



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

WATER AND SANITATION

APPLICATIONS

Please forward your applications quoting the relevant reference number for **Centre: Pretoria:** To the Department of Water and Sanitation, Private Bag X 350 Pretoria 0001 or hand deliver at Continental Building, corner Cnr Visagie and Bosman, street, Pretoria. **For attention:** Ms Cindy Mazibuko.

For Centre : Western Cape Regional Office Please forward your applications quoting the relevant reference number to The Regional Head: Western Cape, Department of Water and Sanitation, Private Bag X16, Sanlamhof, 7532 or hand deliver to Sigma Building, 3 Blanckenberg Road, and Bellville. **For attention:** Mr. B. Saki 021 941 6018

For Centre Mmabatho: Please forward your applications quoting the relevant reference number to The Provincial Head, Department of Water and Sanitation, Private Bag x 5, Mmabatho 2735. Cnr Dr. James Moroka Drive and Sekame Road Mega City Shopping Centre Unit 99, Ground Floor. **For attention:** Ms K Mutoane

For Centre Durban/Dundee Please forward your applications quoting the reference number to the: Provincial Head: KwaZulu-Natal, Department of Water and Sanitation, P O Box 1018, Durban, 4000 or hand deliver to 88 Joe Slovo Street, Southern Life Building, 9th Floor, Durban. **For attention:** The Manager (Human Resources)

CLOSING DATE

03 JUNE 2016 AT16H00.

NOTE:

Applications must be submitted on a signed and dated Z83 form, obtainable from any Public Service Department, and should be accompanied by a comprehensive CV as well as certified copies of qualifications and Identity Document. For all posts, please forward your application quoting the relevant reference number, to the address mentioned at each post. No late, faxed or e-mailed applications will be accepted. Note: If you have not heard from us within two (2) months of the closing date, please accept that your application was unsuccessful. Preference will be given to previously disadvantaged groups. If no suitable candidates from the unrepresented groups can be recruited, candidates from the represented groups will be considered. Successful applicants will be required to undergo standard Government security clearance procedures and verification of qualification prior to appointment. Should you be in a possession of a foreign qualification(s), it must be accompanied by an evaluation from South African Qualification Authority (SAQA). "All SMS shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools" **People with disabilities are highly encouraged to apply for the posts.**

POST:

ASSISTANT DIRECTOR: COMPLIANCE AND ENFORCEMENT REF: 030616/20

SALARY:

R 389 145 per annum (Level 10)

CENTRE:

Western Cape Regional Office: Bellville

REQUIREMENTS:

Water related Degree/National Diploma with three (3) to five (5) years relevant experience in compliance issues. Knowledge of water use, monitoring and enforcement. Experience in managing law enforcement. Experience in operational planning, execution and monitoring. Experience in database management and administration. Knowledge of water use license applications. Knowledge of the implementation of the National Water Act, 1998 (Act 36 of 1998). Knowledge of the implementation of water resources regulation. Knowledge of strategic planning, resource, resource allocation and human resources. Knowledge of the Public Service Act, 1994 (Act 103 of 1994) and Regulations. Knowledge of the Public Finance Management Act, 1999 (Act 1 of 1999) (PFMA). Knowledge of Project Management. Problem solving and analysis. Understanding of programme and project management. Financial management. Change management. Knowledge management. Service Delivery Innovation (SDI). Problem solving and analysis. People management and empowerment. Client orientation and customer focus. Communication (verbal and written) skills. Accountability and ethical conduct. Excellent administrative and organizational skills. General management experience. A valid driver's license (certified copy must be attached) and the willingness to travel.

DUTIES

Facilitate and conduct inspections to all water users. Participate and provide advice in the implementation of reviews of water use license applications. Identify unlawful water use and pollution related activities for compliance monitoring purpose. Issue pre-directives and directives for unlawful water uses and / or pollution activities identified. Conduct compliance audits against issued authorizations and compile audit reports. Institute criminal proceedings and give evidence in a court of law. Investigate environmental crime and report to relevant institutions. Plan and manage joint operations with other Law Enforcement organizations. Provide input for the development of Regional business plan. Contribute to the development of the implementation plan for the sub directorate. Implement PMDS. Implement policies. Manage relationships with stakeholders. Plan and develop meeting schedules with stakeholders. Implement the strategic objectives of the component. Monitor progress on the implementation of projects related to Compliance and Enforcement. Develop practices and procedures for investigation. Develop systems to secure information. Institute risk management. Inform other enforcement agencies on relevant matters. Supervise staff. Assist and provide advice in the planning of developmental interventions for supervised staff.

ENQUIRIES

Ms D Hene Tel, (021) 941 6266