



## DEPARTMENT OF WATER AND SANITATION

NOTE: Applications must be submitted on a signed and dated Z83 form, obtainable from any Public Service Department, and should be accompanied by a comprehensive CV as well as certified copies of qualifications and Identity document. No late, faxed or e-mailed applications will be accepted. Correspondence will be limited to shortlisted candidates only. If you have not heard from us within two (2) months of the closing date, please accept that your application was unsuccessful. Preference will be given to previously disadvantaged groups. Successful applicants will be required to undergo standard Government security clearance procedures including verification of qualifications. Should you be in a possession of a foreign qualification(s), it must be accompanied by an evaluation from South African Qualification Authority (SAQA). "All SMS shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools" People with disabilities are encouraged to apply for the posts. People who are not employed by the Public Service Departments are welcomed to apply for posts. The department reserves the right not to make an appointment.

- APPLICATIONS** : Please forward your application to the Area Manager: Vaal Dam Area Office, Infrastructure Building, Operations and Maintenance: Central Operation, Department of Water and Sanitation, Private Bag X02, Deneysville, 1932, For Attention: BS Mbongo
- ENQUIRIES** : Mr PJ Bredenhaan, Tel: (016 371 3020 / 016 371 3030)
- CLOSING DATE** : 05 April 2019 TIME: 16h00
- POST** : SAFETY OFFICER REF NO: 050419/04
- BRANCH** : IBOM, CENTRAL OPERATIONS
- SALARY** : R 299 709 per annum (Level 08)
- CENTRE** : Vaal Dam and Potchefstroom
- REQUIREMENTS** : A National Diploma or Degree in Safety Management / Occupational Health and Safety. Three (3) to (4) four years' experience in Occupational Health and Safety/ SHE related field. Knowledge of OHS Act, and completed courses in SHE related legislation. SAMTRAC and OHSAS 18001 will be an added advantage. Valid Drivers' licence and be willing to travel regularly (attach certified copy). Computer literacy (attach a certificate) skills/Competencies: Leadership skills, Communication Skills (both written and verbal), Strong relationship building ability, analytical thinking, and self-confidence. Ability to work independently and within a team.
- DUTIES** : Attend OHS Committee meetings. Obtain minutes of the safety committee meeting. Monitor compliance with issuing of PPE. Assist supervisors in maintaining safety record files. Perform OHS induction on contractors, visitors and employees. Give support and willing to assist during emergency situation/incidents. Implement OHS system, Facilitate training to all employees, managers and contractors in the office regarding health and safety, conduct risk assessment for the operations of the office, execute internal safety audits and inspections, enhance safety awareness, ensure implementation of the OHS policies, report on all internal accidents and related incidents. Recommending any changes that may be necessary to ensure that the office complies with the health and safety regulations. Assess and provide on-job training to subordinates.