

## **EXECUTIVE SUMMARY**

This Inception Report for the Adopt-a-River Phase 2: Development of an Implementation Plan, is based on the project proposal, which had been refined, where required, to provide a clear and concise description of how the project will be undertaken by the PSP, what deliverables will be produced, and in which sequence. It provides detailed financial information and a summary of the study programme. This is therefore the document that aims to clarify outstanding aspects and uncertainties, address new issues or tasks identified during the Inception Phase, and list the anticipated deliverables.

The Inception Report will also form part of the “Record of Decisions” that will be kept up to date to ensure that all relevant discussions and decisions taken throughout the project are properly documented.

The structure of the Inception Report is based on the different tasks for the project of which the Inception Phase was the first task. The tasks were the following:

Task 1: Inception Report

Task 2: Literature survey and development of an implementation model and develop a stakeholder list

Task 3A: Develop an Institutional Framework and Governance structure

Task 3B: Water resource quality situation assessment

Task 4: Design Monitoring network/s

Task 5: Develop communication structures and data management

Task 6: Identify training needs and required training material

Task 7: Develop Implementation Manuals for different stakeholder levels

Task 8: Prepare for Phase 3 of the Project

Task 9: Project termination

The objectives, approach and deliverables for each task were presented in more detail than was presented in the project proposal.

Other aspects that are discussed in this report are the project deliverables, project administration, and detailed cost estimates.

It is envisaged that the following reports will be produced in one hardcopy master and a set of electronic copies of all deliverables:

- 1) An Inception Report;
- 2) A volunteer water resource quality monitoring model or models appropriate for the Adopt-a-River programme under South African conditions in a literature review document
- 3) A database of stakeholders.
- 4) An institutional framework and governance structure for the Adopt-a-River programme
- 5) A report describing the water resource quality situation in the ten catchments identified by the Department.

- 6) Adopt-a-River manuals for national and regional coordinators (includes a section on network design).
- 7) A method manual for volunteer monitors.
- 8) A communication framework for active and passive communication and a data management system for the Adopt-a-River programme
- 9) Report on the inventory of available material, gap analysis, communication with the WRC and other learning institutions on further developments required, and requirements of additional training material for piloting the Adopt-a-River programme including an electronic inventory of available training material and a limited library of hard copies of training material.
- 10) A summary report with recommendations for Phase 3 of the project (Pilot implementation) including the institutional arrangements to support the implementation of Phase 3 of the Adopt-a-River project.