

DEPARTMENT OF WATER AND SANITATION

CLOSING DATE

12 MARCH 2016

APPLICATIONS

Please forward your applications quoting the relevant reference number for **Centre: Pretoria and Gauteng:** Department of Water and Sanitation, Private Bag X 350 Pretoria 0001 or hand deliver at Continental Building, corner Cnr Visagie and Bosman, street, Pretoria. **For attention:** Ms C Mazibuko.

APPLICATIONS

Please forward your applications quoting the relevant reference number for **Centre: Mbombela:** The Acting Provincial Head, Department of Water and Sanitation, Private Bag X 11259, Mbombela. 1200 or hand delivered to the Department of Water and Sanitation and deposited into the application box at the reception ground floor, Prorom building, Corner Brown & Paul Kruger Street, Nelspruit. **For attention:** Mr AA Lessing

NOTE:

Applications must be submitted on signed and dated form Z83, obtainable from any Public Service Department, and should be accompanied by a comprehensive CV as well as certified copies of qualifications and Identity Document. For all posts, please forward your application quoting the relevant reference number, to the address mentioned at each post. No late, faxed or e-mailed applications will be accepted. Note: If you have not heard from us within two (2) months of the closing date, please accept that your application was unsuccessful. Preference will be given to previously disadvantaged groups. If no suitable candidates from the unrepresented groups can be recruited, candidates from the represented groups will be considered. Successful applicants will be required to undergo standard Government security clearance procedures and verification of qualification prior to permanent appointment. Should you be in a possession of a foreign qualification(s), it must be accompanied by an evaluation from South African Qualification Authority (SAQA). "All SMS shortlisted candidates will be subject to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools" People with disabilities are highly encouraged to apply for the posts. **PEOPLE WITH DISABILITIES ARE HIGHLY ENCOURAGED TO APPLY.**

MANAGEMENT ECHELON

POST

ASSISTANT DIRECTOR: SUPPLY CHAIN MANAGEMENT

SALARY
CENTRE

R361 659.00 Per annum
Mbombela

REF NO:
REQUIREMENTS

120316/09

National Diploma/Degree in Finance / Supply Chain Management. Three (3) to five (5) years working experience in the area of Supply Chain Management, Financial Management and Asset Management. A valid code B driver's licence. Computer Literacy. Knowledge of the Public Finance Management Act (PFMA), Treasury Regulations, Procurement Policies and Procedures, must be able to work on BAS, LOGIS and SAP systems. Management skills, knowledge of Ms Word, Excel, PowerPoint, Good communication skills, Good Presentation skills and Excellent Interpersonal relations..

DUTIES

Implementation of Supply Chain Management Policies and Procedures in the Department. Compilation of Monthly Supply Chain Management and Asset Management Reports. Management of Bids in the Province. Management of Provincial PSP's and Contracts Administration. Management of the Human Resources in the Unit. Assessing the Performance of Officials in the unit (PMDS). Maintain the Suppliers Database. Provide Training to Officials on new developments. Identify and mitigate risks within the unit.

ENQUIRIES

: Ms HA Mabuza, Tel no: 013-759 7633

NB: Preference will be given to people with disabilities/ African Female, Indians, Coloureds, whites and followed by African Males

ERRATUM

DIRECTOR: RETAIL (MUNICIPAL) WATER PRICE REGULATION which was advertised with the closing date of 04 March 2016.

The correct REF NO: is **040316/15**. The department wishes to apologise for the inconvenience caused.