



## **DEPARTMENT OF WATER AND SANITATION**

<b>APPLICATIONS</b>	:	Free State (Bloemfontein): Please forward your applications quoting the relevant reference number to the Provincial Head, Department of Water and Sanitation, Private Bag 528, Bloemfontein, 9300. For attention: Ms. LP Wymers.
<b>CLOSING DATE</b>	:	02 November 2018 16H00
<b>POST</b>	:	ASSISTANT DIRECTOR: COMPLIANCE AND OVERSIGHT REF NO 021118/02
<b>BRANCH</b>	:	OPERATIONAL INTEGRATION: FREE STATE
<b>SALARY</b>	:	R356 289 per annum (level 9)
<b>CENTRE</b>	:	Bloemfontein
<b>REQUIREMENTS</b>	:	A Degree/National Diploma in Auditing and/or Internal Auditing. Three (3) to five (5) years working experience in Auditing. Knowledge of Public Service Regulations, The Public Service Act, The Public Financial Act, Treasury Regulations and Corporate Governance issues. Experience and sound understanding in internal auditing, auditing principles, risk management. Experience in a compliance environment. Ability to work independently and under pressure. A valid driver's license and the willingness to travel. Computer literacy. Good communication (verbal and written) skills. Problem solving skills. Ability to think strategically. Excellent communication skills. A sound understanding of ERM principles and philosophy. Excellent facilitation skills. Able to organize and motivate others, who in many cases may be in a senior position. Sound understanding of the framework for strategic plan and Annual Performance Plan. Leadership skills. Project management skills. Sound understanding of anti-corruption strategy and fraud prevention measures.
<b>DUTIES</b>	:	Develop and implement compliance procedures and guidelines. Ensure compliance with legislative requirements. Compile risk management strategies; perform risk analysis, risk identification, risk monitoring and risk reporting. Establish, communicate and facilitate the use of the appropriate ERM methodologies, tools and techniques. Work with individual components and units to establish, maintain and continuously improve risk management capabilities. Facilitate enterprise-wide risk assessments and monitor priority risks across the organization. Implement planning, execution and reporting of investigation assignments on both Main and Trading accounts. Perform pre-audit checks on all documents. Manage and co-ordinate audit related activities. Conduct regular spot checks. Assist management with investigations into fraud, corruption and theft in the Provincial Office. Promote the culture of professionalism. People management (mentoring, ensure on the job training and development and conduct appraisal and feedback)
<b>ENQUIRIES</b>	:	Ms M Letloenyane, Tel No: 051 405 9000