

DEPARTMENT OF WATER AND SANITATION

CLOSING DATE : **27 November 2015**
NOTE : *Applications must be submitted on signed and dated form Z83, obtainable from any Public Service Department, and should be accompanied by a comprehensive CV as well as certified copies of qualifications and Identity Document. For all posts, please forward your application quoting the relevant reference number, to the address mentioned at each post. No late, faxed or e-mailed applications will be accepted. Note: If you have not heard from us within six (6) weeks of the closing date, please accept that your application was unsuccessful. Preference will be given to previously disadvantaged groups. If no suitable candidates from the unrepresented groups can be recruited, candidates from the represented groups will be considered. Successful applicants will be required to undergo standard Government security clearance procedures and verification of qualification prior to permanent appointment. Should you be in a possession of a foreign qualification(s), it must be accompanied by an evaluation from South African Qualification Authority (SAQA). "All SMS shortlisted candidates will be subject to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools"* **PEOPLE WITH DISABILITIES ARE HIGHLY ENCOURAGED TO APPLY FOR THE POSTS.**

POST : **ASSISTANT DIRECTOR: MONITORING AND EVALUATION**
SALARY : **R 359 631 per annum (level 10)**
CENTRE : **Bloemfontein**
REF : **271115/02**
REQUIREMENTS: *Degree or National Diploma in Public Administration or Social Sciences. Three (3) to five (5) years experiences in Financial Administration in a supervisory level. Good knowledge of Monitoring and Evaluation research methodologies and strategic planning. Knowledge of compiling reports. Knowledge and development of procedure for data collection. Excellent communication, analysis and report writing skills. A team work orientation. Good inter and intra-personal skills. Computer literacy with good knowledge of the MS Office Suite and data analysis methods and tools. A demonstrated, firm understanding of the Water and Sanitation Sector and Water Sector Legislation. Knowledge of the Public Sector and Government processes. A valid driver's licence.*

DUTIES:

Report to the Deputy Director: Strategic Support and M&E. Oversee the integration of all the existing monitoring and evaluation systems within the Department. Manage, monitor and evaluate Departmental programmes and align them with Government wide programme of action. Manage and coordinate reporting instruments and tools on monitoring and evaluation. Establish early warning systems on reporting performance of the Department. Manage Anti-Corruption and Audit risk areas in implementing programmes of the Department. Assist in the provision of information and coordinate responses to Ministerial, Parliamentary Questions and National Council of Provinces (NCOP) reports.

ENQUIRIES

: *Ms MZ Letloenyane, tel (051) 405 9000*

APPLICATIONS

*Please forward all applications for the **centre: Bloemfontein** quoting the reference number to: The Provincial Head, Department of Water and Sanitation, Private Bag X 528 Bloemfontein 9300 or hand deliver to 2nd Floor, Bloem Plaza Building, c/o Charlotte Maxeke & Eastburger Streets, **For attention: Ms R Ntja***