



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF WATER AND SANITATION

APPLICATIONS

For Centre: Bloemfontein please forward your applications quoting the relevant reference number to: Private Bag 528 Bloemfontein.9300. or hand deliver at 2 floor,Bloem Plaza, cnr East burger and Charlotte Maxeke Str, Bloemfontein,9300. for attention: Mr J Mofokeng

POST:

ASSISTANT DIRECTOR: COMPLIANCE & OVERSIGHT REF:

240616/15

SALARY:

R 311 784 per annum (Level 9)

CENTRE:

Bloemfontein

REQUIREMENTS:

A Degree/National Diploma in Auditing or Financial Management. Three (3) to five (5) years experience in auditing. Knowledge of Public Service Regulations, the Public Service Act, 1994 (Act 103 of 1994), the Public Finance Management Act, 1999 (Act 1 of 1999) (PFMA), Treasury Regulations and Corporate Governance issues. Experience and sound understanding in internal auditing, auditing principles, risk management. Experience in a compliance environment. Ability to work independently and under pressure. A valid driver's license and the willingness to travel. Computer literacy. Good communication (verbal and written) skills. Problem solving skills. Ability to think strategically. Excellent communication skills. A sound understanding of ERM principles and philosophy. Excellent facilitation skills. Able to organize and motivate others, who in many cases may be in a senior position. Sound understanding of the Framework for strategic plan and Annual Performance Plan. Leadership skills. Project management skills. Sound understanding of investigation skills. Sound understanding of anti-corruption strategy and fraud prevention measures.

DUTIES:

Develop and implement compliance procedures and guidelines. Ensure compliance with legislative requirements. Compile risk management strategies; perform risk analysis, risk identification, risk monitoring and risk reporting. Establish, communicate and facilitate the use of the appropriate ERM methodologies, tools and techniques. Work with individual Components and units to establish, maintain and continuously improve risk management capabilities. Facilitate enterprise-wide risk assessments and monitor priority risks across the organization. Implement planning, execution and reporting of investigation assignments on both Main and Trading Account. Perform pre-audit checks on all documents. Manage and co-ordinate audit related activities. Conduct regular spot checks. Assist management with investigations into fraud, corruption and theft in the Provincial office. Promote the culture of professionalism. People management (mentoring, ensure on the job training and development and conduct appraisal and feedback).

ENQUIRIES

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Ms MZ Letloenyane, Tel (051) 405 9240