



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF WATER AND SANITATION

- APPLICATIONS** : Centre: Head Office (Pretoria) Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Continental Building, Corner of Visagie and Bosman Street, Pretoria. For attention: Ms LI Mabile.
- CLOSING DATE** : 20 July 2018 TIME: 16h00
- POST** : **SENIOR SUPPLY CHAIN PRACTITIONER: DEMAND MANAGEMENT REF NO: 060718/19**
- BRANCH** : **FINANCE: WTE, DEMAND MANAGEMENT**
- SALARY** : **R 281 418 per annum (Level 08)**
- CENTRE** : **Head Office Pretoria**
- REQUIREMENTS** : A National Diploma or Degree in Supply Chain Management/ Logistics/ Purchasing Management or relevant qualification. Three (3) to (5) years' experience in Supply Chain Management of which one (1) year experience should be in a supervisory level. Experience in Demand Management in the public sector will be an added advantage. Knowledge and understanding of public procurement and financial management legislation, regulations, policies and prescripts. Knowledge of the functioning of the National Government. Computer literacy. Interpersonal and people management skills, planning and organising skills. SAP will be an added advantage.
- DUTIES** : Review, collate, coordinate and consolidate Demand Plans from Clusters, Regions, Construction Sites and Head Office. Verification of needs on the Demand Plan. Issuing of quotation numbers. Review the Request for Quotation (RFX). Shortlist suppliers from the Central Supplier Database (CSD) and upload CSD reports per each purchase requisition. Research, advice and monitor end-users of total cost of ownership in respect of their needs. Liaise and guide project managers on sourcing strategies. Assist end-users with the drafting of specifications / terms of reference. Draft and make inputs into management reports (status reports and register). Management of budget. Supervisor staff.
- ENQUIRIES** : **Mr M Mdletshe, Tel: (012) 336 7654**