



## DEPARTMENT OF WATER AND SANITATION

- APPLICATION** : **Centre Pretoria , Umzimvubu:** Please forward your applications quoting the reference number to: The Department of Water and Sanitation, Private Bag X 350, Pretoria, 0001 or hand deliver at the Continental Building, cnr Visagie and Bosman, Continental Building. **For attention:** Ms Cindy Mazibuko
- CLOSING DATE** : **18 NOVEMBER 2016 TIME: 16H00**
- POST** : **ASSISTANT DIRECTOR: PUBLIC PARTICIPATION REF: 181116/49**
- SALARY** : R 389 145 per annum (Level 10)
- CENTRE** : Pretoria
- REQUIREMENT** : A Bachelor's Degree in Social Sciences or equivalent tertiary qualification. Four (4) years or more work experience at junior management level coupled with relevant working experience in the water or community development sector. Good understanding of Public Service Regulations. Knowledge of the National Water Act, Water Services Act, policies and regulations relating to water resource management and other Government policies. Stakeholder management experience in one or all the sectors of water, agriculture, land and rural development. Understanding of the of integrated water resources management is essential, plus understanding of the impacts of water resources management, water services and projects on poverty alleviation, social and ecological environment. Knowledge of the principles of community, participatory and development processes and current debates on social and integrated development. Ability to work in a multi-disciplinary team, creative thinking and willingness to operate and adapt to changing circumstances. Good written and verbal communication skills. Strong programme and project management. Must be computer literate with sound knowledge and experience of MS Office Suite (MS Word, MS Excel, MS Power Point, MS Outlook, MS Access, etc). Leadership competency including skills in co-ordination and facilitation, report writing, written and verbal communication skills, negotiation and networking. Conflict and people management. Be action orientated. Be flexible and motivated to work in a team and must be able to work independently, self motivate, and be responsible and reliable. Be willing and able to work under pressure. Knowledge of at least three official languages will be advantageous, including some fluency in Afrikaans. The candidate should have a valid code 08 driver's license (a certified copy must be attached) and willing to travel and work outside the office. Willingness to work irregular hours where necessary.
- DUTIES** : Provide support to the delivery and implementation of planned work, while also proactively fostering a high performance culture. Ensure effective management of projects. Act as a mentor and supervisor to junior staff. Provide good leadership. Facilitation of public participation processes in project activities. Provide guidance and support in relation to public participation many DWA projects implementation processes. Participate in the development of policies, strategies, guidelines and tools to strengthen and sustain stakeholder participation. Develop, interpret, analyse and implement policies and strategies. Provide support in ensuring effective

communication between the Department and all stakeholders. Interact with communities and stakeholder groups. Provide specialist/expert advice on water management issues, transformation and stakeholder management issues. Participate in appraisal of projects within DWA and other related initiatives. Assist in the generation of reports for stakeholder engagement sessions. Monitor, assess and analyse stakeholder participation patterns, trends and provide advice thereof. Will be undertaking extensive travelling.

**ENQUIRIES**

: Mr. M. Mahasha Tel 012 336 6717