



**DEPARTMENT: WATER AFFAIRS
AMATOLE WATER SUPPLY SYSTEM RECONCILIATION STRATEGY**

**MINUTES OF ADMINISTRATIVE AND TECHNICAL SUPPORT GROUP
MEETING NO.7 HELD ON 17TH AUGUST 2010 AT AMATOLA WATER OFFICES, EAST LONDON**

						ACTION
1.	WELCOME					
	IT welcomed all present.					
2.	ATTENDANCE AND APOLOGIES					
2.1	Attendance:					
	Name	Organisation	Designation	Tel. No.	Fax No.	E-mail Address
	I. Thompson	DWA	NWRP: South (Study leader)	012-336 8647	012 - 336 8295	thompsoni@dwa.gov.za
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	N. Ewing	UWP	UWP	043-721 0186	043 - 721 0288	natasha.e@uwp.co.za
2.2	Apologies:					
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3.	ADOPTION OF THE AGENDA					
	The agenda was adopted without change.					
4.	MINUTES OF THE PREVIOUS MEETING					
4.1	Approval of the minutes					
	The minutes of the previous ASATSG meeting held on 2 June 2010 were accepted as a true reflection of the previous meeting, subject to the following corrections:					
	<ul style="list-style-type: none"> • Pg1 : Section 4: Top paragraph change the date from 19 October 2010 to 16 March 2010. 					
4.2	Matters arising from the previous meeting but not on the agenda.					
	<ul style="list-style-type: none"> • DWA adoption of the strategy: IT stated that the formal adoption of the Strategy is still pending. • Office of the Premier: <ul style="list-style-type: none"> ➢ AL stated that Mr T. Mxoli from DHLG&TA has been nominated as the provincial Government representative to the ASSSC. UWP to invite Mr Mxoli to the next ASSSC meeting. ➢ IT stated that the letter to the Premier offering to do a presentation on all the ongoing Reconciliation Strategies in the Province is still pending. 					UWP
						DWA



		ACTION
5.	ACTIONS FROM THE PREVIOUS ASSSC MEETING NOT ON THE AGENDA	
5.1	Correction of Registration of water use on Wriggleswade Dam	
	<ul style="list-style-type: none"> • DWA: RO still to correct the ADM water use registration • ADM still to make a formal application for an abstraction permit 	DWA:RO ADM
5.2	AW Adoption of the Strategy	
	SR to forward record of Board adoption to WK for record keeping purposes.	SR
5.3	WFW Representative for the ASSSC	
	<ul style="list-style-type: none"> • IT advised that WFW need not have a permanent representation on the ASSSC but will be invited to specific meetings as and when required. 	
6.	AGENDA FOR THE NEXT STRATEGY STEERING COMMITTEE MEETING	
	<ul style="list-style-type: none"> • WK suggested that the following were the key matters that needed to be addressed at the next ASSSC meeting: <ul style="list-style-type: none"> ➢ Effectiveness / readiness of WC/WDM ➢ Reconciliation scenario planning i.e. review project latest start dates ➢ Water quality: Proposal for water quality monitoring • Members are to send comments on the proposed agenda to WK within 2 weeks so that it can be finalised and circulated. 	ALL
7.	IMPLEMENTATION OF THE STRATEGY	
7.1	Status Report 2009	
	Further edits may still be required. IT to advise accordingly.	IT
7.2	Status Report 2010	
	<ul style="list-style-type: none"> • The 2010 Status Report is to be circulated to ASSSC members 2 weeks before the ASSSC meeting of 5 October 2010. 	UWP
7.3	Water Conservation and Water Demand Management	
7.3.1	Buffalo City Municipality	
	<ul style="list-style-type: none"> • WK confirmed that a meeting had been held with BCM to better understand WC/WDM measures being implemented by BCM, but that detailed information requested had not yet been received. • BCM to submit a written report for the ASSSC meeting of 5 October 2010 on their ongoing and planned WC/WDM activities. • The importance of having an adopted strategy together with a funded implementation plan was highlighted. • MM-BCM highlighted the challenges of implementing WC/WDM within the municipality and in particular securing budget to implement such initiatives. It was stated that the challenges should be highlighted in the report to the ASSSC so that support can be provided as required. • WK to forward the City of Cape Town's WC/WDM strategy to MM-BCM and SR. 	MM-BCM MM-BCM MM-BCM MM-BCM
7.3.2	Amatola Water	
	<ul style="list-style-type: none"> • AW is to prepare a written report to the ASSSC for the meeting of 5 October 2010 on the extent of losses in their networks and ongoing measures to address/contain these. The report is required 2 weeks before the next ASSSC meeting. 	WK SR



