



# water & sanitation

Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA

## DEPARTMENT OF WATER AND SANITATION

### APPLICATIONS

**Centre: Pretoria, Free State, Durban KZN:** Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X 350 Pretoria 0001 or hand deliver at Continental Building, (Cnr Visagie) and Bosman, street, Pretoria. **For attention:** Ms Cindy Mazibuko.

### CLOSING DATE

: **02 JUNE 2017 TIME: 16H00**

### POST

: SENIOR STATE ACCOUNTANT SAP BASIS ADMINISTRATION: REF NO: 020617/25

### SUB-DIRECTORATE

: FINANCIAL SYSTEMS

### SALARY

: R281 418 per annum, (Level 08)

### CENTRE

: Pretoria

### REQUIREMENTS

: Degree or Diploma in Information Technology or Financial Information systems. Two (2) to three (3) years experience in SAP Basis related matters. Knowledge and understanding on financial Legislation, policies, practices and procedures. Knowledge and understanding of information Technology related frameworks. Knowledge of SAP Basis and Governance Risk and Compliance systems. Knowledge of equal opportunities and Affirmative action guidelines and laws. Knowledge of administrative and clerical procedures and systems. Departmental policies and procedures. Knowledge of learning and teaching procedures and techniques. Framework for managing performance information. Knowledge of implementing policies of PMDS. Problem solving and analysis. People and Diversity Management. Client Orientation and Customer Focus. Communication. Accountability and Ethical Conduct.

### DUTIES

: Ensure daily technical monitoring of the system. Implement change requests in line with SAP change control procedure. Monitor early watch alerts and ensure issues are resolved. Create new printers in SAP system and provide end users support. Handle basis administration related queries. Ensure timeous implementation of month end procedures

### ENQUIRIES

: Ms I Moloto, Tel 012- 336 7435