



## DEPARTMENT OF WATER AND SANITATION

- APPLICATIONS** : Centre: Head Office (Pretoria): Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Continental Building, Corner of Visagie and Bosman Street, Pretoria. For attention: Ms LI Mabile.
- CLOSING DATE** : 17 August 2018 TIME: 16h00
- POST** : CHIEF DIRECTOR: SUPPLY CHAIN MANAGEMENT REF NO: 170818/01
- BRANCH** : FINANCE MAIN ACCOUNT, CD: SUPPLY CHAIN AND ASSET MANAGEMENT
- SALARY** : R 1 127 334 per annum, (All inclusive salary package)
- CENTRE** : Head Office, Pretoria
- REQUIREMENTS** : A relevant Bachelors Degree in Finance / Supply Chain Management (NQF level 7) or relevant qualification. Five (5) years experience at a senior management level. Sound knowledge and experience in Supply Chain Management, Financial Management, Accounting and Financial analysis. Understanding of Public Finance Management Act, Treasury Regulations and PPPFA. Practical knowledge of BAS and Logistics financial management systems. Good people management, empowerment, problem solving analysis, change management interventions and knowledge management skills. Service delivery analysis, client orientation and customer focus skills. Good communication skills both verbal and written. Conflict management, accountability and good ethic conduct. Honesty and integrity is pivotal. A valid driver's license (A certified copy must be attached).
- DUTIES** : Lead the development of supply chain and policies and procedures. Guide reviews of policies. Create and maintain awareness on internal control measures to ensure effective procurement management. Facilitate the development and implementation of internal control measures. Oversee the management of electronic procurement and contract management systems. Facilitate meeting with key stakeholders e.g. IT (review and maintenance of system). Ensure implementation of centralisation of Chief buyers. Ensure payments are conducted timeously to suppliers. Facilitate departmental asset management. Facilitate implementation of reform as prescribed by National Treasury. Management of the bidding process. Ensure bid compliance to procurement policy and PFMA. Review and evaluate statistics on bids awarded. Application of demand and acquisition management. Monitor the development of the procurement plan. Ensure invitation, evaluation and adjudication of bids in accordance with relevant prescripts. Development of adequate risk management measures. Review the risk management framework and policy. Monitor the facilitation of risk assessment process. Develop project plan to mitigate risks.
- ENQUIRIES** : Mr F Moatshe, Tel 012 336 7647