		ACTION
7.3.3	<p><i>Amathole District Municipality</i></p> <ul style="list-style-type: none"> ADM are to prepare a written report to the ASSSC for the meeting of 5 October 2010 on the extent of losses on their networks and ongoing measures to address/contain these. The report is to focus on the networks within the Amatole Region only, and is required 2 weeks before the next ASSSC meeting. <p><i>Kubusi Irrigation Board</i></p>	MS
7.3.4	<ul style="list-style-type: none"> KIB are to prepare a written report to the ASSSC for the meeting of 5 October 2010 on ongoing measures to enhance water use efficiency in irrigation practices, especially in the light of the current drought. 	KIB
7.4	Re-use	
7.4.1	<p><i>Buffalo City Municipality</i></p> <ul style="list-style-type: none"> WK confirmed that a meeting had been held with BCM to better understand planning by BCM in this regard, but no clear information is available as yet. MM-BCM advised that there is no clear direction in terms of water re-use at present. The key aspect to date of their planned regional waste water treatment works is that provision for Biological Nutrient Removal has been specified. MM-BCM advised that BCM still have to develop a strategy and implement it. WK to forward City of Cape Town re-use strategy to MM-BCM. 	MM-BCM
7.5	Surface Water Augmentation	
7.5.1	<p><i>Wriggleswade Link</i></p> <ul style="list-style-type: none"> Following discussions it was confirmed that in terms of Reconciliation Planning, the Wriggleswade Link is no longer seen as a constraint to System Yield optimisation and therefore no longer is a project to be considered. 	
7.5.2	<p><i>Keiskamma Options</i></p> <ul style="list-style-type: none"> WK stated that work was ongoing but that initial findings indicate that the full "surplus yield" from the Sandile Dam appears not to be available, as certain agricultural uses exist or are planned. WK and SR to review Sandile Dam / Binfield Park Dam operations, yield & commitments prior to completion of the report. WK to forward copy of draft report to IT as soon as available, so that IT can forward it to the All Town Reconciliation Strategies Study team to ensure alignment of figures. 	WK WK/SR WK
8.	REVIEW OF STRATEGY	
8.1	Water availability	
8.1.1	<p><i>Yield Model</i></p> <ul style="list-style-type: none"> WK confirmed that the setting up of the Water Resources Yield Model was ongoing and should be complete by the end of September 2010. IT requested that the Water Resources Planning Model also be set up. 	Ed Lillie (EL) WK/EL
8.1.2	<p><i>Impact of Climate Change</i></p> <ul style="list-style-type: none"> WK stated that the initial findings of the Annual Operating Rules Study was that the impact of climate change could not be reliably modelled at present, but that it currently appears that the impact is not significant enough at present to impact on reconciliation planning. 	
8.2	Water requirements	
8.2.1	<p><i>Historical Water Requirements</i></p> <ul style="list-style-type: none"> WK stated that the historical water requirements have been updated and will be included in the 2010 Status Report. 	



