



DEPARTMENT OF WATER AND SANITATION

- APPLICATIONS** : Centre: Pretoria: Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X 350 Pretoria 0001 or hand deliver at Continental Building, Cnr Visagie and Bosman, street, Pretoria. For attention: Ms L Mabole
- CLOSING DATE** : **10 November 2017 TIME: 16H00**
- POST** : ASSISTANT DIRECTOR: SADC (This is a re-advertisement and those who have previously applied are encouraged to re-apply) NO: 101117/02
- SALARY** : R 334 545 per annum (Level 09)
- CENTRE** : Pretoria
- REQUIREMENTS** : National Diploma or Degree in International Relations / Public Management / Political Sciences / Public Administration. Three (3) to four (4) years supervisory experience in Bilateral Relations / Political Sciences / International Relations. Knowledge and understanding of international politics / international relations and the difference between multilaterals and bilateral agreements. Knowledge of the River Basin Organisations (RBO) within the Southern African Development Community (SADC) Region. Knowledge of developing policies and its procedures. Knowledge of research and Public Finance Management Act (PFMA). Knowledge of multilateral and bilateral issues. Knowledge of administrative, clerical procedures and systems. Departmental policies and procedures. Governmental financial systems. Ability to work long hours and meet deadlines. Ability to work independently and under pressure. A valid driver's license.
- DUTIES** : Implement regional and international cooperation of bilateral and multilateral agreements. Implement relevant projects and programmes with reference to impact on Departmental priorities. Identify opportunities and manage strategically. Implement funded, strategic projects and programmes for the department. Implement policies and strategic objectives of the component. Write minutes and reports of Committee and Commission meetings.
- ENQUIRIES** : Mr. T.K. Tlala, Tel 012 - 336 6632.