



DEPARTMENT: WATER AFFAIRS
AMATOLE WATER SUPPLY SYSTEM RECONCILIATION STRATEGY

MINUTES OF ADMINISTRATIVE AND TECHNICAL SUPPORT GROUP
MEETING NO.13 HELD ON 1 MARCH 2012 AT UWP'S OFFICES, EAST LONDON

						ACTION																																																																														
1.	WELCOME IT welcomed all present to the meeting.																																																																																			
2.	ATTENDANCE AND APOLOGIES																																																																																			
2.1	Attendance:																																																																																			
	<table><tr><th>Name</th><th>Organisation</th><th>Designation</th><th>Tel. No.</th><th>Fax No.</th><th>E-mail Address</th></tr><tr><td>I. Thompson</td><td>DWA: HO</td><td>NWRP: South (Study leader)</td><td>012-336 8647</td><td>012 - 336 8295</td><td>thompsoni@dwa.gov.za</td></tr><tr><td>A. Thobejane</td><td>DWA: HO</td><td>NWRP: South</td><td>012-336 7869</td><td>012 - 336 8295</td><td>thobejanea@dwa.gov.za</td></tr><tr><td>D. Coetzee</td><td>DWA: RO</td><td>CD : WRI</td><td>041-586 4884</td><td>041-586 0379</td><td>coetzed@dwa.gov.za</td></tr><tr><td>S. Mullineux</td><td>DWA: RO</td><td>D/DIR WR&U</td><td>048-881 3005</td><td>048-881 3545</td><td>mullineuxs@dwa.gov.za</td></tr><tr><td>S. Rousseau</td><td>AW</td><td>Sen. Water Res. Man.</td><td>043-707 3700</td><td>043 - 707 3701</td><td>SRousseau@amatolawater.co.za</td></tr><tr><td>K. Joubert</td><td>Dept. of Agri.</td><td></td><td>043-683 5404</td><td>043-683 1829</td><td>Kowie.joubert@agri.ecprov.gov.za</td></tr><tr><td>R. Featherstone</td><td>KIB</td><td>Chairman</td><td>043-683 2459</td><td>043-683 2459</td><td>feather@hazeldean.co.za</td></tr><tr><td>M. Mayekiso</td><td>BCMM</td><td>WSA Manager</td><td>043-705 2464</td><td>043-743 5266</td><td>masonwabem@buffalocity.gov.za</td></tr><tr><td>W. Selkirk</td><td>(UWP) PCT</td><td>PCT (UWP)</td><td>043-7404735</td><td>043 - 7402238</td><td>pctoffice@mweb.co.za</td></tr><tr><td>L. Field</td><td>(UWP) Umhlaba</td><td>Communication and PP</td><td>043-7265408</td><td>043 - 7212597</td><td>larry@ikdev.co.za</td></tr><tr><td>W. Ketteringham</td><td>UWP</td><td>UWP: Study Leader</td><td>043-721 0186</td><td>043 - 721 0288</td><td>waynek@uwp.co.za</td></tr><tr><td>N. Ewing</td><td>UWP</td><td>Admin Support</td><td>043-721 0186</td><td>043-721 0288</td><td>natashae@uwp.co.za</td></tr></table>					Name	Organisation	Designation	Tel. No.	Fax No.	E-mail Address	I. Thompson	DWA: HO	NWRP: South (Study leader)	012-336 8647	012 - 336 8295	thompsoni@dwa.gov.za	A. Thobejane	DWA: HO	NWRP: South	012-336 7869	012 - 336 8295	thobejanea@dwa.gov.za	D. Coetzee	DWA: RO	CD : WRI	041-586 4884	041-586 0379	coetzed@dwa.gov.za	S. Mullineux	DWA: RO	D/DIR WR&U	048-881 3005	048-881 3545	mullineuxs@dwa.gov.za	S. Rousseau	AW	Sen. Water Res. Man.	043-707 3700	043 - 707 3701	SRousseau@amatolawater.co.za	K. Joubert	Dept. of Agri.		043-683 5404	043-683 1829	Kowie.joubert@agri.ecprov.gov.za	R. Featherstone	KIB	Chairman	043-683 2459	043-683 2459	feather@hazeldean.co.za	M. Mayekiso	BCMM	WSA Manager	043-705 2464	043-743 5266	masonwabem@buffalocity.gov.za	W. Selkirk	(UWP) PCT	PCT (UWP)	043-7404735	043 - 7402238	pctoffice@mweb.co.za	L. Field	(UWP) Umhlaba	Communication and PP	043-7265408	043 - 7212597	larry@ikdev.co.za	W. Ketteringham	UWP	UWP: Study Leader	043-721 0186	043 - 721 0288	waynek@uwp.co.za	N. Ewing	UWP	Admin Support	043-721 0186	043-721 0288	natashae@uwp.co.za	
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3.	ADOPTION OF THE AGENDA The agenda was adopted without changes.																																																																																			
4.	MINUTES OF THE PREVIOUS MEETING (2 November 2011)																																																																																			
4.1	Approval of the previous minutes The minutes were accepted subject to the following changes: <ul style="list-style-type: none">• Page 4: item 6.2: bullet 2 – change” The following” to “Following”.• Page 5: item 8.2 – Spelling of “tranch” to be corrected.• Certain changes were made to the distribution list. Refer to the updated distribution list attached.																																																																																			