		ACTION
8.2.2	<p><i>Projected Water Requirement.</i></p> <ul style="list-style-type: none"> • WK stated that the projected water requirements as used previously, are still considered appropriate, but recommended that consideration should possibly be given to reviewing them in the new year. 	ASATSG
8.3	<p>Water Balance</p> <ul style="list-style-type: none"> • WK stated that the water balance is still as presented in the 2009 Status Report, but will be updated for the 2010 Status Report. 	WK
8.4	<p>Revised Implementation Programme</p> <ul style="list-style-type: none"> • WK stated that the revised implementation programme will be presented in the 2010 Status Report to be presented at the ASSSC meeting of 5 October 2010. 	WK
9.	COMMUNICATION STRATEGY	
9.1	<p>Press Release / Media Breakfast</p> <ul style="list-style-type: none"> • LF stated that despite the fact that there was nominal media presence at the “breakfast” and that the primary objective was possibly not met, he thought that it was a success in that it provided an opportunity for senior representatives of the various stakeholders to engage openly on water issues. It also provided an opportunity for DWA: RO officials to engage with the Reconciliation Strategy. • IT mentioned that there was nominal opportunity for the various DWA divisions to become aware of what the others divisions were doing and therefore also considered the event a success. 	
9.2	<p>Flyer / Newsletter</p> <ul style="list-style-type: none"> • LF said that the newsletter is currently being translated into Xhosa and will be available by the end of September 2010. • LF presented the draft distribution list for consideration. These are to be updated for presentation/approval at the next ASSSC meeting. The lists are to be checked by all members and the corrections/additions/omissions sent to LF within 2 weeks. • IT suggested adding the newspapers/publishing houses to the list. 	LF ASATSG
9.3	<p>Other</p> <ul style="list-style-type: none"> • LF enquired whether there was now a need for a second newsletter. • IT suggested LF draft in bullet point format, the next straw dog newsletter to be submitted to the ASSSC meeting for approval. 	LF
9.4	<p>DWA Circulations</p> <ul style="list-style-type: none"> • IT updated all on the documents being prepared by DWA and stated that the “Glossy” could possibly be consider for circulation with the news letter. • IT to forward copy of Glossy to WK/LF when complete. FS enquired whether there was now a need for a second newsletter. IT explained that a newsletter is only required when there is something substantial to report on. 	IT



		ACTION
10.	REPORTS	
10.1	Kei Road WTP Report <ul style="list-style-type: none"> • WK confirmed that work on the report was still ongoing but that the focus had shifted more to the implications of a supply to the Great Kei area from Wriggleswade, as opposed to a regional water treatment plant per se 	WK
10.2	Water Re-use Report <ul style="list-style-type: none"> • WK confirmed that work on the report was still ongoing and would submit an updated report to FS for comment shortly. 	WK
10.3	Keiskamma Report <ul style="list-style-type: none"> • Addressed under item 7.5.2 above. 	
11.	OTHER MATTERS	
11.1	Water quality <ul style="list-style-type: none"> • WS presented a proposal / outline for addressing / monitoring water quality aspects in terms of the Strategy. • Following significant debate in this regard it was resolved that: <ul style="list-style-type: none"> ➢ The motivation for the ASATSG to directly address water quality aspects was unclear as specific institutions have that responsibility. ➢ Monitoring and reporting to the ASSSC should happen through ASOCC. ➢ The ASATSG should possibly assist in establishing and formalising the monitoring & reporting of ASOCC. ➢ A separate meeting continued after the ASATSG meeting to review the above. 	ASATSG
11.2	Operating rules study <ul style="list-style-type: none"> • No discussions held. 	
12.	PROJECT MANAGEMENT	
12.1	Contractual Matters <ul style="list-style-type: none"> • No discussions held. 	
12.2	Administrative Matters <ul style="list-style-type: none"> • No discussions held. 	
13.	DATE OF NEXT MEETINGS	
13.1	ASATSG Meetings <ul style="list-style-type: none"> • 26 October 2010 <p>IT stated that WK should advise if there is a need for a further planning meeting prior to the next ASSSC meeting.</p>	WK
13.2	ASSSC Meetings <ul style="list-style-type: none"> • 5 October 2010 	
14.	CLOSURE <p>IT thanked all for their attendance and closed the meeting.</p>	



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