



**UPDATING AND IMPLEMENTATION AND MAINTENANCE
OF THE
AMATOLE WATER SUPPLY SYSTEM RECONCILIATION STRATEGY
ADMINISTRATIVE AND TECHNICAL SUPPORT GROUP
MEETING NO. 4**

TO BE HELD ON 13 OCTOBER 2009 AT HAMILTON CLUB COMMENCING AT 12:00

AGENDA

1.	WELCOME	Chairperson
2.	ATTENDANCE	Chairperson
2.1	<i>Present</i>	
2.2	<i>Apologies</i>	
3.	AGENDA	Chairperson
3.1	<i>Changes to the Agenda</i>	
3.2	<i>Adoption of the Agenda</i>	
4.	MINUTES OF THE PREVIOUS MEETING	Chairperson
4.1	<i>Approval of the previous minutes</i>	
5.	ACTIONS FROM STRATEGY STEERING COMMITTEE MEETING	Chairperson
6.	ACTIONS FROM ADMINISTRATIVE AND TECHNICAL SUPPORT GROUP MEETING	Chairperson
7.	AGENDA FOR NEXT STRATEGY STEERING COMMITTEE MEETING	Chairperson
8.	ADOPTION OF THE STRATEGY	W Ketteringham
8.1	<i>Presentation to BCM/AW/ADM/Province/DWA</i>	
8.2	<i>Executive Summary</i>	
8.3	<i>Presentation</i>	
9.	PROGRESS REPORT	W Ketteringham
9.1	<i>Reports from stakeholders</i>	
9.2	<i>Historical water requirements</i>	
9.3	<i>Risks and risk mitigation</i>	



10. COMMUNICATION STRATEGY 10.1 <i>Strategy</i> 10.2 <i>Flyer</i> 10.3 <i>Press release</i>	W Ketteringham
11. WATER RE-USE REPORT	W Ketteringham
12. METHODOLOGY FOR PRIORITISING WATER AUGMENTATION STUDIES	W Ketteringham
13. OTHER MATTERS 13.1 <i>River classifications – impact on WWTW design</i> 13.2 <i>Housing delivery</i> 13.3 <i>A N. Other</i>	W Ketteringham
14. PROJECT MANAGEMENT 14.1 <i>Work Programme for 2009/10 (Annexure A)</i> 14.2 <i>Contractual matters</i> 14.3 <i>Administrative items</i>	Chairperson
15. DATE OF THE NEXT MEETING <i>24 November 2009.</i>	Chairperson



ANNEXURE A

WORK PROGRAMME FOR 2009/10

TASKS		COST ESTIMATION
1.	Work Programme	
2.	Executive Summary Report	
3.	Potential Water Re-Use Report	
4.	Presentations	
5.	Flyer	
6.	Monitoring and Updating of Strategy	
7.	Re-evaluation and Costing of Options	
8.	Interaction and co-ordination with other studies	
8.1	<i>Climate Change</i>	
8.2	<i>WC/WDM</i>	
9.	Stakeholder Engagement / Communication	
10.	Project Management	
11.	Disbursements	