



**DEPARTMENT: WATER AFFAIRS
AMATOLE WATER SUPPLY SYSTEM RECONCILIATION STRATEGY**

**MINUTES OF ADMINISTRATIVE AND TECHNICAL SUPPORT GROUP
MEETING NO. 4 HELD ON 13th OCTOBER 2009 AT HAMILTON SPORTS CLUB, EAST LONDON**

						ACTION
1. WELCOME	IT welcomed all present.					
2. ATTENDANCE / APOLOGIES						
2.1 Present:						
	Name	Organisation	Initials	Tel. No.	Fax No.	E-mail Address
	I. Thompson	DWA	IT	012-336 8647	012-336 8295	thompsonl@dwa.gov.za
	F. Stoffberg	DWA	FS	012-336 8319	012-336 8295	stoffbergf@dwa.gov.za
	A. Thobejane	DWA	AT	012-3367869	012-3368295	thobejanea@dwa.gov.za
	C. Tsatsi	DWA	CT	012-3368172	012-3368086	tsatsic@dwa.gov.za
	J. Pashkin	DWA	JP	012-336 8695	012-3366731	ige@dwa.gov.za
	F. Ballim	Water Resources	FB			faeza@waterresources.co.za
	S. Mallory	Water Resources	SMa			stephen@waterresources.co.za
	M. Mayekiso	BCM	MM-BCM	043-705 2464	043-7435266	MasonwaveM@buffalocity.gov.za
	S. Rousseau	AW	SR	043-707 3700	043-7073701	SRousseau@amatolawater.co.za
	W. Ketteringham	UWP	WK	043-721 0186	043- 7210288	waynek@uwp.co.za
	W. Selkirk	(UWP) PCT	WS	043-740 4735	043-7402238	pctoffice@mweb.co.za
	L. Field	(UWP) Umhlaba	LF	043-726 5408	043-7212597	larry@ikdev.co.za
	D. Karshagan	BCM	DK	043-705 9366	043-7432564	deannek@buffalocity.gov.za
2.2 Apologies:						
	Name	Organisation	Initials	Tel. No.	Fax No.	E-mail Address
	M. Mugumo	DWA	MM	012-3366838	012-3367399	ize@dwa.gov.za
	S. Mullineux	DWA	SM	048-8813005	048-8813545	mullins@dwa.gov.za
	T. Geldenhuys	DWA	TG	048-8813005	048-8813545	geldent@dwa.gov.za
	M. Labuschagne	DWA	ML	048-8813005	048-8813545	labuscm@dwa.gov.za
	S. Nash	ADM	SN	043-7035854	043-743 5151	stephenn@amatole-dm.co.za
	E. Lillie	(UWP) Hydrosol	EL	012-3368887	0866716952	edwin.lillie@wol.co.za
3. AGENDA						
3.1 Changes to the Agenda:	Nil					
3.2 Adoption of the Agenda:	The agenda was adopted.					



		ACTION
4. MINUTES OF THE PREVIOUS MEETING	<p>The minutes of the previous ASATSG meeting were accepted as a true reflection of the previous meeting.</p> <p>IT requested that a distribution list be compiled to ensure that all parties, especially those who are not members of the ASATSG, are kept informed of developments.</p>	WK
5. ACTIONS FROM THE PREVIOUS ASATSG MEETINGS:	<ul style="list-style-type: none">• Membership lists:<ul style="list-style-type: none">➤ WK has had some feedback with regard the membership lists, and will circulate the updated lists for final approval prior to the next ASSSC meeting.• Executive Summary:<ul style="list-style-type: none">➤ WK confirmed that Version 5 of the Executive Summary had been circulated with the updated irrigation figures. IT has checked and approved it for circulation. WK to do final edits and circulate the document.• Progress Report:<ul style="list-style-type: none">➤ WK also confirmed that Progress / Status Report No. 1 was currently being prepared for presentation at the next ASSSC meeting (17/11/2009)• Project Lists:<ul style="list-style-type: none">➤ WK confirmed that he has had nominal response to date to the request for stakeholders to provide feedback in terms of their initiatives to date. TG has provided feedback and MM-BCM provided supporting documentation for BCM's input at the meeting. Other stakeholders were asked to send their input to WK by the end of the month, to allow WK to consolidate for inclusion in the progress report.➤ IT suggested that the projects be grouped per institution for ease of reference.• Historical Water Requirements:<ul style="list-style-type: none">➤ WK confirmed that the updating of the historical water requirements was ongoing and that a map / layout schematic would soon be circulated indicating the location of the metering / monitoring points.• Communication Strategy:<ul style="list-style-type: none">➤ WK confirmed that Version 3 of the communication strategy had been circulated the day before this meeting, and he requested feedback from all stakeholders.	WK WK WK ALL WK WK ALL



