



## water & sanitation

Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA

### DEPARTMENT OF WATER AND SANITATION

- APPLICATION** : **Centre Pretoria , Umzimvubu:** Please forward your applications quoting the reference number to: The Department of Water and Sanitation, Private Bag X 350, Pretoria, 0001 or hand deliver at the Continental Building, cnr Visagie and Bosman, Continental Building. **For attention:** Ms Cindy Mazibuko
- CLOSING DATE** : **18 NOVEMBER 2016 TIME: 16H00**
- POST** : **SENIOR POLICY SPECIALIST REF: 181116/19**
- SALARY** : R 612 822 per annum (All inclusive package) level 11
- CENTRE** : Pretoria
- REQUIREMENTS** : Honours Degree in Policy, LLB, Economics or related field. Master's Degree will be an added advantage. Three (3) to five (5) year' experience in policy development, coordination and review. Programme/Project management and M&E experience. Knowledge of policy research procedures and techniques. Understanding of the water sector legislation. Ability to plan and execute work with minimum supervision, Ability to work with diversified teams, must have excellent writing skills and ability to write concise and analytical reports, Financial management and knowledge of PFMA. Knowledge of techniques and procedures for the planning and execution of policy implementation. Knowledge of relationship management. Problem solving and analysis. People and Diversity management. Client Orientation and Customer focus. Communication. Accountability and Ethical Conduct. Knowledge of analytical procedures.
- DUTIES** : Monitor broad policy framework within the sector and ensure alignment / harmonisation of Departmental policies. Develop integrated policies for efficient service delivery of various programmes. Develop reviews, implement and monitor policies, programmes and procedures to achieve objectives and work standards. Develop, implement, administer and participate in policy research analysis. Coordinate and develop Socio-Economic Impact Assessment Studies (SEIAS) reports, Consult with and provide expert advice to Government officials and stakeholders on policy programme and legislative issues. Write monthly and quarterly policy briefs, Evaluates and monitors the implementation of policies and programmes.
- ENQUIRIES** : Mr H Fundzo, Tel 012 336 6515