

POST : **PROFESSIONAL CONSTRUCTION PROJECT MANAGER (X 5 POSTS)**
(3-year contract)

SALARY : R516 345 per annum, all inclusive OSD package
CENTRE : Pretoria, Ref: 150515/12
REQUIREMENTS : National Higher Diploma (Built Environment field). With minimum of four (4) years and six (6) months certified experience. B-Tech (Built Environment field) with minimum of four (4) years certified managerial experience. Honours degree in any Built environment field with minimum of three (3) years experience. Compulsory registration with SACPCMP as a Professional Construction Project Manager on appointment (proof of registration must be attached). Valid driver's license.

DUTIES : Project planning, implementation, monitoring, reporting and evaluation in line with project management methodology. Create and execute project work plans and revise as appropriate to meet changing needs and requirements subject to the approval of the Project Manager. Identify resources needed and assign individual responsibilities. Manage day-to-day operational aspects of a project and scope; and effectively apply methodology and enforce project standards to minimize risk on projects. Report project progress to Chief Construction Project Manager. Manage project budget and resources in consultation with Chief Construction Project Manager. Provide inputs to Chief Construction Project Manager with tender administration. Liaise and interact with service providers, client and management under the guidance of the Chief Construction Project Manager; contribute to the human resources and related activities. Maintain the record management system and the architectural library; and utilize resources allocated effectively. Keep up with new technologies and procedures. Research / literature on new developments on project management methodologies. Liaise with relevant bodies/councils on project management.

ENQUIRIES : Ms. Z Mathe, tel (012) 336 7305.
APPLICATIONS: Please forward your applications quoting the reference number to: The Department of Water and Sanitation, Private Bag X 350, Pretoria, 0001 or hand deliver at the Continental Building, cnr Visagie and Bosman, Continental Building. **For attention:** Ms L van Wyk