



DEPARTMENT: WATER AFFAIRS
AMATOLE WATER SUPPLY SYSTEM RECONCILIATION STRATEGY

MINUTES OF ADMINISTRATIVE AND TECHNICAL SUPPORT GROUP
MEETING NO.5 HELD ON 16th MARCH 2010 AT HAMILTON SPORTS CLUB, EAST LONDON

						ACTION
1.	WELCOME					
	IT welcomed all present.					
2.	ATTENDANCE AND APOLOGIES					
2.1	Attendance:					
	Name	Organisation	Initials	Tel. No.	Fax No.	E-mail Address
	I. Thompson	DWA	IT	012-336 8647	012-336 8295	thompson@dwa.gov.za
	F. Stoffberg	DWA	FS	012-336 8319	012-336 8295	stoffberg@dwa.gov.za
	A. Thobejane	DWA	AT	012-336 7869	012-336 8295	thobejanea@dwa.gov.za
	C. Tsatsi	DWA	CT	012-336 8172	012-336 8086	tsatsic@dwa.gov.za
	J. Pashkin	DWA	JP	012-336 8695	012-336 6731	pashkin@dwa.gov.za
	D. Coetsee	DWA	DC	041-586 4884	041-586 0379	daniellg@dwa.gov.za
	U. Mila	DWA	UM	012-336 8518	012-336 7366	mlau@dwa.gov.za
	M. Shezi	ADM	MS	043-701 5152	043-722 4081	mpumelelos@amatole-dm.co.za
	S. Nash	ADM	SN	043-703 5854	043-743 5151	stephenn@amatole-dm.co.za
	M. Mayekiso	BCM	MM-BCM	043-705 2464	043-743 5266	MasonwaveM@buffalocity.gov.za
	S. Rousseau	AW	SR	043-707 3700	043-707 3701	SRousseau@amatolawater.co.za
	T. Makaluza	AW	TM	043-707 3700	043-707 3701	tmakaluza@amatolawater.co.za
	W. Ketteringham	UWP	WK	043-721 0186	043- 721 0288	waynek@uwp.co.za
	M. Thompson	UWP	MT	043-721 0186	043-721 0288	michaelt@uwp.co.za
	N. Ewing	UWP	NE	043-721 0186	043-721 0288	natasha.e@uwp.co.za
2.2	Apologies:					
	Name	Organisation	Initials	Tel. No.	Fax No.	E-mail Address
	M. Mugumo	DWA	MM	012-3366838	012-3367399	mugumom@dwa.gov.za
	S. Mullineux	DWA	SM	048-8813005	048-8813545	mullins@dwa.gov.za
	T. Geldenhuys	DWA	TG	048-8813005	048-8813545	geldenhuyt@dwa.gov.za
	G. Daniell	DWA	GD			daniellg@dwa.gov.za
	M. Labuschagne	DWA	ML	048-8813005	048-8813545	labuschagnem@dwa.gov.za
	W. Selkirk	(UWP) PCT	WS	043-7404735	043-7402238	pctoffice@mweb.co.za
	L. Field	(UWP)Umhlaba	LF	043-7265408	043-7212597	larry@ikdev.co.za
	E. Lillie	(UWP)Hydrosol	EL	012-3368887	0866716952	edwin.lillie@wol.co.za
3.	AGENDA					
3.1	Changes to the Agenda:					
	Nil.					
3.2	Adoption of the Agenda:					
	The agenda was adopted.					



