

POST:

DEPUTY DIRECTOR: HUMAN RESOURCES DEVELOPMENT

SALARY:

R630 822 per annum (Level 12)

CENTRE:

Pretoria

REF

270315/07

REQUIREMENTS:

A three year Degree/National diploma in Human Resources Development or relevant qualification. Appropriate experience in HRD or a related field. Knowledge of and experience in HRD policy implementation and monitoring. Knowledge of PMDS prescripts. Experience in Project Management (young professionals programme). Knowledge of the following: Bursary scheme administration, Skills Development Planning, PMDS and Workplace Skills Plans (WSP). HRD principles. Problem solving and analysis. People and diversity management. Client orientation and customer focus. Communication/Interpersonal skills. Accountability and ethical conduct. A valid driver's licence.

DUTIES:

Development of implementation of PMDS policy and strategy. Co-ordinate PMDS implementation across the department. Provide expert advice to SMS and non SMS members on PMDS issues. Ensure the implementation of bursary scheme. Facilitate the development of the HRD policy and strategy. The development of WSPs for the relevant Branches. Manage the leadership development programme. Monitor and evaluate the implementation of all training interventions. Co-ordinate PMDS implementation.

ENQUIRIES:

Mr S Mpondomse, tel (012) 336 7746

APPLICATIONS

*Please forward all applications for the **centre: Pretoria** quoting the reference number to: The Department of Water and Sanitation, Private Bag X 350 Pretoria 0001 or hand deliver at Groundfloor, Continental Building, Cnr Visagie and Bosman Streets, **For attention:** Ms L Van Wyk*