



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF WATER AND SANITATION

- APPLICATIONS** : Centre: Pretoria: Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X 350 Pretoria 0001 or hand deliver at Continental Building, (Cnr Visagie) and Bosman, street, Pretoria. For attention: Ms Cindy Mazibuko.
- CLOSING DATE** : **23 JUNE 2017 TIME: 16H00**
- POST** : SENIOR STATE ACCOUNTANT: MANAGEMENT ACCOUNTING REF NO: 230617/19
- SALARY** : R281 418 per annum, (Level 08)
- CENTRE** : Head Office , Pretoria
- REQUIREMENTS** : Degree or National Diploma in Financial Management. Two (2) to three (3) years experience in financial matters. Knowledge and understanding of financial Legislation, policies, practices and procedures. Knowledge and understanding of financial prescripts such DORA and PFMA. Knowledge Treasury Regulations, PERSAL, Basic Accounting System (BAS) SAP system and Data Analysis. Knowledge of equal opportunities and Affirmative action guidelines and laws. Knowledge of administrative and clerical procedures and systems. Departmental policies and procedures. Knowledge in Governmental financial systems. Knowledge of learning and technical procedures and techniques. Computer literacy (Word, Excel, PowerPoint). Framework for managing performance information.
- DUTIES** : Provide financial administration of entity maintenance on BAS and SAP. Handling of audit queries. Handle payments in suspension account and do follow up on bad debts. Do enquiries on different financial matters. Compile monthly and quarterly management accounts reports.
- ENQUIRIES** : Mr. D.J. Mcitwa, Tel 012- 336 6702.