



**DEPARTMENT OF WATER AND SANITATION**

- APPLICATIONS** : Centre: Hartebeespoort: Please forward your applications to: The Provincial Head: North West, Department of Water and Sanitation , Private Bagx5 Hartebeespoort 2735 or hand deliver at Mega City Shopping Complex, Unit number 99 , Cnr. James Moroka and Sekame Road. For Attention: Mr. M.J Ntwe
- CLOSING DATE** : **01 December 2017 TIME: 16H00**
- POST** : ASSISTANT DIRECTOR: REVENUE MANAGEMENT. REF: 011217/05
- SALARY** : R334 545 per annum (Level 09)
- CENTR** : Hartebeespoort
- REQUIREMENTS** : Degree in Financial Management with Accounting 111 as a major subject. Three (3) to five (5) years experience in financial management. Knowledge and understanding of Human Resource Management Legislation, policies, practices and procedures. Public Finance Management Act (PFMA), Treasury Regulations and guidelines, knowledge and application of International Financial Reporting Standards applicable to revenue, SA Generally Accepted Accounting Practice (GAAP). Public Service Anti-corruption Strategy and anti-corruption and fraud prevention measures. Knowledge of equal opportunities and Affirmative action guidelines and laws. Knowledge of administrative and clerical procedures and systems. Knowledge of Commercial Laws. Departmental policies and procedures. Knowledge of any ERP system, with preference for SAP. Framework for managing performance information Business strategy transaction and alignment. Excellent communication skills.
- DUTIES** : Implement and monitor billing and debt management policies, strategies and procedures. Monitor that billable water users are billed regularly and accurately and that invoices and statements are sent to customers on times. Attend exceptions. Implement accounting system in use supports and is developed in line with business processes. Management of employees.
- ENQUIRIES** : Mr. Rens Botha, Tel 018 - 387 9500.