



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF WATER AND SANITATION

- APPLICATIONS** : Centre: KwaZulu-Natal. Please forward your applications quoting the reference number to the: Provincial Head: KwaZulu-Natal, Department of Water and Sanitation, P O Box 1018, Durban, 4000 or hand deliver to 88 Joe Slovo Street, Southern Life Building, 9th Floor, Durban. For attention: HR Manager
- CLOSING DATE** : **25 AUGUST 2017 TIME: 16H00**
- POST** : ASSISTANT DIRECTOR: COMPLIANCE AND OVERSIGHT REF NO: 250817/15
- SALARY** : R 334 545per annum, (Level 09)
- CENTRE** : KwaZulu-Natal
- REQUIREMENTS** : Degree or National Diploma in Auditing/Financial Management. Three (3) to five (5) years experience in auditing or Financial Management. Ability to think strategically. Excellent communication skills. A sound understanding of Enterprise Risk Management (ERM) principles and philosophy. Sound understanding of Auditing principles and philosophy. Excellent facilitation skills. Able to organise and motivate others, who in many cases may be in senior position. Extensive knowledge of computerized, financial and business systems. Sound understanding of PFMA, Treasury Regulations and Corporate Governance issues. Sound understanding of the framework for strategic plan and annual performance plan. Computer literacy in Microsoft Office suite. Leadership skills. Sound understanding of investigation skills. Sound understanding of Anti-corruption strategy and fraud prevention measures. Leadership, project management, strategic support, capability, programme and project management skills. Financial management and change management. Service delivery innovation (SDI). Valid driver's license is essential. (Attached certified copy).
- DUTIES** : Perform enterprise risk management. Perform regular inspections on both Main and Trading account. Perform preliminary investigations. Co-ordination of internal and external audits on both Main and Trading account. People Management. Assess the control environment, risk management and governance processes of the department. Plan the audit projects. Develop adequate audit programmes. Document all findings on the standard audit working papers. Compile audit reports. Perform follow-up reviews to ensure that agreed action plans have been implemented. Identify risk and suggest corrective measures. Monitor expenditure against budget allocation. Maintain updated signature specimens of authorised signatories. Build relationships with external auditors and other assurance providers. Special investigations, Inspection and audit co-ordination.
- ENQUIRIES** : Mr. D. Nyathi, Tel 031 – 336 2700.