



DEPARTMENT OF WATER AND SANITATION

- APPLICATIONS** : Centre: Pretoria Head Office: Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Continental Building, Corner of Visagie and Bosman Street, Pretoria. **For attention:** Ms L Van Wyk
- CLOSING DATE** : 20 April 2018 TIME: 16h00
- POST** : **DEPUTY DIRECTOR: REVENUE MANAGEMENT: REF NO: 200418/01**
- FINANCE** : **WTE**
- SALARY** : **R657 558 per annum (all inclusive package) (level 11)**
- CENTRE** : **Pretoria**
- REQUIREMENTS** : National Diploma or Degree in Financial Management. Three (3) to Five (5) years management experience in financial environment/sector. Knowledge and practical experience of Financial Reporting Standards billing management and Public Finance Management Act (PFMA). Knowledge of Treasury Regulations and guidelines and Division of Revenue Act. Knowledge and understanding on Human Resource Management Legislation, policies, practices and procedures. Knowledge and understanding of Public Service Anti Corruption Strategy, Anti-corruption and fraud prevention measures. Knowledge of administrative procedures and systems. Knowledge of and experience in Commercial Laws, Departmental policies and procedures. Experience in Government financial systems. Understanding of the framework for managing performance information, business strategy transaction and alignment. Good people and diversity management. Excellent client orientation and customer focus. Good communication skills.
- DUTIES** : Implement and monitor billing management policies, strategies and procedures to ensure the completeness and accuracy of billing. Collate, coordinate and consolidate revenue data for reporting purposes. Ensure seamless integration of revenue-related systems. Manage and co-ordinate Internal and External Auditors. Attend to customers queries. Management of staff and adherence to strict deadlines.
- ENQUIRIES** : Ms Serepong Lebogang, Tel (012) 336-8519