



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF WATER AND SANITATION

APPLICATIONS

For Centre: Bloemfontein please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag 528, Bloemfontein, 9300 or hand deliver at Sanlam Plaza Building, 2nd Floor, c/o Charlotte Maxeke and East Burger Street, Bloemfontein. **For attention: Mr PJ Mofokeng**

CLOSING DATE:

26 AUGUST 2016.TIME:16H00

POST

: **SENIOR STATE ACCOUNTANT Ref: 260816/25**

SALARY

: **R262 272.00 per annum (LEVEL 8)**

CENTRE

: **Bloemfontein**

REQUIREMENTS

: Degree or National Diploma in Financial Management. One (1) to two (2) years experience in financial matters. Computer literacy. Knowledge of PERSAL, BAS and LOGIS. Ability to exercise control to ensure sound financial Management. Proven financial, communication and interpersonal skills. Knowledge of PFMA, Treasury Regulations, DORA and other relevant government policies. Ability to follow a proactive and creative problem solving approach. Ability to work under pressure.

DUTIES

: Provide financial administration of payments and deductions. Clear the suspense and suppliers accounts and provide the reconciliation and age analysis monthly. Handling of audit queries. Safekeeping of all financial records and face-value documents by maintaining efficient filing system. Reconciliation of creditors accounts. Supervision of staff.

ENQUIRIES

: Ms T. Seetsi tel: (051) 405 9000