		ACTION
6	<ul style="list-style-type: none"> • Framework Plan: <ul style="list-style-type: none"> ➢ It was agreed that a framework plan was not required at this stage. • ADM Wriggleswade Permit: <ul style="list-style-type: none"> ➢ Investigations regarding the alleged issuing of the license are ongoing. • Alternative Yellowwoods Abstraction: <ul style="list-style-type: none"> ➢ WK confirmed that a decision on the conceptual study proposed to review water use / abstraction higher up in the Yellowwoods River was still pending from DWA. IT questioned whether this study should be initiated via the ASOCC. A decision in this regard needs to be taken. ➢ WK confirmed that reports on augmentation studies previously undertaken by BCM have not yet been received. • BCM Water Use Efficiency: <ul style="list-style-type: none"> ➢ MM-BCM confirmed that a meeting with DWA Water Use Efficiency had been undertaken to assist BCM in taking WC/WDM forward. ➢ Concern was however expressed regarding the ability to access funding available for WC/WDM and MM-BCM requested assistance in this regard. IT advised that this was a national issue and further investigations in this regard were required. <p>ACTIONS FROM THE PREVIOUS ASSSC MEETING:</p> <ul style="list-style-type: none"> • Endorsement Presentations: <ul style="list-style-type: none"> ➢ AW Board: The date for a presentation to the AW Board has been confirmed. SR however advised that he first needed to report to his Management Committee in this regard, but that this had not as yet transpired. ➢ BCM Engineering Standing Committee: A presentation as been given to senior BCM management, which has resulted in a report being tabled to the Standing Committee. Once approved, the report will also go to the Mayoral Committee for endorsement. MM-BCM will notify this committee when formal adoption has been received. ➢ ADM Engineering Standing Committee: No response to date. • DWA presentation to the DG: <ul style="list-style-type: none"> ➢ Still pending. • Presentations <ul style="list-style-type: none"> ➢ WK has e-mailed the presentation documentation to DWA, BCM, AW and ADM for perusal and comment. 	<p>IT</p> <p>IT</p> <p>MM-BCM</p> <p>IT/ C. Tsatsi M. Labuschagne</p> <p>SR</p> <p>MM-BCM</p> <p>MS/SN</p> <p>IT</p>



		ACTION
	<p>WK advised that during the presentation to BCM management, it was noted that they had specific areas of interest, and the presentations were therefore modified to suit. This may therefore also be the case with the other institutions. Amatole Water and ADM to advise whether specific changes are required or whether WK is required to assist/be present at presentations to senior management.</p> <ul style="list-style-type: none"> • Province Representative on the ASSSC: <ul style="list-style-type: none"> ➢ Andrew Lucas still to provide the name of the person in Provincial Government to sit on the ASSSC. TG to assist in this regard. • Climate Change: <ul style="list-style-type: none"> ➢ An update in terms of climate change investigations being undertaken via the ongoing operating rules study team will be fed back once investigations are adequately advanced. • Water Re-Use Report: <ul style="list-style-type: none"> ➢ WK confirmed that a first draft report on the water re-use potential has been prepared and circulated to DWA for comment and that feedback has been received from IT and FS. WK to consolidate feedback and circulate for comment prior to the next ASSSC meeting. • Operating Rules Study: <ul style="list-style-type: none"> ➢ SMa confirmed that the operating rules review was ongoing, taking various levels of restriction into account, for the entire System as well for the Upper Buffalo. A presentation in this regard will be available for the next ASSSC. ➢ WS confirmed that members of the Annual Operating Rules study team have not as yet made contact with him with regard water quality issues. Contacts were however made at the ASATSG meeting and discussions will be held in this regard. 	<p>SR and MS/SN</p> <p>Andrew Lucas/TG</p> <p>JP</p> <p>WK</p> <p>JP/SMa</p> <p>SMa/WS</p>
7.	<p>AGENDA FOR THE NEXT ASSSC</p> <p>A draft agenda was circulated for comment. IT stated that it was required that stakeholders should be asked to undertake presentations, rather than presentations being made by WK. It was agreed that IT & WK would review the agenda prior to circulation.</p>	<p>IT/WK</p>



		ACTION
8.	ADOPTION OF THE STRATEGY Discussed under matters arising.	
9.	PROGRESS REPORT Discussed under matters arising. WK stated however that it would be prudent to include a section under risks. (Implications of not complying with the adopted reconciliation strategy).	WK
10.	COMMUNICATION STRATEGY <ul style="list-style-type: none">Final draft circulated for comment. Comment required by 11 November 2009 to allow for tabling to the ASSSC.It was however stated that WK/UWP central communication point for now.	ALL
11.	WATER RE-USE REPORT Discussed under matters arising.	
12.	PRIORITISING WATER AUGMENTATION STUDIES IT stated that this work had been completed as part of the Strategy Study and it was therefore not required to review this work as this point in time.	
13.	OTHER MATTERS	
13.1	River Classifications – Impact on WWTW Process Design <ul style="list-style-type: none">It was stated that BCM should base their WWTW design on current requirements/river classifications, as future requirements can't be anticipated at this stage.	
13.2	Housing Delivery <ul style="list-style-type: none">BCM had stated that there is a potential spike in housing delivery, as many sites have been serviced but not occupied and that this could impact on the timing of studies.Information was provided to WK for review.FS stated that WK was not required to develop projected water demands, but rather just to use information provided by BCM.	WK
13.3	ASSOC <ul style="list-style-type: none">The relationship between ASSOC and the ASSSC, the Terms of Reference of ASSOC and ASSOCs ability to address the key institutional constraints were discussed at length.Certain members of ASSOC stated that in its current form, ASSOC would not be in a position to resolve certain issues affecting the the operation of the AWSS as an integrated water supply system and required input from a higher authority to ensure that the requisite changes were implemented.	



		ACTION
	<ul style="list-style-type: none">• The chairmanship of ASOCC was questioned, as well as inputs received regarding the Terms of Reference (ToR).• Following extensive discussions on the possible way forward, it was agreed that:<ul style="list-style-type: none">➤ WK and LF to draw up a ToR for a possible workshop with stakeholders;➤ SR to forward a ½ page Progress Report/Issues affecting ASSOC to WK for consideration.	LF/WK SR
14	PROJECT MANAGEMENT This item was not discussed at length due to time constraints. No serious issues were however ever raised by either party.	
15.	DATE OF NEXT MEETING The next meeting will be held on 24 November 2009 at Hamilton's Sports Club at 12:00.	
16.	CLOSURE IT thanked all for their attendance and closed the meeting.	

**DISTRIBUTION LIST**

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