		ACTION
4.2	<p>Matters arising not on the Agenda</p> <ul style="list-style-type: none"> • Update of distribution list. <ul style="list-style-type: none"> ➢ Some updates were received prior to the meeting and others were made during the meeting. ➢ Members to forward any further updates required to NE. ➢ DC stated that M. Kawa and S. Blie of the DWA: RO must be invited to future ASATSG meetings. • Office of the Premier representative for ASSSC <ul style="list-style-type: none"> ➢ NE confirmed that the contact details of the OoP representative for the ASSSC (Mr. S. Hanise) had been received and that he had been included on the ASSSC membership list, as well as the ASATSG distribution list. • DWA letter to BCMM <ul style="list-style-type: none"> ➢ IT confirmed that DWA had forwarded the letter regarding the importance of Integrated System Operation, WC/WDM and Water Re-use, as well as BCMM's roles and responsibilities in this regard to BCMM. • Letter to DWA Cradock re: Abbotsford Gauging Station <ul style="list-style-type: none"> ➢ IT confirmed that there had been communication with the Cradock office regarding the calibration of the gauging station but that they had indicated certain complications in this regard. ➢ Following discussion it was agreed that SR would draft a recommendation on the way forward and pass it on to IT for consideration / action. • Letter to ASSOCC re: System operation <ul style="list-style-type: none"> ➢ IT confirmed that the recommendation from the ASATSG had been received and had been passed onto DWA: HO D: WRPS (Dr. B. Mwaka) for consideration. • Status Report <ul style="list-style-type: none"> ➢ WK confirmed that the final 2011 Status Report had been circulated. ➢ IT confirmed that the report had been presented to DWA top management and that it was available on the DWA web site. • BCMM/DWA Agreement RE Integrated System Operation <ul style="list-style-type: none"> ➢ DC provided an overview on progress to date. ➢ DC advised that the matter had not been concluded and that it would be taken forward by S. Blie of DWA: RO • Water Quality Graphs <ul style="list-style-type: none"> ➢ WS advised that he had been in contact with the DWA: RO and confirmed that they are aware that a report was to be prepared for the upcoming ASSSC meeting. • WRPM Report <ul style="list-style-type: none"> ➢ WK confirmed that the final WRPM report had been circulated to all parties. • BCMM WC/WDM Strategy <ul style="list-style-type: none"> ➢ WK confirmed the following: <ul style="list-style-type: none"> ○ No comments on the strategy document had been received from any ASATSG or ASSSC members. ○ MM – BCMM had submitted the Strategy to their Engineering Standing Committee for consideration during February 2012. ○ He is not aware whether the Strategy was adopted or not, but will try to find out what the status is. 	<p>ALL NE</p> <p>SR/IT</p> <p>IT</p> <p>DC/SB</p> <p>AL/VK</p> <p>AL/VK</p> <p>MM- BCMM</p>



