



DEPARTMENT OF WATER AND SANITATION

- APPLICATIONS** : Centre: Pretoria/Limpopo Provincial Office: Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Continental Building, Corner of Visagie and Bosman Street, Pretoria. For Attention: Ms L Van Wyk
- CLOSING DATE** : 18 May 2018 TIME: 16h00
- POST** : DEPUTY DIRECTOR: BUDGET CONTROL: REF NO: 180518/04
- SALARY** : R657 558 per annum (All-inclusive salary package), Level 11
- CENTRE** : Pretoria
- REQUIREMENTS** : A National Diploma or Degree in a Financial related qualification. Appropriate experience in financial management with considerable experience of at least three (3) – five (5) years in a Management Accounting environment at junior management level i.e. Assistant Director level. Extensive knowledge of government budget process, financial systems (BAS, Persal and Logis) Computer Literacy such as MS Word, Excel, Power point. Highly familiar with governance regulations (PFMA and Treasury Regulations) Possess organisational, analytical, verbal and written, problem finding, communicating and time management skills, with attention to detail and high level of accuracy . Ability to develop strategic plans. The person/s should be able to work independently and in a team, under extreme pressure in a demanding environment .The candidate should possess the following qualities: resolve problems, have a sense of responsibility, initiative, creative, demonstrate good work ethics and service orientated towards Batho Pele principles
- DUTIES** : Monitoring of expenditure to ensure alignment with approved budget and cash flow projections/expenditure control .Ensure compliance with PFMA and Treasury Regulations. Assist programme/budget managers in compiling and co-ordinating MTE, ENE Adjustment Estimates of National Expenditure, Unforeseeable and unavoidable expenditure, Rollover of funds. Prepare database of budget inputs acquired by the programme/budget managers in accordance with National Treasury prescriptions .Prepare a monthly expenditure reports to programme managers in terms of PFMA. Review, evaluate, comment on and identify incorrect transactions against relevant programme's detailed budget Verify availability of budget and allocations prior to procurement of goods and services. Prepare budget briefing presentations to programme managers. Resolve all budget related audit queries . Provide advice to programme/budget managers in respect of all budgeting related matters
- ENQUIRIES** : Mr J Mogane, Tel 012 336 8541