

POST : **CHIEF DIRECTOR: COMMUNICATION SERVICES**

SALARY CENTRE : R988 152 per annum, all inclusive package, (Level 14)
Pretoria, Ref: 150515/02

REQUIREMENTS : We are looking for a mature, results-driven person with a strategic mindset to manage Public Relations and Intergovernmental portfolio of the Department. A recognised three year degree or equivalent in Communication/ Public Relations with 5 years experience in senior management in a communication environment. Budgeting experience. Advanced knowledge of communication, media management, public participation and civil education. Understanding of Government communication environment. Solid analytical and conceptual ability. Understanding of broader policy issues impacting on Government and the department. Big-picture thinking ability. Ability to function in an ambiguous, pressurised and fast-paced environment. Highly skilled in developing, planning, organizing and people management. Knowledge of constitution, legal and international relations. Excellent verbal and written communication skills. Interpersonal skills. Ability to develop and maintain networks relevant to the portfolio management. Computer literacy.

DUTIES : The successful candidate will head the Chief Directorate: Communications and will be responsible for the following key performance areas: Strategic management, guidance and advice in respect of the effective and efficient rendering of the following of the following services. Providing strategic direction and expert advice in respect of communication. Developing communication policies and strategies. Creating a sense of coherence and alignment of communication systems, processes and activities between National and Regional Offices. Drafting speeches and managing media liaison. Overseeing the communication programmes and projects. Promoting public understanding and education of Water and Sanitation sector. Implementing the communication programmes. Media and Public Relations. Strategically managing the Chief Directorate's human, financial and statutory resources.

ENQUIRIES APPLICATIONS: : Ms M Motloung, tel (012) 336 7036.
Please forward your applications quoting the reference number to: The Department of Water and Sanitation, Private Bag X 350, Pretoria, 0001 or hand deliver at the Continental Building, cnr Visagie and Bosman, Continental Building. **For attention:** Ms L van Wyk