

DEPARTMENT OF WATER AND SANITATION

APPLICATIONS : Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X 350 Pretoria 0001 or hand deliver at Continental Building, corner Cnr Visagie and Bosman, street, Pretoria. **For attention:** Ms L Van Wyk.

CLOSING DATE: **04 March 2016**

NOTE : Applications must be submitted on signed and dated form Z83, obtainable from any Public Service Department, and should be accompanied by a comprehensive CV as well as certified copies of qualifications and Identity Document. For all posts, please forward your application quoting the relevant reference number, to the address mentioned at each post. No late, faxed or e-mailed applications will be accepted. Note: If you have not heard from us within two (2) months of the closing date, please accept that your application was unsuccessful. Preference will be given to previously disadvantaged groups. If no suitable candidates from the unrepresented groups can be recruited, candidates from the represented groups will be considered. Successful applicants will be required to undergo standard Government security clearance procedures and verification of qualification prior to permanent appointment. Should you be in a possession of a foreign qualification(s), it must be accompanied by an evaluation from South African Qualification Authority (SAQA). "All SMS shortlisted candidates will be subject to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools" People with disabilities are highly encouraged to apply for the posts. **PEOPLE WITH DISABILITIES ARE HIGHLY ENCOURAGED TO APPLY.**

MANAGEMENT ECHELON

POST : **DIRECTOR: ADMINISTRATION SUPPORT REF: 040316/06**
SALARY: **R 864 177 per annum (All inclusive package) Level 13**
CENTRE: **Pretoria**
REQUIREMENTS: A four year degree or equivalent qualification in the field of Natural Sciences, or Environmental Management or relevant qualification. Knowledge of relevant legislation, policies and practices Nationally and International. Applicable knowledge of programme and project. Understanding of local government sector, local government sector, public service act and public service regulations. Key Competencies: Strategic capability

and leadership. Manage financial, change management and general management. Service delivery innovation (SDI). Exceptional problem solving and analysis skills. People management and empowerment. Excellent client orientation and customer focus. Excellent communication skills. Accountability and ethical conduct.

DUTIES:

The development and implementation of policies for managing non compliance in utilising water resources distributed by the department. The management of issuing non compliance notices to various stakeholders. The management of conducting research with other water sectors on utilising best practices for issuing notices to non compliance. Provision of business planning and general management for the directorate.

ENQUIRIES:

Ms B Naidoo 012 336 6581