



## water & sanitation

Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA

## WATER AND SANITATION

### APPLICATIONS

Please forward your applications quoting the relevant reference number for **Centre: Pretoria:** To the Department of Water and Sanitation, Private Bag X 350 Pretoria 0001 or hand deliver at Continental Building, corner Cnr Visagie and Bosman, street, Pretoria. **For attention:** Ms Cindy Mazibuko.

**For Centre : Western Cape Regional Office** Please forward your applications quoting the relevant reference number to The Regional Head: Western Cape, Department of Water and Sanitation, Private Bag X16, Sanlamhof, 7532 or hand deliver to Sigma Building, 3 Blanckenberg Road, and Bellville. **For attention:** Mr. B. Saki 021 941 6018

**For Centre Mmabatho:** Please forward your applications quoting the relevant reference number to The Provincial Head, Department of Water and Sanitation, Private Bag x 5, Mmabatho 2735. Cnr Dr. James Moroka Drive and Sekame Road Mega City Shopping Centre Unit 99, Ground Floor. **For attention:** Ms K Mutoane

**For Centre Durban/Dundee** Please forward your applications quoting the reference number to the: Provincial Head: KwaZulu-Natal, Department of Water and Sanitation, P O Box 1018, Durban, 4000 or hand deliver to 88 Joe Slovo Street, Southern Life Building, 9<sup>th</sup> Floor, Durban. **For attention:** The Manager (Human Resources)

### CLOSING DATE

**03 JUNE 2016 AT16H00.**

### NOTE:

Applications must be submitted on a signed and dated Z83 form, obtainable from any Public Service Department, and should be accompanied by a comprehensive CV as well as certified copies of qualifications and Identity Document. For all posts, please forward your application quoting the relevant reference number, to the address mentioned at each post. No late, faxed or e-mailed applications will be accepted. Note: If you have not heard from us within two (2) months of the closing date, please accept that your application was unsuccessful. Preference will be given to previously disadvantaged groups. If no suitable candidates from the unrepresented groups can be recruited, candidates from the represented groups will be considered. Successful applicants will be required to undergo standard Government security clearance procedures and verification of qualification prior to appointment. Should you be in a possession of a foreign qualification(s), it must be accompanied by an evaluation from South African Qualification Authority (SAQA). "All SMS shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools" **People with disabilities are highly encouraged to apply for the posts.**

**POST:**

**DEPUTY DIRECTOR: MONITORING AND EVALUATION REF NO: 030616/08 (Branch: Planning Information)**

**SALARY :**

R726 276 per annum (All inclusive package) level 12

**CENTRE :**

Pretoria

**REQUIREMENTS :**

A National Diploma or Degree in Social Sciences/ Earth Sciences/BSc/Project Management or equivalent qualification. Three(3) to five (5) years experience in Integrate Water Resource Management and strategic management field relating to performance management .Knowledge of business management principles, Knowledge of strategic planning, Monitoring and Evaluation Principles and Systems, Financial Management, Report writing, Project Management, Risk Management, resource allocation and human resources. Knowledge of Public Service Act and Regulation; and Public Finance Act. Problem solving and analysis.  
Good communication skills. People management and empowerment.

**DUTIES :**

Coordination and consolidation of Branch: P&I input into the Strategic plan Annual Performance plan, Expected National Expenditure (ENE) & business planning processes of the Department. Monitoring, Evaluation and reporting on progress of all key programmes and projects in the branch. Collect, collate and analyse information for purposes of timeous and accurate reporting and conduct routine quality assurance checks on data. Conduct the verification of Portfolio of Evidences (PoEs) and use the evaluation findings for programme improvement. Effective financial, Human Resources related matters and contract management for the branch. Coordination and analyses of the entire branch budget and expenditure reports. Ensure the creation of coherence, synergy and effective reporting across all Chief Directorate's projects, key programmes and functional areas. The incumbent will also be expected to perform administrative duties.

**ENQUIRIES:**

Ms.T Napakade, Tel: (012) 336 7498