		ACTION
<p>4.</p>	<p>MINUTES OF THE PREVIOUS MEETING The minutes of the previous ASATSG meeting held on 13 October 2010 were accepted as a true reflection of the previous meeting, subject to the following corrections:</p> <ul style="list-style-type: none"> • Pg1 : Remove all “f”s in the DWA e-mail address. • Pg2 : Item 5: Membership lists: Insert the word “to” after the word “regard” in the first sentence. • Pg4 : Item 6: Operating Rules Study: Insert the word “as” after the word “well” in the second sentence. • Pg5 : Item 10: Communication Strategy: Insert the word “remains” after the word “UWP” in the second bullet item. Item 12: Prioritisation of Water Augmentation Studies: Change the word “as” to “at” in the second sentence. Item 13.2: Housing Delivery: Insert “and other stakeholders” after the word “BCM” in the third bullet item. Item 13.3: ASSOC: Delete the word “the” in the second sentence of the second bullet. • Pg6 : Item 13.3: ASSOC: Change the word “questioned” to “discussed” in the first sentence. Item 15: Date of Next Meeting: Insert “the meeting of 24 November 2009 was brought forward to 16 November 2009 and was held immediately after the SSC meeting held on that day.” 	
<p>5.</p>	<p>ACTIONS FROM THE PREVIOUS ASSSC MEETING NOT ON THE AGENDA</p> <ul style="list-style-type: none"> • AL has yet to advise of the Office of the Premier Representative for the ASSSC. • WK to draft a letter to the Premier informing her of the respective Reconciliation Strategies for the Eastern Cape and need for her Office to have representation on the respective strategy steering committees. The letter will be available by the end of the month. • DWA are still to do a formal presentation on the Strategy to the DG of DWA on the Amatole Strategy. • Information on the impact of Climate Change is not yet available from the operating Rules Study Team. • Periodic updates on the progress made and initiatives of WfW are required. • TORs: No responses were received following the ASSSC meeting of 17 November 2009; hence the TORs for the ASSSC, ASATSG and ASOCC have been adopted as is. • Membership: Membership lists of the ASSSC, ASATSG and ASOCC were approved with the following editions/actions. <ul style="list-style-type: none"> ➢ Mr. Kritzinger of AgriSA to be invited to join the ASSSC ➢ The Border Kei Chamber of Business to be invited to join the ASSSC ➢ AL to invite a representative from the Office of the Premier to join the ASSSC ➢ A new chairperson is required for the ASOCC • ASATSG to develop standard procedures and formats SSC meetings. This is to be done in preparation for the ASSSC meeting of 19 May 2010. 	<p>AL WK</p> <p>Johan van Rooyen JP</p> <p>IT</p> <p>WK</p> <p>WK AL DC</p> <p>WK</p>



		ACTION
6.	<p>ACTIONS FROM THE PREVIOUS ASATSG MEETING NOT ON THE AGENDA AND NOT ADDRESSED ABOVE</p> <ul style="list-style-type: none"> • WK has consolidated and circulated the list of projects recommended for implementation per responsible institution. 	
7.	<p>AGENDA FOR THE NEXT STRATEGY STEERING COMMITTEE MEETING The agenda was circulated for comments. Following discussions it was agreed that the agenda would be finalised outside of the meeting.</p>	
8.	<p>ADOPTION OF THE STRATEGY</p> <ul style="list-style-type: none"> • MM confirmed that the Strategy had been adopted by BCM's Engineering Services Standing Committee as well as their Mayoral Committee. Documentation to this effect has been forwarded IT and WK. • SR confirmed that the Strategy had been adopted by the Amatola Water Board and would forward such documentation through to WK for record keeping purposes. • MS confirmed that the ADM has yet to adopt the strategy. 	<p>SR MS</p>
9.	<p>PROGRESS REPORT</p>	
9.1	<p>Status Report</p> <ul style="list-style-type: none"> • Executive Summary: WK confirmed that version 6 was presented to DWA for consideration. It had then been requested that the report be changed to a "Status Report" and that the content and format would have as a result. WK stated that the Status Report would be submitted to DWA by the end of March 2010. 	<p>WK</p>
9.2	<p>Report from Stakeholders</p>	
9.2.1	<p><i>Buffalo City Municipality</i> <u>WC/WDM</u></p> <ul style="list-style-type: none"> • MM forwarded copies of reports on projects BCM are implementing in terms of WC/WDM. WK to peruse. • It was requested that in future reports be submitted in the electrical format prepared by WK. • MM stated that BCM did have a WC/WDM strategy, but that it needs to be updated and submitted to the Engineering Services Standing Committee for formal adoption. • MM stated that BCM required assistance, including financial assistance, in implementing WC/WDM. • IT and DC stated that funding was not available. • It was however agreed that bilaterals would be held between MM, CT and ML to collectively develop a way forward for BCM in term of WC/WDM. • It was requested that BCM make a formal submission on their initiatives WC/WDM to the ASSSC on 19 May 2010. <p><u>Re-use</u></p> <ul style="list-style-type: none"> • MM stated that re-use was being considered together with the proposed regional waste water treatment works at Reeston and Zwelitsha. No further information was provided. • It was requested that BCM prepare a formal submission to the ASSSC on 19 May 2010. 	<p>WK MM MM MM, CT, ML</p>
9.2.2	<p><i>Amatola Water</i> <u>WC/WDM</u></p> <ul style="list-style-type: none"> • SR stated that AW do not have an adopted WC/WDM strategy but do <ul style="list-style-type: none"> ➢ Undertake routine audits of the water losses at their water treatment plants, most of which do not have excessive losses; ➢ Undertake routine audits of and repair leaks on their bulk mains; ➢ Have a pipe and meter repair programme. • It was requested that AW make a formal presentation to the ASSSC on 19 May 2010 in terms of its current and proposed WC/WDM initiatives. <p><u>Re-use</u></p> <ul style="list-style-type: none"> • Not applicable to Amatola Water 	<p>MM SR</p>



