



DEPARTMENT OF WATER AND SANITATION

- APPLICATIONS** : Centre: Head Office (Pretoria). Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Continental Building, Corner of Visagie and Bosman Street, Pretoria. For attention: Ms LI Mabile
- CLOSING DATE** : 20 July 2018 TIME: 16h00
- POST** : SENIOR SUPPLY CHAIN PRACTITIONER (CONTRACT MANAGEMENT)
REF NO: 200718/08
- BRANCH** : FINANCE (WTE)
- SALARY** : R 299 709 per annum, (Level 08)
- CENTRE** : Head Office Pretoria
- REQUIREMENTS** : A National Diploma/ Degree in Supply Chain Management / Logistics / Purchasing Management or relevant qualification. Three (3) to five (5) experience in Supply Chain Management. Knowledge of policies relating to Supply Chain Management and Systems, Public Finance Management Act (PFMA), National Treasury Regulations, Preferential Procurement Policy Framework Act (PPPFA), Government SCM Framework. SAP system knowledge will be an advantage. Interpersonal skills, good communication skills (verbal and written). Excellent planning, organizing and people management skills. Good computer literacy skills.
- DUTIES** : Ensuring compliance applicable to regulatory framework (PFMA; PPPFA). Ensure compliance with the Framework for Supply Chain Management in particular to the Contract Management Framework. Maintain an efficient and effective Contract Management within WTE. Review existing Water Trading Entity(WTE) contracts and lease agreements. Maintain and effective and efficient SAP Contract Management System, Retention Contract Register and Variation Orders Register. Liaise and guide project managers/ users on all related contract issues. Monitor Supply Chain Management compliance. Review contract forms and documents. Co-ordinate Performance Assessment on contractors. Implement and monitor compliance of Departmental Contract Management Guidelines.
- ENQUIRIES** : Ms S Sajini Tel: 012 336 8916 / Mr S Mahapa, Tel 012 336 8017