

ADOPT A RIVER PROJECT PLAN: DASHBOARD

KEY:

Complete

Slightly Late

Very Late

OUTPUT	ACTIVITY	RESONSIBLE PERSON	TIME FRAMES	STATUS	COMMENTS
National workshop	Introduce flagship projects to Regions	Cronje R, Moremong H	26-May-10	Complete	Regions developed implemetation plans
Concept note	Development, consultations	Cronje R, Moremong H, Setati, Mashishi	May - June	Complete	Concept note in place
Project inception meeting	Meeting with Regional Heads Limpopo	Moremong, Mashishi, Setati	5/10/2010, 3-4 June 2010	Complete	Region agreed to implement project
Project inception meeting	Eastern Cape	Moremong, Mashishi	03-Jun-10	Complete	Region agreed to implement project
Project inception meeting	KZN	Mashishi	04-Jun	Complete	Buy in from Regional Heads received
Regional Implementation plans	Compilation of Implementation plans	Donald Mabada - LP	May - June	100% Complete	Regional coordinators
		Thulani Guzana- EC	May - June	100% Complete	
		Pat Reddy - KZN	May - June	100% Complete	
Regional Task Teams	Support regions to establish regional stakeholder task teams	Sekwele, Moremong, Mashishi, Setati	May - June	100% Complete	Regional Task Teams in place and functional
Selection of women participants/beneficiaries	Assist municipalities to select women participants	Happy Mabasa - LIMP	June	100% Complete	List of women participants available
		Veronica Mkhize - KZN	June	100% Complete	List of women participants available
		Zanele Sishuba- EC	01- 15 July 2010	100% Complete	List of women participants available
Appointment of WB as IAs	Appointment letters signed	Cronje R, Moremong H	21-Jun-10	100% complete	WB signed acceptance letters
	MOA in place	Mashishi J, Setati	09-Jul-10	100% Complete	MOAs drafted and signed by Act. DG
Project inception to WBs	Inception meetings with waterboards	D: WRMS, D: Gender and Disability and D: RQS and Regions	02-Aug-10	50% complete	MOA not yet signed by Amatola WB
			20 July KZN	100% Complete	MOAs signed by Umgeni WB
			02-Aug-10	50% complete	project to be handed over to Amatol
			02 Jul LIMP	100% complete	MOAs signed by Lepelle WB
Women participants	Protective clothing	Regional Coordinator:	23-Jul-10	20% complete	Only Lepelle started with procurement
	Cleaning equipmen	Regional Coordinator:	23-Jul-10	not started	Only Lepelle started with procurement
	Testing kits	Regional Coordinator:	23-Jul-10	not started	Only Lepelle started with procurement
Trainings	Water safety trainings	Regional Coordinators/ IAs	26-Jul-10	50% complete	Only Lepelle started with procurement
Inception report by WBs	Project Plan	Water Boards/IAs	19-Jul-10	EC MOU not received	MOU signed by water boards
Database of women participants/benefiaries	Appointment of women by WB	Regional Coordinators	19-Jul-10	50 % complete	Limpopo & KZN provides list to WBs
National Task team meeting:	Plenary meetings:	National and Regior	Weekly	30% complete	Two meetings held 08 & 22 July 2010
Submissions	Letters to politicians	H Moremong	12-Jul-10	Done	
	Invites to politicians	H Moremong	12-Jul-10	Done	
	Briefing notes	H Moremong	22-Jul-10	not started	
	Key note address/speeches	H Moremong	22-Jul-10	not started	
	Programmes for the event:	H Moremong	15-Jul-10	50%	Limpopo programme ready
Confirmations	RSVPS	B Zondi	30-Jul-10	work in progress	
Regional Logistics	Invitations to stakeholder:	Regional Coordinator:	15-Jul-10	50%	Limpopo sent out invites to stakeholders
	RSVPS	Regional Coordinator:	30-Jul-10		
	Tent/ Hall	Regional Coordinators	15-Jul-10	50%	Limpopo done the securing of Maquee tent
	Catering	Regional Coordinator:	15-Jul-10	50%	Limpopo secured qoutes
Communications	Advertisements	A.M Lodi/ Mahanye M	22-Jul-10	50%	work in progress
	Posters	Regional Coordinators	19-Jul-10	30% complete	work in progress
	Banners	Wilma Roodman	19-Jul-10	100% complete	
	Pamphlets	Wilma Roodman	29-Jul-10	100% complete	
	T-Shirts	Regional Coordinator:	19-Jul-10	30% complete	work in progress
	Pledge	Wima Roodman	28-Jul-10	100% complete	
Communications	Identify media to be invited	Mbali Mahaye	19-Jul-10	50% complete	
	Press releases and press adverts	Mbali Mahaye	22-Jul-10	50% complete	work in progress
	Media invites	Mbali Mahaye	19-Jul-10	30% complete	work in progress
	Media conferences	Mbali Mahaye	22-Jul-10	20% complete	work in progress
	Media briefing	Mbali Mahaye	23-Jul-10	not started	
	Print media	Mbali Mahaye	30-Jul-10	not started	
Emergency services:	Ensure the availability of E&S	Regions	23-Jul-10	50% complete	
Progress Reports	IA	IA	23-Jul-10	20% complete	Only Limpopo started
	Limpopo	Happy Mabasa	15-Jul-10	30% complete	work in progress
	KZN	Ntokozo Khanyile	19-Jul-10	20% complete	work in progress
	Eastern Cape	Zanele Sishuba	Monthly	50% complete	work in progress
Protocol(Security Services)	Ensure the availability of SS	B Zondi	28-Jul-10	50% complete	work in progress
	Sitting arrangements	B Zondi	DM Office	50% complete	work in progress
Registration	registration table	Regional Office	30-Jul-10	not started	
	Name tags	Regional Office	30-Jul-10	not started	
After care	Ensure implementation of Project maintenance plan	National, Regional and IA	On going	10% complete	project implementation plans available