		ACTION
9.2.3	<p><i>Amathole District Municipality</i> <u>WC/WDM</u></p> <ul style="list-style-type: none"> MS stated the ADM do not have an adopted WC/WDM strategy. It was requested that the ADM make a formal submission to the ASSSC on 19 May 2010 in terms of its current and proposed WC/WDM initiatives. <p><u>Re-use</u></p> <ul style="list-style-type: none"> MS stated that the ADM do not have an adopted Re-use strategy. WK stated that re-use would not increase system yield in this instance. WK stated that AL and WK had given a presentation on re-use in general and the potential for re-use in the ADM region in particular, to the ADM water services forum earlier in the year. 	MS
9.2.4	<p><i>Kubusi Irrigation Board</i> <u>WC/WDM</u></p> <ul style="list-style-type: none"> The KIB has not attended any ASATSG meeting to date. WK advised to request the KIB on behalf of the ASATSG to prepare a WC/WDM strategy and to make a presentation in this regard to the ASSSC on 19 May 2010. SR stated that the farmers were always looking for more water, not less. 	WK
9.2.5	<p><i>Department of Water Affairs</i></p> <ul style="list-style-type: none"> IT stated that there were no new developments in terms of the Wriggleswade link studies. 	
9.3	<p>Historical Water Requirements</p> <ul style="list-style-type: none"> WK stated that updated historical water requirements were presented at the ASSSC of November 2009. WK was requested to update these figures based on latest available information and present these at the ASSSC meeting in May 2010. SR requested that WK forward the spreadsheet used to determine the historical water requirements through to him. 	WK WK
9.4	<p>Risks to and in implementing the Strategy</p> <ul style="list-style-type: none"> No discussions were held in this regard. 	
10.	<p>COMMUNICATION STRATEGY</p> <ul style="list-style-type: none"> WK confirmed that the Communication Strategy had been adopted at the ASSSC of 16 November 2009, and that it was now time to prepare and issue the press release. WK however confirmed that it was agreed that the press release would only be issued after the Status Report had been approved. It was agreed that the Press Release should be presented for adoption at the ASSSC meeting of May 2010. WK also confirmed that the flyer was approved for circulation subject to minor changes. It was agreed that NE/UWP would stay the central communication point in terms of the communication strategy for now. 	WK LF
11.	<p>WATER RE-USE REPORT</p> <ul style="list-style-type: none"> WK confirmed that certain changes had been requested to the re-use report and that the report would be resubmitted for consideration by the end of March 2010. 	WK
12.	<p>PRIORITISING WATER AUGMENTATION STUDIES</p> <ul style="list-style-type: none"> IT stated that this work had been completed as part of the Strategy Study and it was therefore not required to review this work at this point in time. 	
13.	<p>OTHER MATTERS</p>	
13.1	<p>Kei Road WTP</p> <ul style="list-style-type: none"> WK advised that work on the conceptual level review of the merits of the proposed regional water treatment plant were ongoing and would be available for circulation at the end of the month. 	WK
13.2	<p>Wriggleswade Permit Application</p> <ul style="list-style-type: none"> IT stated that no permit application had been received from the ADM. 	
13.4	<p>Water losses via releases from Bridledrift</p> <ul style="list-style-type: none"> No discussions were held in this regard. 	



		ACTION
14.	PROJECT MANAGEMENT	
14.1	Contractual Matters <ul style="list-style-type: none">• There were no contractual matters for discussion.	
14.2	Administrative Matters <ul style="list-style-type: none">• IT stated that<ul style="list-style-type: none">➢ Formal application to use Mike Thompson and Natasha Ewing were required for approval, before UWP could invoice for their time.➢ The March 2010 invoice needs to be submitted by 24 March 2010.	WK WK
15.	DATE OF NEXT MEETING	
15.1	ASATSG Meetings <p>Dates of next meetings:</p> <ul style="list-style-type: none">• 10 August 2010• 26 October 2010	
15.2	ASSSC Meetings <p>Date of next meetings:</p> <ul style="list-style-type: none">• 5 October 2010	
16.	CLOSURE <p>IT thanked all for their attendance and closed the meeting.</p>	

