



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF WATER AND SANITATION

- APPLICATIONS** : Centre: Pretoria Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Continental Building, Corner of Visagie and Bosman Street, Pretoria. **For attention:** Ms L Van Wyk
- CLOSING DATE** : 15 June 2018 TIME: 16h00
- POST** : DEPUTY DIRECTOR: REVENUE MANAGEMENT: REF NO 150618/08
- CD** : REVENUE MANAGEMENT, DIR CUSTOMER RELATIONS (WTE)
- SALARY** : R657 558 per annum, (All-inclusive salary package), (Level 11)
- CENTRE** : Pretoria
- REQUIREMENTS** : A National Diploma or Degree in Finance Management with Accounting as a subject. Three (3) to five (5) years management experience in financial environment/sector. A valid drivers' licence. (certified copy must be attached). Research and development. Knowledge of International Financial Reporting Standards. Knowledge of the Public Finance Management Act (PFMA), National Water Act, Treasury Regulations and guidelines. Working experience of an Enterprise resource planning (ERP) system e.g. SAP. Knowledge and understanding on Human Resource Management legislation, policies, practices and procedures. Public Service Anti Corruption Strategy and Anti-corruption and fraud prevention measures. Knowledge of administrative, clerical procedures and systems. Ability to keep abreast with commercial Laws. Understanding and application of Departmental policies and procedures. Framework for managing performance information. Business strategy transaction and alignment. Good problems solving and analytical skills. People diversity management, client orientation and customer focus. Good verbal and written communication skills. Ability to work under pressure
- DUTIES** : Implement and Minister Billing and Debt Management Policies, Strategies and Procedures to ensure the completeness and accuracy of billing and debtors books. Collate, coordinate and consolidated revenue data for reporting purpose. Ensure seamless integration of revenue related systems. Manage and co-ordinate Internal and External Auditors. Attend to customers queries related to revenue management. Render support to the Director in servicing key customers. Provide support to Regional and Cluster offices by providing training. Regularly monitor and provide support to revenue management offices across the country.
- ENQUIRIES** : Mr M. Mothebe, Tel 012 - 336 – 8954