		ACTION
	<ul style="list-style-type: none"> BCMM – Water Re-use <ul style="list-style-type: none"> ➤ WK confirmed the following: <ul style="list-style-type: none"> ○ He had not completed the addendum to the Strategy as yet. ○ MM-BCMM had therefore not submitted the Strategy to their Engineering Standing Committee for consideration as yet. Position Papers <ul style="list-style-type: none"> ➤ WK confirmed that the draft ASATSG position papers on the BCMM proposed re-use scheme from the Mdantsane WWTWs, as well as the proposed re-use scheme (allocation exchange) for the Ncera Nuts project had been submitted to IT for consideration. ➤ IT requested that these drafts be submitted to all ASATSG members for consideration/comment. Press Release 2011 <ul style="list-style-type: none"> ➤ IT confirmed that the press statement was released during December 2011. Newsletter 2012 <ul style="list-style-type: none"> ➤ The draft newsletter was presented for consideration. ➤ Following discussions, during which certain changes were recommended, it was agreed that: <ul style="list-style-type: none"> ○ Members were to submit their comments within 7 days. ○ SR to forward local pictures to LF for use in the newsletter. ○ The newsletter is to be circulated in advance of the screening workshop. ○ Certain changes are required to the distribution list. 	<p>WK MM- BCMM</p> <p>WK/NE</p> <p>ALL SR LF/WK LF/WK</p>
5.	SURFACE WATER SCREENING WORKSHOP	
5.1	<p>Date of workshop</p> <p>It was confirmed that the workshop would be held on 26 March 2012, at the East London Golf Course, starting from 12:00.</p>	
5.2	<p>Agenda</p> <ul style="list-style-type: none"> Following a review of the agenda, starter documentation and decision matrix, certain changes was recommended to the agenda. WK to make the necessary changes and forward the revised agenda to IT for consideration by 9 March 2012. 	WK/IT
5.3	<p>Participants</p> <ul style="list-style-type: none"> Following discussions it was agreed that the “planners” (IDP heads etc.) from the various relevant institutions be invited to attend the screening workshop. It was also agreed that other persons with an environmental interest be invited to the workshop. WS to assist in this regard in identifying people that could make a contribution. 	WK/LF WK/WS
5.4	<p>Scheme Templates</p> <ul style="list-style-type: none"> The scheme templates are to be completed and circulated to all ASATSG members for comment by 9 March 2012. 	WK/ALL



		ACTION
5.5	<p><i>Decision Making Matrix</i></p> <ul style="list-style-type: none"> After a presentation of and discussion on the matrix, various changes were proposed, including the use of a colour coding scoring system (as appose to a points scoring system). WK to forward the numerical and colour coded scoring templates to ASATSG members for consideration by 9 March 2012. 	<p>WK</p> <p>WK</p>
5.6	<p><i>Evaluation of Options</i></p> <ul style="list-style-type: none"> Following discussions it was agreed that a ranking of options would not be undertaken but rather just a short listing of options to be studied first. If there are no obvious schemes or a wide range of schemes after the workshop, then these would be subject to Reconnaissance Studies first. If required, the ranking of options would be based on the results of the Reconnaissance Study of the short listed options. 	
6.	<p>ADMINISTRATIVE MATTERS</p> <p>IT provided WK with approved VO documentation, extending the appointment to the end of December 2012.</p>	
7.	<p>DATE OF NEXT MEETINGS</p>	
7.1	<p><i>ASATSG Meetings</i></p> <ul style="list-style-type: none"> 3rd May 2012 at 10:00 (subsequently confirmed as 16 May 2012) 	
7.2	<p><i>ASSSC Meetings</i></p> <ul style="list-style-type: none"> 26 March 2012 Screening workshop (EL Golf Course) 27 March 2012 – (EL Golf Course) 	
13.	<p>CLOSURE</p> <p>IT thanked all for their attendance and active participation and closed the meeting.</p>	



DISTRIBUTION LIST

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