



DEPARTMENT OF WATER AND SANITATION

- APPLICATION** : **Centre Midmar dam, Howick:** Please forward your application quoting the reference number to: The Director: Eastern Operations, Department of Water and Sanitation, Private Bag X24, Howick, 3290. Hand deliver at Department of Water and Sanitation, R103 Prospect Road, Midmar Dam, Howick, 3290. **For attention:** The Human Resource Manager
- CLOSING DATE** : **25 NOVEMBER 2016 TIME: 16H00**
- POST** : **DEPUTY DIRECTOR: INFORMATION TECHNICIAN (RISS) REF: 181116/29** Directorate: Eastern Operations
- SALARY** : R 612 822 per annum (All inclusive package) level 11
- CENTRE** : Midmar dam, Howick
- REQUIREMENTS** : National Diploma or degree in Degree in IT or related qualification. Six (6) to Ten (10) years' experience in IT related functions. Knowledge and understanding on Human Resource Management Legislation, policies, practices and procedures. Public Finance Management Act (PFMA), Treasury Regulations and guidelines. Public Service Anti-corruption Strategy and anti-corruption and fraud prevention measures. Knowledge of equal opportunities and Affirmative action guidelines and laws. Knowledge of administrative and clerical procedures and systems. Knowledge of Commercial Laws. Departmental policies and procedures. Governmental financial systems. Principles and practice of financial accounting. Framework for managing performance information. Business strategy transaction and alignment. Problem solving and Analysis. People and Diversity Management. Client Orientation and Customer Focus. Communication. Accountability and Ethical Conduct.
- DUTIES** : Provisioning of efficient information services planning for the Department, will provide information security for the department provide support to the user community regarding IS matters; co-ordination of IS projects for the user community; procurement of IT equipment; customer relations management, management of functions performed by outsourced contractors; provide Information System Risk Management and Manage the regional IS component can down be rendered and managed. production function in providing the routine IT support as well as repairs for the whole NWRI Eastern Cluster; provide information Security for the Department; provide support to the user community regarding IS matters; co-ordination of IS projects for the user community; procurement of IT equipment; provision of upgrades will rendered timeously on request and when the need arise. **Note** Candidates may subjected to a skills and knowledge test
- ENQUIRIES** : Mr A Sayed, Tel (033) 239 1900