



DEPARTMENT OF WATER AND SANITATION

- APPLICATIONS** : Pretoria (Head Office): Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to 285 Continental Building, Corner of Visagie and Bosman Street, Pretoria. For attention: Ms LI Mabole
- CLOSING DATE** : 16 November 2018 16H00
- POST** : CHIEF DIRECTOR: REVENUE MANAGEMENT REF NO: 161118/03
- BRANCH** : FINANCE WTE
- SALARY** : R 1 189 338 per annum, (all salary package included), (Level 14)
- CENTRE** : Pretoria
- REQUIREMENTS** : A Bachelor's Degree (NQF Level 7) qualification in Financial environment. Six (6) to ten (10) years relevant Financial experience. Five (5) years experience at a Senior Managerial level. Knowledge and experience of business management principles. Practical knowledge of strategic planning, resource allocation and human resources. Understanding of the value chain and its impact on demand management. Knowledge and understanding of Public Service Act and Regulations, Treasury Regulations, PFMA and applicable auditing standards. Sound knowledge of risk management, corporate governance and internal controls. Promotion of Access to information Act. Knowledge of Policy and Strategy Development. Must have strategic capabilities and leadership skills. Knowledge in programme, project management, financial management, change management and knowledge management. Service delivery innovation (SDI), problem solving, analysis, people diversity management, client orientation and customer focus skills. Good communication skills (verbal and written). Accountability and ethical conduct.
- DUTIES** : Provide the strategic guidance in the management of departmental revenue. Develops revenue management strategy, policies, processes and procedures. Ensures that all registered water users are billed regularly and receive invoice/statements. Oversees the compliance to Revenue Management policies. Oversees the billing for all revenue generating units, e. g construction, house rentals. Determines revenue estimates/targets in line with tariff determination process. Increase efficiencies by identifying users and schemes not registered in liaison with other units. Regular follow up on non paying customers. Ensure customers relations. Reconciliates and maintains debtor's accounts. Provides input towards preparation of annual financial statements. Hands over defaulters into the legal process. Writes off irrecoverable debts in accordance with PFMA and treasury regulations. Develops a customer relations strategy. The management of departmental debts. Communication with customers through telephone, personal visits and by letters. Receives and respond to customer queries within turnaround. The management of Human Resource and Financial Management. Develops staff needs analysis internally and regionally.

ENQUIRIES

: Mr Frans Moatshe Tel, 012 336 7646