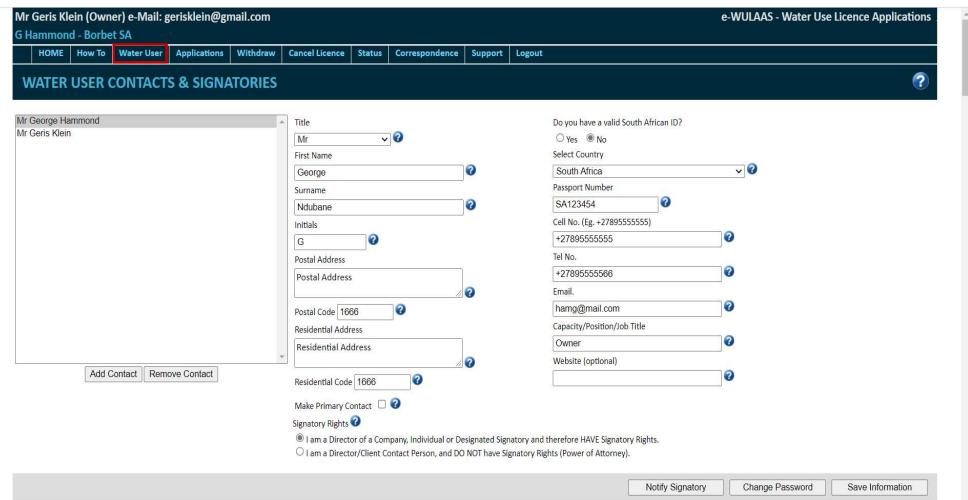
#### Water User

Save Information



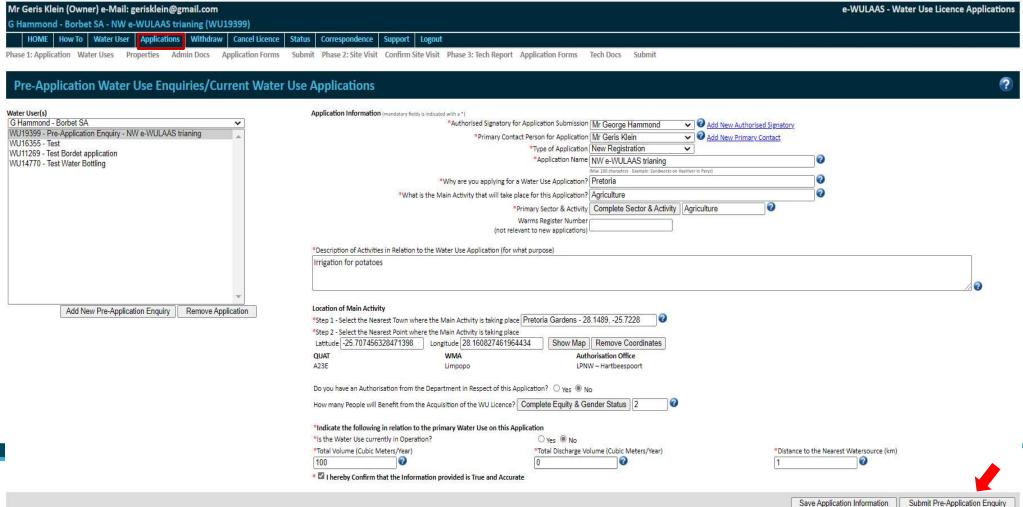


#### Water User





#### Apply



# SUPPORT FOR EXTERNAL USERS OF THE SYSTEM





## CALL CENTRE

- The department has a toll free call centre linked with the e-WULAAS Support team in Head Office. The Number is 0800 200 200
- The direct Number for e-WULAAS Technical Support is 012 336 8840
- WULAinfo@dws.gov.za
- The Department has 9 provincial offices and 2 CMAs through out the country





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