DEPARTMENT OF WATER AND SANITATION

APPLICATIONS		**For Centre**: **Polokwane Provincial Office** please forward your applications quoting the relevant reference number to: Private Bag X 9506, Polokwane, 0700 or Hand Deliver to Azmo Place Building Department of Water Affairs, 49 Joubert Street, Corner Thabo Mbeki & Joubert Streets, AZMO PLACE Building (Registry Office 4rth floor). For **attention:** Mr. MP Makgakga Tel no 015 290 1386
CLOSING DATE	:	**24 JUNE 2016 at 16h00**
POST	:	**INFORMATION TECHNOLOGY TECHNICIAN REF: 240616/21-** Sub-Directorate: Corporate Services
SALARY	:	**R 311 784 per annum (level 09)**
CENTRE	:	**Polokwane Provincial Office**
REQUIRMENTS	:	Degree/ National Diploma in Information Technology/Computer

Systems. Three (3) to five (5) years experience or a combination of relevant courses MCSE A+, Network+ with at least 6 years experience. Knowledge of Windows XP, Windows 7, Microsoft Office 2007 and 2010, Symantec Anti-virus, Microsoft SMS, Transversal systems (Persal, BAS and LOGIS) and ITIL will be an added advantage. Applicants must have valid driver's license. Competences: An in-depth knowledge of client-server IT environment. Willingness to travel to various remote sites and offices. Leadership qualities and strong customer service, interpersonal skills with good computer knowledge and skills (Ms Word, Ms. Excel and Ms PowerPoint). Ability to work under pressure. Good communication skills (verbal and written). Exposure to different business application platforms.

DUTIES: Manage calls logged on the call management systems. Provision of end-user support with regards to hardware, software and network connectivity. Ensure that all IT policies, norms and standards are enforced. Perform quality control for Local Area Network (LAN). Perform installation, maintenance and upgrading of computer hardware as second fault finding identification. Install and upgrade software applications not performed by resources from the outsourced partner. Provide and maintain internet and e-mail client services. Ensure that antivirus software signature and operating systems patches are up-to-date at remote sites not connected to VPN. Initiate and coordinate the change control procedures. Provide technical input for training and development of computer end-users skills. Perform routine back-up for all the available servers. Compile monthly performance reports. The appointee will be expected to perform overtime and standby duties when necessary, and assist the Regional. Manager Information Systems Support with all IT related tasks.

ENQUIRIES Mr. S Shivambu, Tel (015) 290 1211