DRAFT

DISTRIBUTION LIST

NAME	ORGANISATION	POSITION / DESIGNATION	TEL. NUMBER	FAX NUMBER	CELL PHONE NUMBER	E-MAIL ADDRESS
Isa Thompson	DWA : HO	NWRP : Study Leader	012-336 8647	012-336 8295	082 805 2158	thompsoni@dwa.gov.za
Archie Thobejane	DWA : HO	NWRP : South	012-336 7869	012-336 8295	082 903 4218	thobejanea@dwa.gov.za
Frans Stoffberg	DWA : HO	NWRP : South	012-336 8319	012-336 8295	082 808 5650	stoffbergf@dwa.gov.za
Theo Geldenhuis	DWA : RO	WR&U	048-881 3005	048-881 3545	082 808 0499	geldent@dwa.gov.za
Menard Mugumo	DWA : HO	OA : CE (South)	012-336 6838	012-336 7399	082 804 5162	ize@dwa.gov.za
Chabedi Tsatsi	DWA : HO	WUE	012-336 8172	012-336 8086	082 888 0974	gqc@dwa.gov.za
Unathi Mila	DWA: HO	WUE	012 336 8518	012 336 7366	084 983 0791	milau@dwa.gov.za
Jenny Pashkin	DWA : HO	WRPS : SO DCE (South)	012-336 8695	012-336 6731	082 804 3143	je@dwa.gov.za
Dewald Coetzee	DWA : WRI	CD : WRI	041-586 4884	041-586 0379		coetzed@dwa.gov.za
Michelle Meyer	DWA	PA to Dewald Coetzee				meyerm2@dwa.gov.za
Glenn Daniell	DWA	WRIB				daniellg@dwa.gov.za
Nomonde Mnkwa	DWA	Chief Director: EC				
Z. Keke	DWA : RO	CD : RO	043-604 5400	043-604 5595		KekeZ@dwa.gov.za
Andrew Lucas	DWA:RO	Director: Regulation & Use				lucasa@dwa.gov.za
Galelo Mbambisa	DWA	Director: Water Sector Support				
Stephen Mullineux	DWA : RO	WR&U	048-881 3005	048-881 3545	082 809 5687	mullins@dwa.gov.za
Martin Labuschagne	DWA : RO	WUE	048-881 3005	048-881 3545	083 627 5925	labusc@dwa.gov.za
M. Kawa	DWA : RO		043-701 0328	086 614 2180		kawam@dwa.gov.za
Kama Bolekwa	DWA : RO	Pro-CMA WMA 12 : Mzimvubu to Keiskamma				
Cllr Nomiki Mgesi	BCM	Portfolio Councillor	043-705 2097	086 624 9294	082 327 4194	nomikim@buffalocity.gov.za
Nceba Ncunyana	BCM	D:Engineering Services	043-705 2408	043-743 5266		nceban@buffalocity.gov.za
Graham Cowley	BCM	GM : Water, Sanitation & Scientific Services	043-705 2084	043-722 3606	082 655 7194	grahamc@buffalocity.gov.za
Masonwabe Mayekiso	BCM	WSA Manager	043-705 2464	043-743 5266		masonwabem@buffalocity.gov.za
Craig Thompson	Amatola Water		043-707 3700	043-707 3701		cthompson@amatolawater.co.za
Sieg Rousseau	Amatola Water	Senior Water Resources Manager	043-707 3000	043-707 3700	083 320 5262	srousseau@amatolawater.co.za
JF (Kowie) Joubert	DoA		043-683 5404	043-683 1829	083 286 0363	Kowie.joubert@agr.ecprov.gov.za
Nico Jonker	ADM	D:Engineering Services	043-701 4004	043-722 4081		nicoj@amatole-dm.co.za
Mpumelelo Shezi	ADM	WSA Manager	043-701 5152	043-722 4081	083 517 9069	mpumelelos@amatole-dm.co.za
Stephen Nash	ADM	Dep. Dir. Operation & Maintenance	043-703 5854	043-743 5151	082 443 2739	stephenn@amatole-dm.co.za
Monde Nkasawe	Office of the Premier		043-642 1839			Monde.nkasawe@otp.ecprov.gov.za
Rob Featherstone	Kubusi Irrigation Board					feather@hazeldean.co.za
Thabo Makaluza	Amatola Water		043-707 3700	043-707 3701		tmakaluza@amatolawater.co.za
Wayne Ketteringham	UWP Consulting	Support Team : Project Leader	043-721 0186	043-721 0288	082 774 9898	waynek@uwp.co.za
Wayne Selkirk	(UWP) PCT	Support Team : Water Quality / Environment	043-740 4735	043-740 2238	083 580 2766	pctoffice@mweb.co.za
Larry Field	(UWP) Umhlaba	Support Team : Community/Spatial Planning	043-726 5408	043-721 2957	083 701 7132	larry@ikdev.co.za
Edwin Lillie	(UWP) Hydrosol	Support Team : Hydrology	012-336 8887	086 671 6952	082 323 9443	edwin.lillie@wol.co.za
Michael Thompson	UWP Consulting	Support Team :	043-721 0186	043-721 0288	082 614 0798	michaelt@uwp.co.za
Natasha Ewing	UWP Consulting	Support Team : Secretary	043-721 0186	043-721 0288	082 400 8407	natasha.e@uwp.co.za
F. Ballim	Water Resources		033-342 5240	033-342 5240		faeza@waterresource.co.za
Stephen Mallory	Water Resources			012-365 2121	083 415 7223	Stephen@waterresources.co.za