



DEPARTMENT OF WATER AND SANITATION

- APPLICATIONS** : North-West (Mmabatho): Department Please forward your applications quoting the relevant reference number to of Water and Sanitation, Private Bag X5 Mmabatho 2735 or and deliver at Mega City Shopping Centre, Corner. Dr. James Moroka Drive and Sekame Road, Unit 99 Ground Floor. For attention: Mr MJ Ntwe
- CLOSING DATE** : 30 November 2018 TIME: 16h00
- POST** : DRIVER REF NO 161118/16 (2 POSTS)
- BRANCH** : OPERATIONAL INTEGRATION: NORTH WEST
- SALARY** : R115 437 per annum (Level 3)
- CENTRE** : Mmabatho
- REQUIREMENTS** : A Grade 10 certificate or equivalent. A Driver's License Code 10 with valid PDP(Certified copies must be attached). One (1) to three (3) years' experience in driving. Knowledge and experience in driving services, transport of people. Knowledge of procedures and processes. Knowledge of organisational policies procedures and structures. Basic knowledge of government regulations, practice notes, circulars and policy frameworks. Client orientation and be customer focus. Excellent communication skills. Ability to work under pressure and meet deadlines. An understanding and commitment of government objectives, policies and programmes Good client orientation and customer focus. Knowledge of National and Provincial Road Traffic Act Communication and writing skills needed as well as ability to work in a team.
- DUTIES** : Responsible for transporting of personnel. The delivery and collection of passengers. Function in accordance with applicable legislative requirements. Routine maintenance of vehicles. Routine inspection on visible defects around the exterior of the vehicles. The monitoring of various fluid levels. Monitor the utilization of vehicles. Attend to special requests. The recording of fuel and fluids levels. The recording of operations of the vehicles. The periodic checks on vehicles maintenance standards. Ensure the safekeeping of vehicles.
- NOTE** : The successful candidate will be subjected to a driving test.
- ENQUIRIES** : Ms Z Nkonki Tel no: 018 3879500