



**DEPARTMENT OF WATER AND SANITATION**

- APPLICATIONS** : Centre: Pretoria: Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Continental Building, Corner of Visagie and Bosman Street, Pretoria. **For attention:** Ms L Van Wyk
- CLOSING DATE** : 04 May 2018 TIME: 16h00
- POST** : ASSISTANT DIRECTOR: CORPORATE COMMUNICATION REF NO: 040518/18
- CD** : CORPORATE COMMUNICATIONS, DIR: COMMUNICATION SERVICES
- SALARY** : R334 545
- CENTRE** : Pretoria
- REQUIREMENTS** : A National Diploma or Bachelors Degree in Communication, Journalism, Public Relations, Media Studies. Three (3) to five (5) years working experience in the newsroom environment. Proficiency in at least three (3) official languages. Practical working experience in communication and media. Knowledge of communication principles, techniques and tools. Knowledge and practical working experience in writing, reviewing and proofreading.. Knowledge and understanding of media management. Knowledge of Social Media trends. Problem solving and analysis. People and diversity management. Client orientation and customer focus. Good communication skills. Accountability and ethical conduct. Ability to work under pressure, travel nationally and meet deadlines. An understanding of and commitment to government objectives, policies and programmes. Working experience with Social Media
- DUTIES** : Develop and implement communication plans and strategies. Develop and implement media plans, organise media briefings and ensure media coverage. Develop media products. Disseminate knowledge relating to information on DWS mandate, policies and projects. Organise and implement publicity projects. Establish and maintain stakeholder relations with the media. Manage all Social Media platforms.
- ENQUIRIES** : Mr Andile Tshona: (012) 336 8632