



water & sanitation

Department:
Water and Sanitation
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF WATER AND SANITATION

NOTE: Applications must be submitted on a signed and dated Z83 form, obtainable from any Public Service Department, and should be accompanied by a comprehensive CV as well as certified copies of qualifications and Identity document. No late or faxed applications will be accepted. Correspondence will be limited to shortlisted candidates only. If you have not heard from us within two (2) months of the closing date, please accept that your application was unsuccessful. Preference will be given to previously disadvantaged groups. Successful applicants will be required to undergo standard Government security clearance procedures including verification of qualifications. Should you be in a possession of a foreign qualification(s), it must be accompanied by an evaluation from South African Qualification Authority (SAQA). "All SMS shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools" People with disabilities are encouraged to apply for the posts. People who are not employed by the Public Service Departments are welcomed to apply for posts. The department reserves the right not to make an appointment.

- APPLICATIONS** : Durban: Please forward your applications quoting the reference number to the: Provincial Head: KwaZulu-Natal, Department of Water and Sanitation, P O Box 1018, Durban, 4000 or hand deliver to 88 Joe Slovo Street, Southern Life Building, 9th Floor. FOR ATTENTION: The Manager (Human Resources)
- CLOSING DATE** : **06 September 2019 TIME: 16:00**
- POST** : HEALTH SAFETY OFFICER REF NO 060919/05
- BRANCH** : CHIEF OPERATIONS OFFICE: KZN DIV: AUXILIARY SERVICES
- SALARY** : R 316 791 per annum, (Level 08)
- CENTRE** : Durban
- REQUIREMENTS** : A National Diploma or Degree in Occupational Safety Management. Three (3) to five (5) years' experience in Occupational Health and Safety environment. A valid driver's license (certified copy must be attached). Knowledge and experience in strategic and operational plan in occupational health and safety. Policy implementation, monitoring and evaluation principles. Knowledge of research procedures and techniques. Working experience in public administration. Knowledge of design principles, techniques and tools. Knowledge and experience in the writing process, reviewing and proof-reading. Keen understanding of Government legislation. Knowledge of OHS Act and Regulations (Act 85 of 1993). Knowledge of the risk management theory and practical auditor's assessment. Computer literacy skills. Good written and verbal communication skills.
- DUTIES** : Implement Occupational Health and Safety Act and its regulations with an objective of ensuring that all reasonable and proper measures are taken to protect the safety and health of staff and visitors. Increase health and safety awareness at all levels within the organisation. Investigate and report on all accidents occurring at the work place. Respond to safety concerns raised employees. Arrange Occupational Health and safety testing and evaluations of the workplace. Coordinate training of personnel in areas of health and safety at the workplace. Conduct risk assessment and make recommendations.
- ENQUIRIES** : Mr B Sishi, Tel 031 336 2863