



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF WATER AND SANITATION

- APPLICATIONS** : Centre: KwaZulu Natal (Durban): Please forward your applications quoting the relevant reference number to the Regional Head: KwaZulu-Natal, Department of Water and Sanitation, P O Box 1018, Durban, 4000. For attention: The Manager (Human Resources)
- CLOSING DATE** : 7 September 2018 TIME: 16h00
- POST** : ASSISTANT DIRECTOR: REVENUE MANAGEMENT REF NO: 070918/06
OPERATIONAL INTEGRATION KZN, DIV: REVENUE MANAGEMENT (WTE)
- SALARY** : R356 289 per annum (Level 9)
- CENTRE** : Durban
- REQUIREMENTS** : A relevant tertiary qualification in Financial Management at NQF level 7 with accounting at third level as a subject. Three (3) to five (5) years experience in Revenue Management of which three (3) years must be at supervision level. Practical knowledge of Accrual Accounting. Computer literacy in Microsoft Office (particularly Excel). Extensive knowledge of SAP. Knowledge of Treasury Regulations, the Public Finance Management Act (PFMA), GAAP/GRAP, DORA and Public Service Act. Problem solving, analytical and report writing skills. Strategic thinking. Conversant in English. Good verbal and written communication skills. A valid driver's license is required.
- DUTIES** : Manage the co-ordination of debtor relationships. Manage the collection of debt and the reconciliation of customer accounts. Manage the recording of all receivables. Manage Billing, return to sender and unidentified revenue received within the region. Provide monthly age analysis reports on debtor's accounts. Manage and mentor revenue staff. Recommend action to be taken against defaulting debtors. Implement business policies and processes relating to debt management. Supervise staff.
- ENQUIRIES** : Mr MI Ndlovu, 031 336 2768